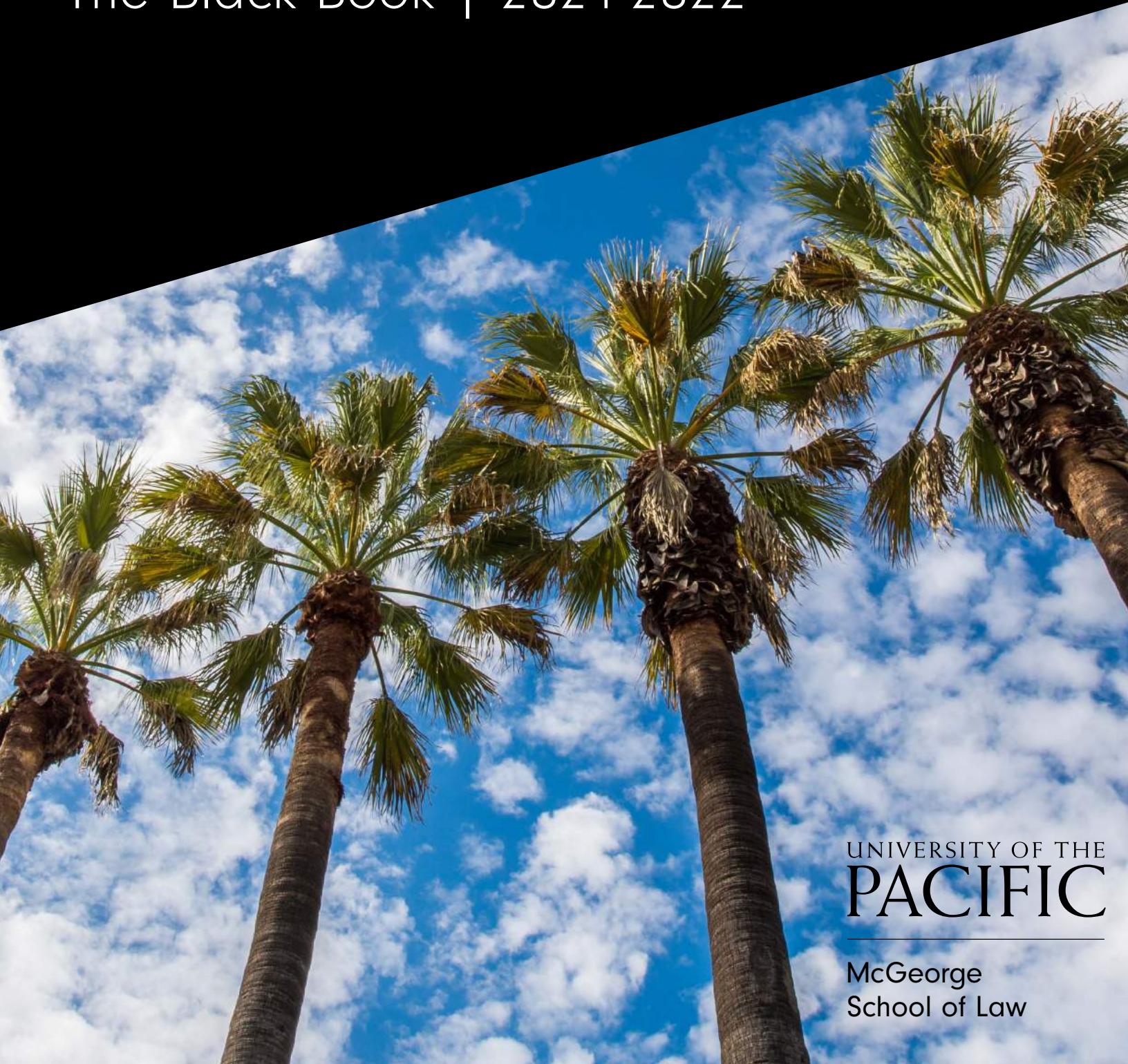


JD Student Handbook

The Black Book | 2021-2022



UNIVERSITY OF THE
PACIFIC

McGeorge
School of Law

Introduction

Welcome!

Welcome to McGeorge School of Law. Part of McGeorge's hands-on approach to the law school experience includes regular guidance through the Office of Student Affairs to help you identify your goals, access useful resources, and design an academic plan that will prepare you to meet your future career goals.

In addition to one-on-one meetings, we offer this reference guide. Here you will find detailed information about graduation requirements, academic policies, program descriptions, and more. If there is something not answered here, please ask. And remember, we are here for one purpose: to help you succeed.



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Disclaimer

This handbook is intended to be a helpful summary of many academic policies and procedures. However, it should not be considered or relied on as the definitive source of information. The Catalog, Grading and Advancement Rules, and Code of Student Responsibility are the documents of authority for all students and are not superseded by other information published by the various academic units.

Due to COVID-19, some on-campus resources may be temporarily closed or shifted online. Please refer to the website for the most up-to-date information about campus resources.

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McGeorge-At-A-Glance

Office of Student Affairs

The Office of Student Affairs exists to serve McGeorge students. Our principal job is to help students navigate through school. We provide academic counseling to JD students and assistance to all McGeorge students with disabilities. We oversee student wellness and work with our student government and McGeorge student organizations. We also enforce the Code of Student Responsibility.

Code of Student Responsibility

The Code of Student Responsibility governs McGeorge Students both on- and off-campus at all times from the day you submit your application until graduation, expulsion, voluntary withdrawal, or academic disqualification not followed by reinstatement. The Code is divided into four parts – Canons of Ethics, Disciplinary Rules, Organizational Rules, and Procedural Rules. This Code embodies the key concepts of professionalism and civility that are so crucial to the legal profession.

The Docket and The WRIT

The Office of Student Affairs prepares two weekly emails for students called The Docket and The WRIT (Weekly Report of Important Things), with important announcements, deadlines, and upcoming events. **It is critical you read these emails to stay abreast with campus happenings and key information you will need that you will not receive elsewhere.**

Disabled Student Services

McGeorge makes every reasonable effort to accommodate students with physical, psychiatric, or learning disabilities. Appropriate services and modifications are worked out on a case-by-case basis. Our campus facilities are accessible to students with mobility impairments, and, in compliance with the Americans with Disabilities Act, we do not discriminate in the administration of our educational programs, admissions, scholarships, loans, or other activities or programs based on disability. Please contact the Office of Student Affairs at **sacstudentaffairs@pacific.edu** for more information.

Office of the Registrar

The Office of the Registrar is the official academic records office. Services provided include official transcripts, enrollment verifications, degree evaluation, diplomas, and veteran and military enrollment certification.

Academic Year

The academic year extends from May – the first day of the summer session – through May – the last day of the Spring Semester. Your cumulative GPA at the end of the academic year is significant because it will be used to make advancement and scholarship determinations. The Academic Calendar can be found on the McGeorge website and in the online catalog at <https://catalog.pacific.edu/>.

Faculty Support Office (“FSO”)

The FSO supports McGeorge students with obtaining course syllabi before the first day of class, manages the testing process, and distributes reference materials. The FSO maintains a LibGuides site where important start-of-the-semester materials may be found. Some professors use the FSO as a location where students turn in (and timestamp) papers or other written assignments. The FSO also provides administrative support for faculty teaching, scholarship, and service. Students are encouraged to seek the FSO's assistance in relaying questions to professors while still preserving anonymity.

Accessing Syllabi

To access course syllabi, go to the FSO's [LibGuides page](#), which you can find linked from both the FSO and Library's pages on the website. If you are accessing the LibGuides page from off campus, you will need to log in using your name and student ID number (not your insidePacific password). Please contact the Library 916-739-7131 if you have any login issues.

Technology

Student E-mail: McGeorge sends the majority of its correspondence solely through email to your University-assigned email account (username@u.pacific.edu). **Students are responsible for all information sent to their university-assigned email** and are required to check their email on a frequent and consistent basis in order to stay current with campus communications and, if necessary, act in a timely manner based upon these emails.

InsidePacific (inside.Pacific.edu) is the university's campus portal with student access to register, check grades, print transcripts, manage your PacificCard balance, and other information and services. Sign in using your PacificNet username and password.

Canvas (Canvas.Pacific.edu) is Pacific's learning management system which enables faculty to offer online assignment submission, discussion boards, wiki pages, and other tools. Canvas also allows students to interact outside of the class meeting time. **LockSmith (LockSmith.Pacific.edu)** is the Pacific Technology sight to reset your password if forgotten. Please enroll as soon as possible as this will ensure your account password is secure and has proper security protocols in place if you have to reset your password.

Free Resources for Students: Pacific also offers other free technology resources to currently enrolled students including:

- Virus protection software and security services (www.pulse.pacific.edu/x117278.html);
- Microsoft Office 365, a suite of services that allows you to collaborate and share documents with colleagues (www.pulse.pacific.edu/x115009.html); and
- Zoom, a web conferencing and collaboration tool (www.pulse.pacific.edu/x127097.html).

If you need IT support:

- Email sachelpdesk@pacific.edu
- Call 916-739-7325 (including after-hours)

- Open your own ticket through ServiceNow at **ServiceNow.Pacific.edu**
- Schedule an appointment to visit the Pacific Technology Helpdesk located at Fuller Hall (across the corner of 5th Ave. from the Library) Monday through Friday from 8:00 am – 5:00 p.m. using the above contact information.

Campus Public Safety

The Department of Public Safety is located at 2981 32nd Street and provides 24-hour patrol, crime prevention, and response services for the Sacramento campus community. To contact the on-duty Public Safety Officer please call the 24-hour Public Safety phone number: 916.739.7200. (Or call 916.217.0896 when campus phone lines are down or during a campus power outage.) To request an escort, call 916.739.7200 or contact the attendant at the Sacramento Campus Law Library circulation desk and they can call and request an escort for you.

Tuition and Fees

McGeorge publishes tuition payment and policy information in the Academic Catalog and on the website. Please consult those resources for more information and contact the Business Office at sac_busoffice@pacific.edu or 916.739.7054 with any questions.

Additional Policies and Procedures

Please visit the website at law.pacific.edu/law and portal at mcgeorge.pulse.pacific.edu for links to additional policies and procedures not discussed in this publication.

When you're not sure who to contact, contact the Office of Student Affairs.

**email: sacstudentaffairs@pacific.edu
phone: 916.739.7089**

New Student Checklist

Welcome to campus! As you embark on your first semester, here are important items to complete:

- ☐ **If you need help with getting a laptop or adequate internet connection, reach out to Student Affairs for resources.**
- ☐ **Purchase your textbooks.**
bkstr.com/pacificsacstore The bookstore will be staffed with 2 personnel from 8am until 2pm PDT daily, Monday through Friday. Orders that students place online, will be dealt with in the order received. The choices for shipping are listed when placing your order. If a patron chooses curbside pick-up as an option (in the NOTES section), the bookstore will contact the student by phone when the order is processed, and give instructions for pick up. Orders submitted online may not be seen or processed until the next business day. As soon as it is opened, it will be processed, and shipped out that day based on the chosen shipping method. **For those receiving financial aid of \$1,200.00 in excess of tuition and fees, a credit will be added to your PacificCard and students will be able to use their PacificCard (student ID) to purchase books before refunds are issued.**
- ☐ **Check your Pacific email.** Correspondence from Pacific will be sent to your Pacific email account, so be sure to check it frequently. Contact the IT Helpdesk (sachelpdesk@pacific.edu or 916.739.7325) if you have any technical difficulties.
- ☐ **Attend First Week.** First Week provides the academic and administrative information necessary for a successful 1L year, as well as opportunities to connect socially with the classmates, professors, and staff who will become your colleagues and support system during law school and beyond. You will be required to sign in and out of various First Week sessions to verify attendance. Contact JD Admissions with any questions.
- ☐ **Remember your continuing duty to timely disclose any conduct that would have required disclosure in your law school application.** Disclosures prior to the first day of classes should be submitted to Admissions, and after the first day to Student Affairs.
- ☐ **Submit your official transcripts with degree conferral date to the JD Admissions Office.** There is an ABA requirement that we have your final degree-granting transcript on file by the start of classes. Everyone must complete this step, even if you applied with a final transcript on file.
- ☐ **Go to the FSO's LibGuides page to download your course syllabi.** Most law school classes have a reading assignment that needs to be completed before the first day. Access course syllabi here: <https://0-libguides.mcgeorge.edu.pacificatclassic.pacific.edu/facultysupportoffice>
- ☐ **Update your contact information with the Office of the Registrar if it has changed.** This includes address changes, name changes, etc. Forms are located on the Registrar's webpage, which can be found on the Pulse site here: <https://students.pulse.pacific.edu/x7909.html>.
- ☐ **Submit your emergency contact information to PacificConnect.** In the event of an emergency, Public Safety uses the PacificConnect system to contact students, staff, and faculty with real-time alerts. You can access PacificConnect through insidePacific. You can also provide a loved one's contact information for notification as well.
- ☐ **Complete your Work Certification on insidePacific (full-time students only).** Students enrolled in more than 12 units may not engage in more than 20 hours per week of paid work. You may access this form on insidePacific.
- ☐ **Submit your Title IV Authorization Form and Direct Deposit Form to the Business Office.** Both forms are fillable PDFs, so you can complete them electronically and submit them to sac_busoffice@pacific.edu.

- ❑ **Accept Financial Responsibility on insidePacific.** All students are required to accept Financial Responsibility for each term. To complete via mobile device, go to: **insidePacific** > Expand the menu at top of the page > Select the Sacramento Students Link > Select the Pacific Today Link > Go to the Financial Responsibility Acceptance box and click on the link to accept financial responsibility > select the correct current term (LAW Fall 2021) in the drop down > read the statement and click on the “I Accept” button. Students who do not fill out this form will have a registration hold placed on their account.
- ❑ **Log in to TWEN and Canvas for course websites during First Week.** Your Westlaw password will be provided during First Week. This password gives you access to TWEN. If you have problems with TWEN, contact Monica Sharum (msharum@pacific.edu) or Dan Breuer (dbreuer@pacific.edu) in the Library. Canvas uses your regular Pacific login.
- ❑ **Request Accommodations under the American’s with Disabilities Act.** Contact the Office of Student Affairs at **sacstudentaffairs@pacific.edu** to request the necessary paperwork.
- ❑ **Meet Professor Thompson.** Professor Thompson is the Director of Academic Support. It is her job to help all students excel in law school. Schedule a meeting with her early in the fall semester to develop an individual study plan and to learn how to master foundational law school skills.
- ❑ **MAX by AccessLex is a FREE personal finance program designed just for law students.** Register using your McGeorge School of Law email at **accesslex.org/MAXONLINE**. Complete MAX Lessons and attend MAX Events to learn more about financial options and be entered into drawings for scholarship awards.
- ❑ **Complete mandatory Sexual Misconduct and Alcohol and Other Drug Prevention training.** Check your school email for more information.
- ❑ **Complete the Health Insurance Enrollment/Waiver Process.** To ensure your academic success, Pacific mandates that you maintain comprehensive health insurance if you are enrolled in 6 or more units per semester. **The waiver deadline is September 4, 2021 at 5:00 p.m.,** after which anyone who did not complete the waiver process will be auto-enrolled in the annual student plan at a cost of \$1,725 per semester. The waiver/enrollment process is a requirement you must meet each academic year. Students will have no option to terminate or waive out in the Spring semester unless they graduate or enter the armed forces. Visit **<https://www.pacific.edu/student-life/safety-wellness/student-health-services/health-insurance>** for more information.
- ❑ **Enroll in the Voluntary Dental and/or Vision Insurance Plans by September 4, 2021 if you want coverage.** While Pacific’s Student Health Insurance Plan does offer wellness discounts including Basix Dental and EyeMed Discount Program at no additional cost, this is not the same as having dental and vision insurance. Visit **[pacific.edu/student-life/safety-wellness/student-health-services/health-insurance](https://www.pacific.edu/student-life/safety-wellness/student-health-services/health-insurance)** for information about dental and vision insurance options.
- ❑ **Visit the Library’s Online Orientation Guide, available at libguides.mcgeorge.edu/Library.** Learn about online study aids, how to access virtual reference assistance, tips to help you navigate TWEN, Canvas, and the campus network, plus get to see all that the library has to offer you. We anticipate offering in-person library tours this fall. For the latest COVID-19 developments, check out our regularly updated COVID guide at **libguides.mcgeorge.edu/COVID**.
- ❑ **Do not upgrade your operating system or purchase a laptop with the very latest operating system.** Exemplify (the software used to take exams at McGeorge) does not support all versions of Mac OSX or Windows. Always confirm minimum system requirements with the Exemplify support site before upgrading or purchasing a new laptop.

- ❑ **Verify that your Pacific ID card will allow you to access the buildings and rooms you should have access to** such as the Gazebo, where a printer is available for student use while the Library is closed. Be sure to check your email for information about requirements for social distancing, temperature checks, and masks while on campus.
- ❑ **Network.** Like any skill, networking takes practice. Attend bar association meetings and on-campus events, get to know your professors, and generally begin to build your professional network. Personal contacts are a primary source for securing jobs for most of our students. Those contacts are often facilitated through school sponsored events, courses, and extra-curricular activities. We hope to have many in-person meetings and activities, and we will continue to also offer plenty of virtual meetings and activities with opportunities to connect with classmates, professors, and practicing attorneys.
- ❑ **Run/vote for 1D and 1E Student Bar Association Representative.** The SBA reserves two seats on its Board of Governors for first-year JD students. Serving on the SBA Board is an opportunity to feel connected with campus as a whole and to develop your leadership skills. Check your email for instructions about how to run.
- ❑ **Get involved in 1 or 2 extra-curricular activities.** Join a Registered Student Organization, volunteer on a SBA Student Committee, seek out Pro Bono opportunities such as the Immigration Fair, Pro Se Help Day, or get involved with the Sacramento Campus Community Garden. Find enjoyable activities that will round out your 1L experience and help you stay happy, healthy, and motivated.
- ❑ **Register with the California State Bar.** Review the “Bar Admission” page for instructions. This is required in order to sit for the California Bar Exam and also to apply to be a certified law student after your first year.
- ❑ **Attend your Mandatory CDO Orientation.** Beginning in early September, the Career Development Office will meet with each student either in-person or via Zoom to orient you to Career Services and help you begin to develop your individualized career plan. At this meeting you will get access to McGeorgeCareersOnline, information about 1L summer jobs, and receive your Career Development Planner. Check your email for details about your meeting date.
- ❑ **Registration for the spring semester in your first year occurs in September.** You will receive an email from the Office of the Registrar with details on when and how to register in early September. Online assistance and written instructions will be provided.
- ❑ **Verify that your devices (mobile phone, laptop, and/or tablet) can connect to the PacificNet Network.** Contact IT if you have any connectivity issues.
(sachelpdesk@pacific.edu or 916.739.7325)
- ❑ **Submit Immunization Records and Complete Online Forms/Questionnaire.** All incoming undergraduate, graduate, and professional students enrolled in one or more units attending any of the 3 Pacific campuses are required to meet immunization requirements, including having the COVID-19 vaccine unless you have filed for an exemption. Failure to submit immunization and vaccination records may result in a registration hold. Visit pacific.edu/immunizationcompliance for more information.

Additional Checklist- After First Semester

Here are the basic things to keep in mind after your first semester. Most of these items are discussed at length in other parts of this Handbook. Please use the Table of Contents to find more information. If you have any questions, please contact the Office of Student Affairs at sacstudentaffairs@pacific.edu or 916.739.7089.

Student Services

- ☐ Make use of **Academic Advising** through the Office of Student Affairs and **Career Advising** through the Career Development Office to map out your plans for law school and beyond.
- ☐ Submit your application for **Endowed Scholarships** and **fill out the FAFSA** by the first Monday in March each year. Complete this application even if you think that you have a merit-based scholarship that is likely to be renewed.
- ☐ Submit your application for **Endowed Scholarships** and **fill out the FAFSA** by the first Monday in March each year.
- ☐ Apply online for a **Certificate of Concentration**, if desired prior to submitting your Application for Graduation.
- ☐ Review your annual **Academic Progress Email**, **Class Rank Email** and **Transcript** each summer.
- ☐ Review DegreeWorks regularly to ensure that your progress towards your requirements and your degree are on track. Report any perceived problems to the Assistant Dean of Students or the Associate Dean for Academic Affairs.
- ☐ Review and accept your **Financial Aid Award** every summer, and attend a **Mandatory Financial Aid Exit Interview** during your final semester.
- ☐ Submit your **Application for Graduation** via insidePacific before the Add/Drop Deadline two semesters before you intend to graduate. Meaning if you intend to graduate in Spring 2024, your application would be submitted before the Add/Drop Deadline for Fall 2023. The Application is available in the same area of insidePacific where you register for classes. Be sure to select the correct term (e.g., "Law Fall 2023").

Co-Curricular

- ☐ **Mock Trial:** The Ben Franz 1L Mock Trial Competition happens during the Spring of your first year. Tryouts for the Mock Trial Competition Team happen in late spring.
- ☐ **Moot Court:** The 1L Moot Court Competition happens during the Spring of your first year. The application process for the Moot Court Team happens in late spring, after your second year after GLS II is complete.
- ☐ **Negotiation:** The Alternative Dispute Resolution Club organizes an annual all-school negotiation competition in the Spring. There is also a McGeorge team for the ABA Negotiation Competition.
- ☐ **Client Interviewing:** McGeorge participates in the Spring ABA Client Interviewing and Counseling Competition. Team members are selected from those who excel in the Client Interviewing and Counseling course offered in the Fall.
- ☐ **Law Review:** Solicit for Greensheets during the Spring of your first year if you are a full-time student or second year if you are a part-time student, and for Law Review Comment over the summer of your first or second year depending on your division.
- ☐ **Externships and Legal Clinics:** Apply for Externships and Legal Clinics in late-Spring/early-Summer.

Admission to the Bar

- ☐ Sign up for the **MPRE Exam**. You must receive a passing score on the MPRE Exam before you can be sworn in as an attorney.
- ☐ Register for the **Bar Exam**. On your application you will use the last day of classes in your graduating term as your graduation date on your Bar Exam application. Do not use your Commencement date.
- ☐ Submit your **Moral Character Application**. The California Bar takes at least 6 months to process Applications and recommends that you file at least 8-10 months before the exam.

- ❑ Finalize your **Bar Prep Plans**, including finances and time off work to focus on studying. Consider taking the **PASS I** and **PASS II** classes during your final year of law school.

- ❑ **Make bar preparation your full-time job.** Participate in the BEAT or Extra Feedback Program to get free supplemental bar exam support and feedback on your bar writing through McGeorge. Check your Pacific email and the McGeorge Bar Prep Blog and social media pages as you get closer to graduation for more information.

McGeorge Academic Planning

Academic Advising

Aside from certain required courses, the way you design your upper-division schedule is largely left to your discretion. There are a number of resources available to help you make course selection decisions:



Schedule a McGeorge Academic Planning (“MAP”) appointment with the Office of Student Affairs.

When you need help sorting through your academic, co-curricular, and extra-curricular options, advising is available through the Office of Student Affairs. Schedule a MAP appointment at any point during the year by emailing sacstudentaffairs@pacific.edu. Typically the later part of the spring semester of your first year (after the schedule of classes is released) is a good time to begin planning for your remaining two or three years.



Read this Book!

There is a strong possibility that your question is answered somewhere in here.



Familiarize yourself with the list of subjects that will be tested on the bar exam.

Each state tests different material on its bar examination. Alums report that taking the bar-tested subjects in law school proved to be immensely helpful during bar study.



Talk to your professors, upper division students, and practicing lawyers.

Faculty members are available to talk to you about academics and provide other sources of advice and information. In addition, many upper division students, alumni, and supervisors at your externship sites are good resources for academic and career counseling. They have been there, done that, and have lots of helpful advice to share.



Review the online Pathways.

Whether you arrive at McGeorge with a clear idea of the kind of lawyer you want to be, or plan to explore a variety of opportunities during your legal studies, helping you successfully reach your goals is our priority. We want you to make informed career choices that resonate with your talents and passions. We have developed 20 legal Pathways, which describe distinct legal practice areas. Reviewing the Pathways as you develop your individual academic and career plans can help you ensure that you credential yourself for the job that you want. These Pathways can be found on the CDO website at <https://law.pacific.edu/law/cdo> and include the following practice areas:

- Alternative Dispute Resolution
- Business Law
- Capital Lawyering (Law & Policy)
- Civil Litigation
- Commercial & Financial Services Law
- Criminal Law
- Education Law
- Elder Law
- Employment & Labor Law
- Environmental Law
- Family & Estate Planning
- Government Practice
- Health Law
- Immigration Law
- Intellectual Property Law
- International Law
- Public Interest & Civil Rights
- Real Estate & Land Use
- Tax Law
- Water Resources Law

Academic Support

You probably have heard that law school is hard and that it is like nothing you have experienced before. Both of these statements are true. As a result, just about every student in law school needs assistance to achieve their full potential. McGeorge affords that assistance in a number of ways through its comprehensive Academic Support Program.

First Year Skills Lab & 1L Study Teams

All first-year students at McGeorge are required to take a 1-unit Skills Lab incorporated into a substantive law course, such as Torts or Criminal Law. During this course, students are taught foundational law school skills and are given the opportunity to practice and receive feedback on the various skills needed to be a successful law student. These skills include critical reading, case briefing, extracting and writing rules, note-taking, outlining, the IRAC exam-writing method, legal analysis, multiple choice assessments, time management, and stress management. Additionally, all first-year students are placed in 1L Study Teams (Structured Study Groups), which are led by an upper division student. The 1L Study Teams meet once per week and have required assignments, which are connected to both the substance and skills taught in their Skills Lab.

Individual Assistance

Professors Stephanie Thompson and Courtney Lee are available to meet with and counsel students at any time regarding study techniques (critical reading, case briefing, outlining, attack sheets), exam taking, time management, supplemental materials, study groups, and other matters related to academic progress and/or the bar exam.

Academic Support Resource Center

The Academic Support Resource Center is a study space on the first floor of the Library, just inside the main entrance near the seating area. Students may come to the Resource Center to study individually, meet in their study groups, or meet with teaching assistants. Within the Resource Center is a library of supplemental study materials that students may check out including course supplements, commercial outlines, audio materials, flash cards, and bar exam preparation materials.

Practice Examinations

The primary methods of assessment in law school are essay and multiple choice exams. Both formats require students to apply the law to new fact scenarios by analyzing how the facts might support valid arguments for each side. These assessment methods are used because they are similar to state bar examinations and the practice of law, where hypothetical fact patterns become real client problems.

Most professors release past essay exams so that students may take practice exams on their own to prepare for their assessments. Students can then meet individually with their professors or academic support faculty to discuss their answers. This individual exam writing practice is key to student success in law school. Past exams are available on the Library online database, and students are encouraged to download these exams and compile their own practice exam libraries.

Directed Study Program

Students whose cumulative first-year grades indicate they would benefit from more intensive skills instruction are placed in the Directed Study Program. This Program is designed to help students reach their full potential in law school through a continuum of academic support and counseling, as well as to introduce them to the skills necessary to pass the bar exam on the first attempt. Students placed in Directed Study will remain in the program for the duration of their time at McGeorge.

REMEDIES AND PRINCIPLES OF LAW: All students in the Directed Study Program take Remedies and Principles of Law. Full-time students take this course during second year and part-time students during their third year. This course reviews principles of core substantive law taught during the first year, such as Contracts, Torts, and Property, and key remedies, including injunctions, restitution, and damages. Students will practice using the rules of law and remedies to answer bar-type essay, multiple choice, and performance test questions effectively, and

receive detailed feedback and guidance on how to improve their law school studying and exam-taking skills.

PRINCIPLES OF AGENCY OR DIRECTED

RESEARCH: Directed Study Program students with a 1L GPA below 2.5 are also be required to take either the Principles of Agency course or a Directed Research course in the fall semester of their second year. The one-unit requirement, whether satisfied through Principles of Agency or Directed Research, focuses on improving study skills, exam writing, and legal analysis. Students take multiple written assessments with extensive individualized feedback and one-on-one counseling to help students achieve their full potential.

PASS I: In either the Fall or Spring of their final year, Directed Study Program students are required to take Practical Analysis, Strategies, & Skills I (PASS I). PASS I is a three-unit pass/fail course that covers effective preparation and performance strategies for the multiple choice, essay, and performance test components of the California Bar Exam. PASS I students complete substantial writing practice and receive extensive individualized feedback on their answers. Although Directed Study Program students are required to take PASS I for graduation, this course is open to (and encouraged for) all McGeorge students in their final year of study.

PASS II: PASS II is a three-unit, graded elective course offered in the spring that reviews the substantive law of Civil Procedure, Contracts, and Property. Students use commercial bar review course materials in this fast-paced class that prepares them for post-graduation bar preparation. Although not required, all McGeorge students, whether in the Directed Study Program or not, are strongly encouraged to enroll.

Other Requirements: Students in Directed Study also have other required courses on specific bar-tested topics and will meet regularly with the Dean of Students or the Director of Academic Support to discuss their academic scheduling and progress.

Directed Study FAQ

Q: Why do we have Directed Study?

A: The Directed Study Program is intended to bolster a student's command of and confidence in core legal skills, with the goal of increasing success in law school and paving the way to bar exam success. There is a strong correlation between performance in law school and bar passage. Failure to pass the bar on the first try is difficult financially, emotionally, and professionally, so we want to do everything possible to help McGeorge students succeed while they are in law school and on their first bar exam attempt.

Q: Who is part of Directed Study?

A: Students who have a cumulative GPA below a 3.0 after their first year are automatically enrolled in the Directed Study Program for the duration of their enrollment at McGeorge and must meet its requirements. Students who have a cumulative GPA between 2.9 and 3.0 may petition to be removed from the Directed Study Program and those with a GPA between 3.1 and 3.0 may petition to be included.

Q: How will I know if I am in Directed Study?

A: Students are notified within their Academic Progress Email received at the conclusion of their first year. See "Advancement and Grades" for more about Academic Progress Emails.

Questions

Professor Stephanie Thompson

Director of Academic Support
916.739.7322 | sthompson@pacific.edu

Professor Courtney Lee

Director of Bar Support
916.739.7242 | clee1@pacific.edu

Working While in Law School

Full-Time Students

Law students may not engage in paid employment for more than 20 hours per week in any semester in which the student is enrolled in more than 12 course hours.

Annual Certification

Students are required to certify each year, during the registration process, that they understand this policy and agree to be bound by it.

Division vs. Enrollment

Please note that for purposes of this rule, it does not matter whether you are classified as being part of the Full-Time or Part-Time Division. If you are enrolled in more than 12 units that semester, you cannot engage in paid employment for more than 20 hours per week.

Change of Division

Upon satisfactory completion of the first year of study, students may apply for transfer between the full-time and part-time programs.

Part-time students who wish to move into the full-time division are advised that the Assistant Dean for Student Affairs will consider academic performance to date in making her determination. Students with at least a 3.0 cumulative GPA will be permitted to switch.

To switch divisions:

1. Develop a general plan for how you will meet the various degree requirements,
2. Consult with the Financial Aid Office, and
3. Schedule a meeting with Dean Morrell for academic counseling and approval.

Contact the Office of Student Affairs at **sacstudentaffairs@pacific.edu** or 916.739.7089 to schedule your appointment.

Graduation Requirements (August 2019 matriculation and later)

Requirement	Description												
Units	You must earn a minimum of 88 units.												
Graded Units	Of your 88 units, a minimum of 72 must be graded units.												
Required Courses Although not required, JD students who are planning to take the bar exam are strongly encouraged to take all bar-tested courses.	You must take and pass (“D” or above) all of the following courses: <table border="0"> <tr> <td><input type="checkbox"/> Skills Lab (1)</td><td><input type="checkbox"/> Statutes & Regulations (3)</td></tr> <tr> <td><input type="checkbox"/> Civil Procedure (4)</td><td><input type="checkbox"/> Property (4)</td></tr> <tr> <td><input type="checkbox"/> Contracts (4)</td><td><input type="checkbox"/> Torts (4)</td></tr> <tr> <td><input type="checkbox"/> Criminal Law (4)</td><td><input type="checkbox"/> Constitutional Law (4)</td></tr> <tr> <td><input type="checkbox"/> Global Lawyering Skills I (2, 2)</td><td><input type="checkbox"/> Evidence (4)</td></tr> <tr> <td><input type="checkbox"/> Legal Profession (1)</td><td><input type="checkbox"/> Professional Responsibility (2)</td></tr> </table>	<input type="checkbox"/> Skills Lab (1)	<input type="checkbox"/> Statutes & Regulations (3)	<input type="checkbox"/> Civil Procedure (4)	<input type="checkbox"/> Property (4)	<input type="checkbox"/> Contracts (4)	<input type="checkbox"/> Torts (4)	<input type="checkbox"/> Criminal Law (4)	<input type="checkbox"/> Constitutional Law (4)	<input type="checkbox"/> Global Lawyering Skills I (2, 2)	<input type="checkbox"/> Evidence (4)	<input type="checkbox"/> Legal Profession (1)	<input type="checkbox"/> Professional Responsibility (2)
<input type="checkbox"/> Skills Lab (1)	<input type="checkbox"/> Statutes & Regulations (3)												
<input type="checkbox"/> Civil Procedure (4)	<input type="checkbox"/> Property (4)												
<input type="checkbox"/> Contracts (4)	<input type="checkbox"/> Torts (4)												
<input type="checkbox"/> Criminal Law (4)	<input type="checkbox"/> Constitutional Law (4)												
<input type="checkbox"/> Global Lawyering Skills I (2, 2)	<input type="checkbox"/> Evidence (4)												
<input type="checkbox"/> Legal Profession (1)	<input type="checkbox"/> Professional Responsibility (2)												
Upper-Division Writing Requirement	You must demonstrate competence in legal research and writing by either earning a passing grade (“D” or above) in Global Lawyering Skills II (2, 2) or earning a passing grade (“H” or “P”) as a Comment Staff Writer on the <i>University of the Pacific Law Review</i> (3 units total, including the seminar).												
Experiential Curriculum* Students may apply to the Dean of Students for a waiver from the Clinic/Externship Requirement for good cause. Good cause typically means that you are working full time during normal business hours.	You must successfully complete all of the following: <ul style="list-style-type: none"> <input type="checkbox"/> Two transformational capstone experiences: (1) McGeorge Legal Clinic or Externship for 3 units minimum, and (2) a second McGeorge Legal Clinic, Externship, Mock Trial, or Moot Court for 3 units minimum <input type="checkbox"/> Additional units of other experiential courses, including Simulation courses, equaling 11 total units. <p><i>This rule is interpreted to mean students may count 6 or 7 units in the transformational capstone category, leaving 4 or 5 additional units in other experiential courses, which may include clinics, externships, simulations, or practicums, for 11 experiential units total.</i></p>												
Directed Study Program	If your cumulative GPA after your first year is below a 3.0, you must complete the following: <ul style="list-style-type: none"> <input type="checkbox"/> Academic advising each year through the Office of Student Affairs <input type="checkbox"/> Business Associations (4) <input type="checkbox"/> Remedies & Principles of Law (3) (2D/3E) <input type="checkbox"/> At least one of the following bar courses: Community Property (2), Criminal Procedure (3), Wills & Trusts (3) <input type="checkbox"/> PASS I (3 P/F) (3D/4E) <input type="checkbox"/> Principles of Agency or a Directed Research Course (required for 2D and 2E students whose first-year GPA is below 2.5) (2D/2E) 												
GPA	Your cumulative grade point average must be 2.33 or higher at graduation.												
Bar Exam	If you sit for any bar exam (excluding the Patent Bar) prior to completion of all degree requirements, you will not earn a JD degree from McGeorge. An exception may be made for a student who wishes to sit for the Delaware or North Dakota bar exam, which are offered only one time per year.												
Period of Study	You must complete your JD degree within 84 months of matriculation . You cannot complete your JD degree in less than 24 months .												

Any student who anticipates that they will graduate earlier or later than expected is advised to seek academic advising with the Office of Student Affairs and must notify the Registrar of any changes to their expected graduation date.

When to Take Your Required Classes

Day Division	Evening Division
First Year <ul style="list-style-type: none"> <input type="checkbox"/> Skills Lab (1) <input type="checkbox"/> Civil Procedure (4) <input type="checkbox"/> Contracts (4) <input type="checkbox"/> Criminal Law (4) <input type="checkbox"/> Global Lawyering Skills I (2, 2) <input type="checkbox"/> Legal Profession (1) <input type="checkbox"/> Statutes & Regulations (3) <input type="checkbox"/> Property (4) <input type="checkbox"/> Torts (4) Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Constitutional Law (4) <input type="checkbox"/> Evidence (4) <input type="checkbox"/> Global Lawyering Skills II (2, 2) Second <u>or</u> Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Professional Responsibility (2) <input type="checkbox"/> Two transformational capstone experiences (minimum 6 units) and additional units of other experiential courses totaling 11 units 	First Year <ul style="list-style-type: none"> <input type="checkbox"/> Skills Lab (1) <input type="checkbox"/> Civil Procedure (4) <input type="checkbox"/> Criminal Law (4) <input type="checkbox"/> Global Lawyering Skills I (2, 2) <input type="checkbox"/> Legal Profession (1) <input type="checkbox"/> Torts (4) Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Contracts (4) <input type="checkbox"/> Constitutional Law (4) <input type="checkbox"/> Global Lawyering Skills II (2, 2) <input type="checkbox"/> Statutes & Regulations (3) <input type="checkbox"/> Property (4) Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Evidence (4) Third <u>or</u> Fourth Year, <u>or</u> Any Summer* <ul style="list-style-type: none"> <input type="checkbox"/> Professional Responsibility (2) <input type="checkbox"/> Two transformational capstone experiences (minimum 6 units) and additional units of other experiential courses totaling 11 units <p>*To stay on track for graduation, part-time students generally take 2-5 units each summer. Alternatively, part-time students who have flexibility to take daytime classes may opt to take extra classes during the academic year that would normally be completed over the summer. Either way, tuition for any units outside of the block rate is charged on a per unit basis.</p>
Directed Study Program students must also complete the following courses:	Directed Study Program students must also complete the following courses:
Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Remedies & Principles of Law (3) <input type="checkbox"/> Principles of Agency or Directed Research (1) (if applicable) Second <u>or</u> Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Business Associations (4) <input type="checkbox"/> At least one of the following bar courses: Criminal Procedure (3), Wills & Trusts (3), Community Property (2) Third Year <ul style="list-style-type: none"> <input type="checkbox"/> PASS I (3 P/F) 	Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Principles of Agency or Directed Research (1) (if applicable) Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Business Associations (4) <input type="checkbox"/> Remedies & Principles of Law (3) Third <u>or</u> Fourth Year, <u>or</u> Any Summer* <ul style="list-style-type: none"> <input type="checkbox"/> At least one of the following bar courses: Criminal Procedure (3), Wills & Trusts (3), Community Property (2) Fourth Year <ul style="list-style-type: none"> <input type="checkbox"/> PASS I (3 P/F)

Accelerated Honors Program

McGeorge has an Accelerated Honors Program (“AHP”) that allows select full-time students to complete their JD degree in two and one-half years. The typical AHP curriculum includes a 10-week honors externship during the summer and a heavier load of 17 credits each semester after the first year. To be part of AHP, students must be accepted into the program at admission and cannot opt in after completion of their first year. AHP students must maintain a 3.00 GPA to remain in the program. More information about the AHP program can be found online here: <https://law.pacific.edu/law/accelerated-honors-jd-program>. If you have questions about constructing your AHP schedule, contact Associate Dean Moylan, mmoylan@pacific.edu.

When to take your required classes for AHP Students:

AHP Students
First Year <ul style="list-style-type: none"><input type="checkbox"/> Skills Lab (1)<input type="checkbox"/> Civil Procedure (4)<input type="checkbox"/> Contracts (4)<input type="checkbox"/> Criminal Law (4)<input type="checkbox"/> Global Lawyering Skills I (2, 2)<input type="checkbox"/> Legal Profession (1)<input type="checkbox"/> Statutes & Regulations (3)<input type="checkbox"/> Property (4)<input type="checkbox"/> Torts (4)<input type="checkbox"/> AHP Elective Course (1)
First Year Summer <ul style="list-style-type: none"><input type="checkbox"/> AHP Externship (7) *satisfies the “two transformational capstone experiences” portion of the Experiential Requirement
Second Year <ul style="list-style-type: none"><input type="checkbox"/> Constitutional Law (4)<input type="checkbox"/> Evidence (4)<input type="checkbox"/> Global Lawyering Skills II (2, 2)
Second <u>or</u> Third Year <ul style="list-style-type: none"><input type="checkbox"/> Professional Responsibility (2)<input type="checkbox"/> Other experiential courses totaling at least 4 units, including Externships, Clinics, Simulations, or Practicums
A few other notes: <ul style="list-style-type: none">AHP students need to take 17 units each semester to stay on track to graduateAll students are encouraged to take all of the bar-tested courses, as well as PASS I and PASS II. PASS I and PASS II may be taken during your last year of law school, which for AHP students would mean either the Spring of your 2L year or the Fall of your 3L year.

Opting out of GLS II

To satisfy the upper-division writing requirement, you can either complete Global Lawyering Skills II or serve as a comment staff writer on the *University of the Pacific Law Review*. Students frequently have questions about this requirement:

Q: Can I do both Global Lawyering Skills II and law review?

A: Yes. Students are encouraged to serve on law review after their first year (full-time) or second year (part-time) experience at McGeorge. Full-time second year students who are selected to work on the journal Comment staff have the option of waiving out of Global Lawyering Skills II. No waiver is available for part-time students who serve on the law journal in their third year.

Since law review focuses on academic writing and legal citation, and GLS II focuses on practical writing, advocacy, oral presentation, and other lawyering skills, the two experiences are quite distinct. Students are encouraged to **take advantage of both experiences, and GLS professors are willing to accommodate students who have law review deadlines with extensions on written work.** A number of second year students in recent years have elected to serve on the law review while enrolling in GLS II. Their experience has been largely positive.

Another way to structure a course of study to avoid missing out on either the law review or GLS II experience is to defer GLS II to the third year. For a student who is not interested in pursuing opportunities in Moot Court in the third year, this path may be attractive. However, the most direct path to Moot Court participation is through success in the GLS II program. So, students who would like to pursue Moot Court should enroll in GLS II in their second year.

Q: What is the process for opting out of Global Lawyering Skills II?

A: There is no special process. If you know that you will be opting out, simply do not register for a GLS II class. If you are unsure or you are considering doing both, then register for a GLS II class. If you register for a GLS II class and later decide to opt out, you may do so by dropping your GLS II class before the Add/Drop Deadline. Be warned that GLS II classes fill early and if you wait to decide to register for GLS II, you may not get your first-choice section.

Q: Do any other courses satisfy this requirement?

A: No. Although we have other fantastic upper-division writing courses, they do not satisfy this particular requirement. **Please also note that Greensheets does not satisfy this requirement.**

If you have any questions about the viability of enrolling in GLS II while serving on law review, please contact Associate Dean Moylan at mmoylan@pacific.edu. She is happy to discuss the topic with any interested students.

Experiential Curriculum

Matriculation Year	Graduation Requirement
August 2018 and forward	<p><input type="checkbox"/> Two transformational capstone experiences: (1) a McGeorge Legal Clinic or Externship (3 units minimum) and (2) a second McGeorge Legal Clinic, Externship, Mock Trial, or Moot Court (3 units minimum)</p> <p>Additional units of other experiential courses, including Simulation courses, equaling 11 total units. <i>This rule is interpreted to mean students may count 6 or 7 units in the transformational capstone category, leaving 4 or 5 additional units in other experiential courses, which may include clinics, externships, simulations, or practicums, for 11 experiential units total.</i></p>
August 2017	<p><input type="checkbox"/> A McGeorge Legal Clinic or Externship (3 units minimum)</p> <p><input type="checkbox"/> A total of 8 units of Simulation and Practicum courses, of which at least 3 units must be from Simulation Courses (or at least 6 units of Simulation courses if the Clinic/Externship Requirement was waived).</p>

Q: What is a Clinic or Externship?

A: Through Externships and Legal Clinics, students get **hands-on legal experience**, putting the theory learned in the classroom into practice in an on-campus or hybrid clinic, or an externship in a government agency or nonprofit setting. Students in the on-campus clinics represent real clients under careful supervision and all clinical and Externship students gain real-world legal skills.

Q: What is a Simulation Course?

A: Simulation courses provide substantial experience, not involving an actual client, that (1) is reasonably similar to the experience of a lawyer advising or representing a client or engaging in other lawyering tasks in a set of facts and circumstances devised or adopted by a faculty member, and (2) includes direct supervision of the student's performance by the faculty member; opportunities for performance, feedback from a faculty member, and self-evaluation; and a classroom instructional component.

1. For the vast majority of the instructional time, the students will be immersed in lawyer-like settings and engaged in lawyer-like tasks.
2. Traditional classroom work may be a component of the course for the purpose of conveying doctrine or other substantive material, but it will be integrated into the lawyer-like work to be performed by the students.
3. Students will bear the responsibility for organizing and producing the assigned work. Collaborative projects are encouraged.

4. Because of the nature of these courses, regular and frequent student-faculty interaction outside of the classroom is expected.
5. Students will produce a series of lawyer-like writings and/or participate in a series of exercises that demonstrate skills such as oral advocacy, fact-gathering, counseling, interviewing, and dispute resolution integrated with legal theory and professional identity. These projects will require students to exercise professional judgment and engage in problem solving.
6. Students will receive in-depth feedback and opportunities to improve based on feedback. Students will not have a final examination at the end of the course.
7. The syllabus for a Simulation Course will (a) set forth the definition of a Simulation Course provided above and (b) identify the lawyering skills that the course will cover and the exercises that will teach those skills.

Q: What is a Practicum Course?

A: Practicum Courses are courses in which at least one-third of instruction is devoted to a professional skill or set of professional skills characteristically used by practicing lawyers. Practicum courses give students the opportunity to learn substantive law while also learning and appreciating the context in which that law is to be applied by working on lawyer-like projects on simulated legal matters .

Q: How will I know which courses qualify?

A: By their very nature, these courses tend to be dynamic, cutting-edge offerings. **From year-to-year the list of qualifying courses will change to reflect legal trends and interesting opportunities for McGeorge students.** In past academic years, simulation courses have included: Advanced Appellate Advocacy, Taking and Defending Depositions, Mediation, and Trial Advocacy. Practicum courses have included: Elder Law & Social Policy, Employment Law, and Family Law. Qualifying courses are indicated on the Academic Schedule with the notation of SIML or PRAC.

Q: May I take extra experiential courses?

A: Space permitting, yes. Some students select more than the required number of Clinics and Externships and several practicums and simulations! Students report that the courses in the Experiential Curriculum prepare them well for the practice of law.

Q: What if I cannot meet the Clinic/Externship Requirement because of my job?

A: Students who work full time (approximately 40 hours/week) during normal business hours may request a waiver of the Externship/Legal Clinic portion of the Experiential Curriculum. Waiver forms are available by emailing **sacstudentaffairs@pacific.edu**.

Waiver requests will be reviewed by the Assistant Dean for Student Affairs and/or Associate Dean for Academic Affairs and granted for good cause only. Each student requesting a waiver will be contacted to meet personally with Dean Morrell or Dean Moylan.

Before waiving the requirement, the law school will work with the student to assess if there might be a creative way for the student to fulfill this requirement without needing a waiver. For example, there are a limited number of remote externships available to students who have full time jobs. Remote externships provide an opportunity for hands on legal work in non-business hours and may be a good fit for some students who are working full time.

Classroom Policies and Standards

Class Attendance, Preparation, Participation & Performance

Regular and punctual class attendance is mandatory and required by the American Bar Association. The faculty expects that you will be fully prepared and that you will actively participate in class. The faculty is required to take class attendance. Many professors incorporate preparation, participation, and class performance into consideration in grading. Your attendance and active involvement in class discussion form a central part of the learning process in law school for you and your classmates. Failure to meet the minimum standards set by your professors may result in a lower grade, or exclusion from taking the final examination or submitting the final assignment, resulting in a failing grade.

Classroom Conduct

The Code of Student Responsibility notes: “[l]egal education demands free debate, characterized by the quick interplay of ideas, skillful use of logic, and knowledge of precedents, all tempered by compassion.” Students are expected to act civilly, ethically, professionally, and respectfully towards one another and their professors, and to be sensitive and accommodating to the wide range of feelings and perspectives of our diverse faculty and student body.

Conduct in Online Classes

We anticipate being back fully in-person for the 2021-2022 academic year, but we will continue to offer a few synchronous and asynchronous online courses, and we now are prepared to pivot back to online learning if circumstances dictate that course. Some basic rules are therefore good to keep in mind.

Use good online etiquette. In essence, treat your Zoom class as you would any other class. Be mindful of your location, attire, and behavior, including:

- Avoid lounging in bed. If you need to be in your bedroom because it is the only place you can find peace and quiet, no problem, but find a place where you can sit upright. Also, wear the same kind of clothing you would wear to an in-person class, not pajamas.

- Avoid multitasking. While there will certainly be the occasional pet, child, or partner distraction because we are all at home, class is not the time for multitasking such as cooking, eating, or running errands.
- Mute your microphone when you are not talking. You may also find it helpful to use a headset or earbuds for better sound quality.
- Position your camera so it is focused at eye level, if possible. Doing so helps create a more direct sense of engagement with your professor and classmates. Also, be mindful of your lighting. It is generally best to have lighting in front of you or to the side.
- Use your name (first and last), not a fun nickname or the name of the last person other than you who used Zoom on your computer. If you need to re-name yourself on Zoom, you can do so under the participants menu.
- Pay attention to the chat feature on the right hand side of the screen. Your professor may pose questions there for you to answer. The Zoom chat feature is also a tool to make comments and ask questions without interrupting the speaker, but be aware that your comments are public and are recorded in the minutes of the session.
- Turn off notifications on your computer and phone to minimize distractions during class. It also helps to close unnecessary applications to help Zoom function optimally.
- Refrain from taking screenshots or pictures of the Zoom window without permission from the class.

The realities of your internet connection or your personal situation may make muting your video necessary or preferred for some or all of your class. If your professor requests for you to be onscreen but your circumstances make stopping your video necessary, send an email ahead of time to explain why you need to turn off your video.

Please also keep in mind that it is important to ask for clarification when you need it. In a traditional

classroom setting, professors can often tell if a student seems confused by material and will make an effort to reach out to the student. Over Zoom (or with asynchronous learning), it is difficult to notice these same non-verbal cues. Make sure you reach out to your professors for help when you need it.

Laptop Use

Laptop computers may be used in class only for appropriate academic purposes as determined by the professor. Some professors do not permit in-class laptop use; however, in some cases laptop use may be permitted as an accommodation for a documented disability under the Americans with Disabilities Act. Using a laptop computer during class for a non-academic purpose (e.g., browsing the internet) distracts other students and may violate the Code of Student Responsibility.

Religious Holidays

McGeorge is committed to diversity and inclusion and this extends to how we observe religious holidays. McGeorge respects the rights of all members of our community to observe religious holidays and our hope is that we can all work together— staff, faculty, and students—to find constructive ways to achieve this. Students are encouraged to be proactive in speaking with professors and others about possible conflicts early in each semester and working together to find suitable solutions, including recording classes (see the next page for more information). The Office of Student Affairs also works with students whose religious commitments conflict with classes and/or exams.

Faculty Office Hours

All full-time faculty members have regular office hours posted outside of their office, listed on their syllabus, and posted on their course Canvas or TWEN site. They make every effort to honor these hours by being available at the times indicated. The approachability of our faculty is a hallmark of McGeorge, so do not hesitate to take advantage of this opportunity.

Policies of Individual Professors

Faculty members have the discretion to give students further information about how they interpret the rules concerning attendance, class preparation, class participation, and other subjects, and what consequences flow from violations of those rules.

Recording Classes

Based upon a resolution approved by the faculty, tape recording or video recording of class sessions is prohibited except to accommodate:

1. A student's observance of a **religious holiday**. If a student plans to miss class due to religious observation, the Office of Student Affairs must be notified one week in advance of the class(es) to be recorded;
2. A student's absence from a **make-up class** scheduled at a time that conflicts with a regularly scheduled class;
3. The scheduling of a **make-up class or review session** outside of the regular class hours;
4. Students who are called to **active military duty** by the Armed Forces;
5. A student's **documented disability** as part of services recommended for and provided to students under the Americans with Disabilities Act;
6. Students in the **LLM Legal Research Writing and Analysis** course when the instructor has determined that the student is having difficulty in understanding spoken English;
7. Any **extraordinary circumstances** outside a student's control, as approved by the Associate Dean for Academic Affairs or the Assistant Dean for Student Affairs; or
8. A **request by faculty** for special purposes such as, e.g., developing online instruction, marketing, or capturing a guest lecture, as approved by the Associate Dean for Academic Affairs.

No student shall copy, display, download, upload, post, release or otherwise distribute or publish any recordings of any class given at McGeorge, nor shall any student use such recordings for any commercial purpose without the written consent of the professor. Violations of this policy will result in disciplinary action pursuant to the Code of Student Responsibility.

To request permission to record, email the Office of Student Affairs. Once approved, students may self-record their classes. If the need for recording is due to the students' absence from the classroom, the school will require a minimum of 24 hours' notice.

Institutional Learning Outcomes

At McGeorge, our learning outcomes are the lawyering skills that students are expected to obtain through the completion of a legal education. Consistent with ABA Standards, upon completion of a JD degree, graduates of the McGeorge School of Law will demonstrate mastery of the following student learning outcomes at the level needed for admission to the bar and effective and ethical participation in the legal profession as an entry level attorney. McGeorge School of Law has designed its curriculum to prepare students with the key skills and competencies needed to demonstrate these learning outcomes in the legal profession.

Each student will:

1. Demonstrate the ability to identify and understand key concepts in U.S. substantive law, legal theory, and procedure.
2. Apply knowledge and critical thinking skills to perform competent legal analysis, reasoning, and problem solving.
3. Demonstrate the ability to strategize, develop, and conduct efficient legal research in U.S. law.
4. Demonstrate the ability to identify and understand foundational concepts in international law and to perform international legal research.
5. Demonstrate communication skills, including effective listening and critical reading, writing in objective and persuasive styles, and oral advocacy and other oral communications.
6. Demonstrate professional judgment, ethics, and professionalism through conduct consistent with the legal profession's values, standards, and discipline.
7. Demonstrate the ability to understand, collaborate, and engage with people of diverse backgrounds and experiences in a variety of legal settings and contexts.
8. Demonstrate understanding of the legal profession's commitment to access to justice.
9. Demonstrate understanding of career options and steps toward defining and achieving career goals in light of personal value.

Examination Policies

Most courses have a comprehensive written examination at the end of each semester. All courses should also have one or more exams, quizzes, or written assessments and/or assignments during the semester. Some courses, such as experiential courses, Trial Advocacy, or Directed Research, may not have examinations but have grades based on evaluation of written assignments and performance standards.

Exam Schedule

The tentative final exam schedule is published before registration. Students may not register for classes with conflicting exams.

Exam Instructions

Students are advised to read the exam instructions carefully; students are responsible for knowing and complying with all examination instructions.

Exam Materials

Unless an announcement is made to the contrary, students are permitted to have only pens, pencils, and a laptop computer with them in the examination room. If it is necessary to bring backpacks, etc., into the room, the items must be left either in the front or back of the room, as the proctor or professor indicates, and not retrieved until time has been called for all students to stop. Additionally, only analog watches are permitted. McGeorge is not responsible for items left unattended during exam periods; leave valuable items at home.

Conduct During Exams

Students are expected to conduct themselves honorably and in a professional manner during examinations. Any breach of this standard may result in disciplinary action under the Code of Student Responsibility.

Submitting Questions & Exam Responses

Examination materials must be turned in as the proctors or professors designate before the student leaves the examination room. The proctor or professor will indicate whether the exam question may be taken or must be returned. Multiple-choice questions, if any, always must be returned at the conclusion of the examination.

Policy Regarding Rescheduling Exams

Exams must be taken at the scheduled date and time, unless the Assistant Dean for Student Affairs approves an exam change. Approved excuses are limited to the following circumstances:

- A **bona fide illness, emergency, or personal tragedy**,
- A significant, immovable, and provable **work or family/personal obligation**.
- A conflict with the student's **religious observance, jury duty, or National Guard obligations**,
- Rescheduling is approved as an **accommodation for a disability** and timely notice has been provided to the Office of Student Affairs, as described in the policy for students with disabilities,
- A student has a conflict between an exam and a **required co-curricular activity** (i.e., competition team travel), or
- A student has **three consecutive exams**. In such cases the second exam will be the one rescheduled. For example, if a student had the following three exams scheduled: Wednesday from 6:00 to 9:00 pm, Thursday from 9:00 am to 12:00 pm, and Thursday from 1:00 to 4:00 pm, the Thursday morning exam would be rescheduled.

Only the Assistant Dean for Student Affairs can approve a student to miss an examination or any portion of an examination. To maintain the anonymity of the grading process, do not contact your professor about exam scheduling or missed exams. To reschedule an exam for a non-emergent reason, **contact sacstudentaffairs@pacific.edu** at least four weeks prior to the examination (or as soon as the emergency arises). The Assistant Dean for Student Affairs will then review and either approve or deny the request. Full written verification of the details of such an event may be required.

Advancement and Grades

Academic Progress Email

After Spring exams end, you will receive an email from the Assistant Dean for Student Affairs titled "Academic Progress Email" which contains vital information about your academic status, next steps for continued study, and instructions for how to access your transcript on insidePacific. Read this email carefully. If you are in Directed Study, on probation, disqualified, or have failed a required course, that information will be included in your Academic Progress Email. First-year students will also receive an Academic Progress Email in early-January after their first semester grades have been released.

Academic Progression

The Office of the Registrar will review your academic progress at the end of each Fall and Spring semester to determine your class attribute level using the following table which is based on 33% (Day) and 25% (Eve) completion:

Class of 2024			Class of 2025		
Full Time Students			Part Time Students		
	Min Units	Max Units		Min Units	Max Units
D1	1	29	E1	1	18
D2	30	59	E2	19	41
D3	60	88	E3	42	66
			E4	67	88

Exam and Paper Return

At McGeorge, many professors return exams and papers to students, which is a practice that differs from that of many law schools. Reviewing your exams gives you an opportunity to evaluate your performance and to learn from successes and mistakes. During the semester, midterm exams/assignments are returned to students either in class or through a sharepoint folder that is administered by the FSO. Final exams/assignments are available approximately 2-3 weeks following the last day of grade posting for the term. You will receive an email with instructions regarding how to access the sharepoint folder for your exam return. While we are in an online delivery mode, some exams and assessments may be returned directly from your professor through Canvas or TWEN.

Withdrawal/Leave of Absence

Class attendance is a fundamental aspect of the law school's program. Thus, no law student will be allowed to take a leave of absence for a portion of a semester, including summer.

If extraordinary circumstances dictate that a student must take time off from law school, the student must withdraw from all courses in which he/she is enrolled in that semester. Students who withdraw, other than those in the first year of the full-time program or either of the first two years of the part-time program, may request to return as soon as the following semester, but in no event may the leave continue for more than two full semesters. Eligibility to return to the law school will be evaluated by the Associate Dean for Academic Affairs and Assistant Dean for Student Affairs upon the written request of the student, including reasonable evidence that the student is ready to resume study.

A first year student in the full-time program or a student in either the first or second year of the part-time program who withdraws from the law school must reapply through the Office of JD Admissions. Eligibility to return to the law school may be denied based on academic performance as of the date of withdrawal.

Involuntary Withdrawal

McGeorge School of Law may require a leave upon specified terms, terminate a student's enrollment, or decline to award a degree if the Administration determines it is in the best interests of the law school or that a student is not qualified for admission to the legal profession because of factors other than academic standing.

Repeating Courses

Students may not repeat courses in which they received a non-failing grade. A student who receives a failing grade ("F") in a required course must repeat that course and the highest number of grade points that can be credited is the equivalent of a "C+" grade. Under G&A Rule 701, the original grade remains on the transcript, but only the repeat grade counts for GPA purposes. (Note: different rules apply for students on probation or who have been readmitted following disqualification.)

Class Rank

At the end of each academic year, JD students are ranked against students in their academic year and division based on cumulative GPA. Class ranks are emailed to students after sufficient time has elapsed from the publication of year-end transcripts so as to allow time for changes due to petition approvals or correction of any clerical or processing discrepancies. Ranking information is not provided by phone.

In mid-July you will receive an email from the Office of the Registrar titled “Class Rank” that will contain your class rank. Class ranks are calculated only one time per year. Students who change divisions are ranked with the class of the division in which they are enrolled during the Spring term. Students must complete the entire academic year (enrollment in both Fall and Spring) in order to be ranked.

Grade Changes

Individual professors do not have authority to change grades once submitted, and the G & A rules expressly discourage them from re-reading examination papers for the purpose of reevaluation and grade change. Do not contact your professor directly to request a grade change.

- If you believe there is a **mathematical error**, contact the Associate Dean’s Office or the Associate Dean for Academic Affairs.
- If you believe that there was an **abuse of discretion in assigning the grade**, the procedure to challenge a grade is described in G&A Rule 505. Contact the Assistant Dean for Student Affairs if you are considering such a petition.
- Grades cannot be changed for any other reason.

Good Standing

A student is in good standing with a cumulative GPA of 2.33 or above.

Probation

A student whose cumulative GPA falls within the range from 2.18 – 2.32 at the end of any academic year, other than the final year, may continue his or her enrollment on academic probation, under the conditions described in G&A Rule 605.1. Students cannot repeat probation.

Academic Disqualification

Under G&A Rule 605, a first-year student must have at least a 1.90 GPA at the end of the Fall semester in order to advance to the Spring semester. Students who do not meet the 1.90 GPA threshold after the Fall semester are academically disqualified. After the first semester, a student is disqualified when his or her cumulative GPA at the completion of an academic year falls below 2.18, or, for a student who was on academic probation, when their cumulative GPA falls below 2.33. Procedures and timing for requesting readmission following academic disqualification are discussed in G&A Rule 703.

Application for Graduation

JD students must complete the “Application for Graduation” on insidePacific **no later than the Add/Drop Deadline in the term prior to their final term**. You may graduate at the end of the Fall semester, end of the Spring semester, or end of the summer sessions, but graduation ceremonies are held only once a year in May. Students should monitor their academic progress on the Degree Works program annually. The link to Degree Works is available on Inside Pacific under the Academic tab.

Deadline to Submit Application for Graduation by the Add/Drop Period	Graduation Term
May 23, 2021	December 2021
August 23, 2021	May 2022
January 11, 2022	August 2022
May 23, 2022	December 2022
August 15, 2022	May 2023
January 16, 2023	August 2023
May 20, 2023	December 2023
August 14, 2023	May 2024
January 8, 2024	August 2024
May 18, 2024	December 2024
August 19, 2024	May 2025

Any student who anticipates that they will graduate earlier or later than expected is advised to seek academic advising with the Office of Student Affairs and must notify the Registrar of any changes to your expected graduation date.

Grading

Grading System

For courses with final letter grades (as distinguished from Pass/Fail courses), grades range from A+ to F. Weighted averages are computed from exam scores and scores on any other graded assignments in the course, and the professor then designates the range of averages to equate to a letter grade.

A professor may adjust grades upward or downward based on class attendance, preparedness, participation, and performance.

Anonymous Grading

Under G&A Rule 501.1, grading in most courses at McGeorge is anonymous. Each Fall, students are given a new confidential exam number to use for assignments and exams. The professor does not know which grade goes with which student by student name.

In some courses, however, grading may not be completely anonymous. In those courses, students will use their confidential exam number for some assignments and exams and will use their name for other assignments and exams. In other courses, grading is not anonymous at all – assignments and exams are graded using only the student's name.

Additionally, professors can provide grade adjustments based on a student's attendance, preparation, participation, and performance, per G&A Rule 302. In such cases, the professor will necessarily know a student's name when making the adjustment. Moreover, a professor may also opt to ascertain how a student performed on the assignments and exams in the course when deciding on an adjustment for that student.

Professors will inform students in writing of the anonymous or non-anonymous grading procedures for the assignments, exams, and grade adjustments in their course. If you have a question about how grading will operate for a particular course, please ask the professor.

Grading Scale/Scores

Under G&A Rule 411, grading in Torts, Contracts, Property, Civil Procedure, Criminal Law, Statutes & Regulations, Legal Profession, and Global Lawyering Skills I, scores are based on the following scale, which is roughly equivalent to the following letter grades:

Scaled Points	Grade
100	A+
95-99	A
90-94	A-
85-89	B+
80-84	B
75-79	B-
70-74	C+
65-69	C
60-64	C-
55-59	D+
50-54	D
Lower than 50	F

Scores do not appear on transcripts and do not represent a final grade in a course. All scores are subject to adjustment and finalization under G&A Rule 501. In courses other than those listed above, there is no standard grading scale.

Grade of Incomplete

A grade of "I" (Incomplete) may be entered in a course when the requirements for that course are not completed for reasons the professor deems to be acceptable along with a incomplete grade contract. The incomplete work must be completed by the first day of classes of the second semester (including summer session) after the semester when the incomplete course ended. If the work is not completed and a grade change form is not submitted, a grade of "F" (fail) will be entered, as specified in G&A Rule 409. For graduating seniors, the incomplete work must be completed within 30 days of when the "I" grade is entered or a grade of "F" (fail) will be recorded.

Subjective Interpretation of Grades

Under G&A Rules 501 and 502, letter grades, ranging from A+ to F, with pluses and minuses, have the following subjective interpretations:

Grade	Subjective Interpretation
A	Exceptional, Outstanding Performance
B	Very Good, Skillful
C+	Satisfactory Demonstration of Professional Competence
C	Unsatisfactory because of Some Deficiency in Knowledge or Analysis or Both
D	Unsatisfactory, Showing Grave Deficiencies in Knowledge and Analysis
F	Failing, No Demonstration of Knowledge or Analytic Ability

Under G&A Rule 504, units of credit for a course are awarded if the course grade is "D" or higher. No course or unit credit is granted for a grade of "F."

Grade Point Average (GPA)

A student's GPA is determined by dividing his/her grade points earned by the number of units attempted, but not counting P/F units in which a grade higher than "fail" was received. Grade point values are awarded for letter grades (multiplied by the number of units for that course) as follows:

Grade	Grade Points
A+	4.33
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
F	0.00

Grade Distributions

Under G&A Rule 501, all grades in required courses other than Global Lawyering Skills I & II and Principles of Agency must meet the following grade distribution standard, in addition to the targeted arithmetic means:

Letter Grade	Grade Distribution Standards (Min% - Max%)	Corresponding Score on the G&A Rule 411 100 Point Scale	Corresponding Grade Points
A+	0% - 2%	100	4.33
A	2% - 10%	95-99	4.00
A-	5% - 15%	90-94	3.67
B+	15% - 25%	85-89	3.33
B	25% - 35%	80-84	3.00
B-	15% - 25%	75-79	2.67
C+	5% - 15%	70-74	2.33
C	0% - 15%	65-69	2.00
C-		60-64	1.67
D+		55-59	1.33
D		50-54	1.00
F		Lower than 50	0.00

In determining compliance with the ranges above, fractions may be rounded up or down at the discretion of the instructor. For example, in a class of 70 students, 5% = 3.5 students and 15% equals 10.5 students. The instructor may therefore give 3 to 11 grades of C+.

Pass/Fail Courses

Some elective courses are designated as Honors/Pass/Low Pass/Fail courses in the Catalog. Of the 88 semester units required for graduation, 72 must be earned in graded (i.e., not P/F) courses. The only P/F courses are those so designated by the faculty. Students do not have the option to enroll in a graded course on a P/F basis. Under G&A Rule 202, the following grading standards apply in P/F courses:

Grade	Subjective Interpretation
Honors	Work performed at a superior level
Pass	Work performed at an acceptable level
Low Pass	Work performed at the "C" or "C-" levels
Fail	Receives no unit credits for the course

Students earning the grade of “Fail” do not receive unit credits for the course. In determining a student’s cumulative grade point average, units attempted in P/F courses are not counted for any course in which a grade higher than “Fail” was received.

Grades Earned at Other Law Schools

Grades earned at another law school and accepted towards a student’s McGeorge JD degree do not count in computing a student’s McGeorge grade point average. Only the units, not individual course grades, are recorded on a student’s McGeorge transcript.

Grades/Transcripts

Grades are subject to approval through the Office of Academic Affairs. Courses are graded early for seniors who are graduating in a given term. The remainder of the course may be graded later for all non-senior students.

The “in progress” section of transcripts will only show courses that are ungraded for the current term. Once the term ends, all “in progress” courses for the new term appear. Any ungraded courses at the end of a term will disappear from the “in progress” section on the transcript and will reappear in the appropriate term once the final grade is posted.

Grading “Curve” FAQ

Q: Is the grading system a mandatory curve?

A: The grading system is not a mandatory curve, at least in the traditional sense. In required courses, it does require professors to distribute the grades, but they have significant latitude as to how they do that. Having a targeted mean ensures that whatever the distribution, the students in that class are not materially advantaged or disadvantaged relative to other students taking the course. Also, elective courses are governed only by targeted means, which ensures some comparability but gives maximum flexibility as to distribution.

Q: Why were the G&A Rules amended to include mandatory distributions and targeted means?

A: Previously, professors had no guidance about the distribution of grades. This led to some very high grades and some very low ones, sometimes even within different sections of the same subject. This inconsistency raised very real fairness issues, especially where class standing and scholarship monies are concerned. It also made our grading less transparent and reliable to outside audiences, such as employers.

Q: Why did we adopt the 100 point scale?

A: Previously, there were ten points (90-100) at the A+ level, and all the other scores were compressed between about 60 and 90. The 100 point scale spreads the scores out more, and in addition, the scores are roughly equivalent to those awarded at other institutions.

Q: Why don’t all of my courses have to use the 100 point scale?

A: Professors believed there was less need for scoring uniformity after the first year. Therefore, upper-division faculty have more discretion.

Q: Do professors have to fail students?

A: No. The G&A Committee did not want to adopt a system where professors were required to fail a certain percentage of students, and that is reflected in the mandatory distribution where grades of C and under may range from 0 to 15%.

Q: Who should I talk to if I have a question about grading?

A: If you want to verify what your scores were, you should contact the Academic Affairs Office. If you have a question about the G&A Rules or wish to contest a grade, you should contact Assistant Dean for Student Affairs, Alicia Morrell, or the Associate Dean for Academic Affairs, Dean Moylan.

Grading & Advancement Committee

Petition Process

The JD Grading and Advancement Committee (“G&A Committee”) is the body duly authorized to study, develop, adopt, and apply rules, regulations, and procedures pertaining to examinations, grading, advancement, graduation, and related matters for JD students. The G & A Committee presents major policy considerations to the entire faculty for debate and vote before official adoption.

G&A Rules

The JD G&A Rules (pertaining to examinations, grading, advancement, graduation, and related matters) are located on the McGeorge website. These rules are subject to amendment at any time by the faculty, without prior notice. Although the faculty seeks to avoid changes which would result in preventing a student who is satisfactorily following a regular course of study from graduating at the normal time, students do not acquire any vested rights in the continued enforcement of the G&A Rules as now set forth.

Grade Appeals

Pursuant to Rule 505b, a petition for a review of a grade must be filed within 15 calendar days of the announcement of the final grade. Mere dissatisfaction with a grade is an insufficient basis for a grade appeal. Rather, a student petitioning for review of a grade must allege **abuse of discretion** or bias on the part of the professor in the evaluation of the student’s work or in assigning the grades. Grade appeals follow the same process as any other petition. The G&A Committee will review the matter in consultation with the professor involved and may grant such relief as it deems appropriate.

G&A Petitions

Any student who is **adversely affected** by the application of the JD G&A Rules may file a petition for relief through the Office of Student Affairs. The G&A Committee meets once per month to hear student petitions. The schedule for these meetings is set each year at the beginning of Fall Semester. Upon receipt, the Office of Students Affairs will calendar the petition for the next scheduled meeting of the Committee.

There is **no specific required format** for a G&A petition; typically, petitions will be in the form of a letter addressed to the committee setting forth the nature of the relief being requested and the

reasons why it should be granted. In drafting your petition, be sure to review the G&A Rules to identify which rules are applicable to your circumstances and then reference those rules in your petition. Petitions should be emailed to **sacstudentaffairs@pacific.edu**.

Personal Appearance

Students who submit a G&A petition also have the right to make a personal appearance before the committee. The purpose of a personal appearance is to provide any additional information that was not available at the time the petition was filed and/or to answer any questions that the Committee members may have regarding the petition. Personal appearances are encouraged. If you wish to make a personal appearance, be sure to specify this on your petition and provide a phone number where you can be reached for scheduling purposes.

G&A Hearing Process

Prior to the hearing, Committee members will receive and review copies of all petitions and any attachments. If you are making a personal appearance, the Office of Student Affairs will coordinate the specific timing of that appearance with you in advance. The Committee will deliberate and make a decision after you leave the room. The Assistant Dean for Student Affairs will notify you of the outcome of your petition. The G&A Committee’s appellate panel is the **final decision-making body** in matters concerning student petitions; there is no appeal to the Dean or Provost.

Students should refrain from contacting the faculty members on the Committee outside of the hearing process, as this may compromise the fairness and objectivity of the process.

Questions

Questions may be directed to the Assistant Dean for Student Affairs or the Associate Dean for Academic Affairs.

Honors and Awards

Dean's List

Students who earn a 3.40 or higher annual GPA at the completion of an academic year are named to the Dean's Honor List and will see a notation to that effect on their transcript. Students must be enrolled in both the fall and spring semesters and have letter graded courses in each term of the academic year to receive Dean's List Honors. Dean's List eligibility may change at the discretion of the Dean.

Witkin Awards

The student who earns the highest score in an eligible course earns the Witkin Award for that course and receives a certificate from the Witkin Legal Institute. If there is a tie for the highest score, the student with the highest cumulative GPA receives the Witkin Award. The Witkin List is posted on the FSO bulletin board and LibGuides site after each term, once all grades have been finalized and all grade appeals have been heard. Certificates are available approximately 2-3 weeks following the posting of the results.

Graduation Honors

Valedictorian Awards

The graduating student in each division with the highest grade point average in the division is presented a medal that recognizes his or her achievement.

Salutatorian Awards

The graduating student in each division with the second highest grade point average in the division is presented a medal that recognizes his or her achievement.

The Order of the Coif

A national law school honor society founded to encourage legal scholarship and advance the ethical standards of the legal profession. Seniors whose academic records place them in the top 10% of the combined Full-Time and Part-Time division and who have completed at least 75% of their law studies in graded courses at McGeorge are eligible for election to membership.

With Great Distinction

Members of the graduating class whose cumulative grade point average is 3.50 or higher graduate "With Great Distinction."

With Distinction

Members of the graduating class whose cumulative grade point average is 3.10 or higher graduate "With Distinction."

Traynor Society

Students whose grades during any two academic years qualified them for the Dean's Honor List are named members of the Traynor Society, named in honor of the late Honorable Roger J. Traynor, former Chief Justice of the California Supreme Court.

The Order of Barristers

Ten graduating seniors may be elected to membership in recognition of performance in intramural and interscholastic appellate and trial advocacy competitions.

The Faculty Honors and Awards Committee

The Faculty Honors and Awards Committee annually selects graduating JD students for the awards and honors listed below. The SBA President serves on this Committee to represent the student voice.

Outstanding Graduating Senior Award

This award is given annually to the student in each division who most successfully demonstrates excellence in scholastic achievement; consideration is also given to criteria such as honors the student received and the student's participation in activities that exemplify the highest academic and individual achievements during the student's school career.

Outstanding Scholastic Achievement Award

This award is given annually to the student in each division who has made the most significant contribution toward overall legal scholarship in the graduating class. This award is intended to recognize significant study and writing in particular area, such as might be demonstrated through publication of a student comment, or other meaningful contribution to legal scholarship or study.

Outstanding Student Achievement Award

This award is given annually to a student in each division based primarily on student leadership abilities, with secondary consideration being given to the student's scholastic standing and honors; service in government offices, committees, and special projects; participation in the Pacific Law Review; work on other student publications; participation on competition teams; outside activities; and work experience during law school.

ALI-ABA Scholarship & Leadership Award

This award is given annually to the student in each division who best represents a combination of scholarship and leadership qualities embodied by the American Law Institute and the American Bar Association. ALI-ABA provides post-admission education for the legal profession. ALI-ABA is dedicated to keeping the legal community abreast of current developments and providing practitioners with the resources necessary to enhance their practice.

Outstanding Student Service Award

This award is given annually to up to 3 students in the day division and up to 2 students in the evening division to recognize students who have given the most significant service and contributed in the most meaningful way to the McGeorge Community.

Outstanding Student Leadership in Diversity and Inclusion

This award is given annually to the student in each division who demonstrated extraordinary commitment to enhancing inclusion on campus through positive communication between persons of different backgrounds, developing creative ideas for increasing and valuing diversity, promoting an environment free from bias and discrimination, and organizing or facilitating various academic or community events promoting diversity, respect, and inclusiveness.

Other Awards

Nominations for awards from various organizations are made each year according to their procedures and criteria.

Dual Degree Programs

McGeorge has two dual degree programs, in which – with advance approval – graduate credit earned in one program is accepted toward the degree from the other program. The two programs include: JD/MPP and JD/MPA.

Admission

Students must be admitted separately to the McGeorge School of Law JD Program and to the program that will confer the Master's degree. Admittance to McGeorge's JD Program does not guarantee admission into other degree programs, even those housed within the McGeorge School of Law.

Approval

Students who want to pursue a dual degree should consult with the Assistant Dean for Student Affairs regarding their planned course of study. Students can schedule an appointment with Dean Morrell by contacting the Office of Student Affairs at sacstudentaffairs@pacific.edu or 916.739.7089.

JD/MPP and JD/MPA Opportunity

Students may pursue both a JD and a Master of Public Policy Degree (MPP) in the full-time day division, or a JD and a Master of Public Administration (MPA) in the part-time evening division. This option reduces by a year the total time needed to complete both degrees separately. Students apply to each program separately and in the first year, only Law courses are taken. Speak with counselors of both programs to learn more.

Other Programs

Occasionally, a student may be interested in pursuing a Master's degree in an area in which a dual degree program is not available, such as history, international relations, or social work. The student should consult with the Assistant Dean for Student Affairs to determine if any credit for the Master's program coursework would be accepted by McGeorge. Upon approval of a written proposal, up to 6 units of credit may be accepted toward the JD degree.

McGeorge is working with Sacramento State for a joint JD/MBA program and with University of the Pacific for a joint JD/Masters of Finance program. Interested students should contact Associate Dean Moylan or Assistant Dean Morrell.

Transfer of Credit

To be accepted by McGeorge as elective credit toward the JD unit requirements, the credit (1) must be for graduate level courses, and (2) must have been earned concurrently between initial matriculation and graduation from the McGeorge JD program.

Transcript

An official transcript of completed Master's course work to be accepted toward the JD degree must be furnished to the Registrar; only the number of units (not grades) accepted are reflected on the McGeorge transcript.

Program Length

JD/MPP	Complete the JD and MPP degrees in 4-5 years.
JD/MPA	Complete the part-time JD and MPA degrees in 5-6 years.

Centers of Distinction

McGeorge has three Centers of Distinction. Each Center offers students the opportunity to pursue a Certificate of Concentration in its area of legal specialty in addition to your JD degree.

Capital Center for Law & Policy

The Capital Center trains students to make and change law and policy through an interdisciplinary approach across McGeorge's programs. The core of its programs is the nationally recognized Capital Lawyering Concentration, one of few such programs, offering specialized classes, a legislative clinic, externships, law and policy trainings and events, specialized public policy and government jobs career counseling, and networking activities with alumni and policymakers around the capital. In the Legislative and Public Policy Clinic, students lobby bills into law. The Center's programs also include the Capital Commendation for Public Service, the Washington D.C. Fellowship, affiliation with the "Greensheets" California Legislation Review, the California Initiative Review, the Public Legal Services Society, and the Government Affairs Student Association.

Center for Advocacy & Dispute Resolution

This Center supports our outstanding Mock Trial, Moot Court, Client Counseling, and ADR competition teams, presents scholarly programs, including the annual Lou Ashe Scholar in Residence symposia and presentation, hosts the National Ethics Mock Trial Competition, and engages in international advocacy training.

The Center recently completed a several year teaching exchange with Russian law professors to enhance advocacy training in Russia. The Center has trained Chilean prosecutors and defense attorneys in client counseling, plea bargaining, and trial skills, and trained law professors throughout China in experiential learning and advocacy.

Aided by our innovative Trial and Appellate Advocacy Concentration and Global Lawyering Skills courses, our student competition teams excel. The Trial Advocacy Program is regularly ranked among the top Trial Advocacy programs in the country. One of our advocates was named the Top Gun Mock Trial Advocate in the country when

she won an invitation-only competition in the spring of 2020. The Moot Court Program is frequently ranked in the top fifteen nationally and brings home too many oral argument and best brief victories to count. The school also provides students a rare opportunity to represent clients in federal court at hearings and trials through its year-long Federal Defender clinic, one of only a few in the country.

In recent years, McGeorge has also raised our profile in ADR, and now have a unique and highly regarded Prisoner Civil Rights Mediation clinic that provides students with an opportunity to mediate cases in the Eastern District of California. In June 2018, the McGeorge negotiation team won the ABA National Negotiation Competition and the International Negotiation Competition in Wales! In 2020, our ABA Negotiation Team placed third in the nation, and we placed 7th in the ABA Competition Champions calculations, which ranks schools based on performance in multiple practical skills competitions.

Global Center for Business & Development

The Global Center is dedicated to ensuring that McGeorge students are well prepared for careers in an ever-more globalized marketplace and to promoting the development and dissemination of policy research and scholarship pertaining to global issues. The Global Center co-directors, Professors Jarrod Wong and Omar Dajani, oversee the International Concentration, which guides students through curricular choices and provides those who successfully complete the coursework and other requirements with a certificate that signals international law expertise and commitment to employers.

Each year, the Global Center hosts international speaker series and symposia. Students are encouraged to attend Global Center events and join the conversation. The Global Center also runs an international internship program, through which students can apply for internships with a variety of employers and types of organizations around the world.

Certificates of Concentration

McGeorge offers a variety of ways to build your resume and focus your studies on a particular practice area. Currently we offer Certificates of Concentration in the following areas:

Certificate of Concentration	Faculty Director(s)
Business	Christine Manolakas
Capital Lawyering	Erin O'Neal Muilenburg
Elder & Health	Melissa Brown
Intellectual Property	Michael Mireles
International	Omar Dajani and Jarrod Wong
Tax	Christine Manolakas
Trial & Appellate Advocacy	Jay Leach
Water & Environmental	Rachael Salcido and Jennifer Harder

You can find a full listing of the Concentration requirements on the McGeorge website here: law.pacific.edu/law/certificates-of-concentration

Q: What if there is not a Certificate of Concentration in the area of law I want to pursue?

A: If McGeorge does not offer a Certificate of Concentration in your desired practice area, there are other ways to accomplish the same aim – for example, you could take electives and pursue co- and extra-curricular activities to build your skillset and increase your connections in a specific field.

Q: Can I earn two (or more) Certificates of Concentration?

A: The short answer is “maybe.” Some programs have overlapping requirements that make it feasible to complete both. For example, if you take Federal Income Taxation, it will satisfy a requirement for both the Business and Tax Concentrations. However, depending on which two programs you want to pursue, you may find it difficult (if not impossible) to complete both due to the inevitable conflicts you will encounter in the academic schedule. If you find yourself in this position, it would be wise to consider whether your efforts might actually be better focused elsewhere, such as pursuing Legal Clinic or Externship positions in both of your areas of interest (which are another way to build your resume) rather than devoting virtually all of your elective units to completing two Concentrations.

Please consult with Dean Morrell and/or the Concentration Director if you have any questions.

International Study Opportunities

European Summer Experience

Broaden your law school experience by taking advantage of McGeorge's unique summer program in Salzburg, Austria. Salzburg has been the site of McGeorge School of Law's annual Summer Program on International Legal Studies since 1974. The three-week program in Salzburg offers international and comparative law courses in public and commercial law fields. European and American faculty, as well as renowned practitioners teach courses. To learn more about the Salzburg Summer Program, email mcgeorgesummerabroad@pacific.edu.

In addition to the academic program in Salzburg, students may also enroll in **one-unit externships** with legal offices abroad to be completed in advance of the Salzburg program. Participating in an externship provides practical legal education, as well as promotes networking globally with lawyers in other jurisdictions.

Please note that all students who participate in the Salzburg Summer Program must be enrolled students at an ABA-approved law school as of the first day of the program in order to participate, meaning that **any student who is academically disqualified after the Fall or Spring semester will not be able to participate**. Please consult with Dean Morrell before enrolling in the program if your GPA is below a 2.5 after the Fall semester.

Exchange Programs

Add a true international dimension to your JD experience by participating in an Exchange Program, spending a semester or year studying law at a university in another country. McGeorge currently has exchange agreements with four universities:

- **University of Salzburg, Austria** – Salzburg is located at the geographic and historic crossroads of Central Europe. Classes are held in the Law Faculty Building of the University of Salzburg, located in a renovated 16th Century palace in the heart of Salzburg's historic Old Town. Courses are taught in English and focus primarily on the law of the European Union.
- **University of Parma, Italy** – the University is located in a strategic part of a lively city, full of cultural life and particularly welcoming towards students and their diverse needs. The size of this University, neither too large nor too small, together with Parma lifestyle attracts a large number of students from all over Italy. Courses are taught in Italian and English. Some fluency in Italian is recommended.
- **Catholic University of Louvain, Belgium** – The entire town of Louvain-la-Neuve was built around the campus of this university in the French-speaking part of Belgium. Some courses are held in English, but to be able to participate in this exchange, some fluency in French is preferred. Applications for the Fall semester must be submitted by the previous May 31 and for the Spring semester by the previous October 31.
- **University of Copenhagen, Denmark** – This University has been around for centuries and is located in the heart of Denmark's largest city. It offers a full selection of law courses in English, so knowledge of Danish is not necessary to study there. Students must be nominated by McGeorge to participate in this exchange, and interested students should request to be nominated no later than May 31 for enrollment in either the following Fall or Spring semester.

These Exchange Programs give you an opportunity to get first-hand knowledge of another country's legal system and culture. Gaining a global perspective is essential in today's legal practice. Approved classes taken at these universities will qualify for credit towards your JD degree. If you are considering an Exchange Program, please contact Assistant Dean for Graduate, International, and Online Programs, Clemence Kucera, at ckucera@pacific.edu or 916.739.7353 at your earliest stages of planning.

Summer Abroad Programs at Another ABA Accredited Law School

McGeorge students may take up to six units of elective credit at another ABA-accredited law school. To request permission, submit a Rule 902 Application to the Office of Student Affairs (pick up a paper copy of the application in-person or email sacstudentaffairs@pacific.edu for the electronic version). Upon approval, McGeorge will accept up to 6 units of credit earned with passing grades in elective courses (not Externships).

International Externships/Internships

Students can earn academic credit for international Externships/Internships (also referred to as a “Semester-In-Practice” or “Summer-In-Practice”), or they can elect to volunteer. In recent years students have gone to Vietnam, the Netherlands, Germany, Italy, Guatemala, Cambodia, India, Switzerland (Geneva), China, and Hong Kong, among other places. A listing of available international internships is regularly updated and is available through the CDO. For students interested in interning in a foreign private practice, please contact Clemence Kucera at ckucera@pacific.edu or 916.739.7353.

Related International Activities

- **Visiting Scholars:** The Global Center hosts distinguished foreign professors or jurists who complete independent research projects, audit courses, and participate in campus events.
- **Visiting Foreign Faculty:** The Global Center hosts 2-3 distinguished professors or practitioners each year who teach elective courses.
- **International Law Society:** McGeorge’s International Law Society (MILS) is a student organization that brings together those interested in international law. Members meet to discuss current legal trends and the club sponsors speakers on current international topics.

Opportunities to get involved with the above events and activities are regularly featured in The Docket and The WRIT.

Fast Track LLM in Water Resources Law

Our Fast Track LLM program allows JD students at Pacific McGeorge to apply up to 12 credits of JD coursework towards the LLM in Water Resources Law. You may specialize in either U.S. or international water law and earn your LLM degree in just one additional semester of study.

If you are interested in pursuing this advanced degree in water law, we encourage you to consider the fast track option during academic

planning. The ideal time to apply for the fast track LLM is during the Spring of your 2L year. For details about the program and application process, contact the Graduate and International Programs Office at graduatelaw@pacific.edu or 916-739-7019. You can also find more information online at <https://law.pacific.edu/law/water-and-environmental-law>.

Legal Clinics

Legal Clinics have been a hallmark of McGeorge for over 50 years. We have a broad array of clinical programs to meet our students' learning needs and to serve our community's legal needs. Clinical experience is one of the ways that our school shows its commitment to public service, social justice, and real-world work experiences for our students. We teach what can best be learned through experience: creative problem-solving and skilled advocating for clients. Visit the Legal Clinics Facebook page and website at law.pacific.edu/law/legal-clinics.

Community Legal Services (CLS)

Our three on-campus clinics (Immigration Law, Elder and Health Law, and Bankruptcy) are known as Community Legal Services. Law students are placed in the role of an attorney in a law office setting serving low-income clients. Students take major responsibility for real cases under careful faculty supervision, deal with the particular issues in the pending cases, learn case management and then use those real-life experiences to discuss in an academic setting the issues that lawyers face in their legal careers. Students often appear in administrative, state, and federal courts. CLS also employs full time work-study students during the summer.

Hybrid, Off-Campus Clinics

We have also established two innovative hybrid clinics (Federal Defender and Prisoner Civil Rights Mediation), each with an important community partner, where students do much of their work off-campus. Our Federal Defender Clinic is one of only a few such clinics in the country.

Legislative and Public Policy Clinic

Our Legislative and Public Policy Clinic recognizes the role of lawyers in the public policy arena. Students advocate for and draft legislation and policy to be sponsored by members of our community and other clients.

All Clinics include a seminar component.

Clinic Descriptions

Bankruptcy Clinic students represent (under supervision) debtors and creditors in bankruptcy proceedings. Students interview and counsel clients as well as assisting clients in all aspects of case assessment, negotiation & settlement, and representation of debtors in bankruptcy proceedings in the United States Bankruptcy Court for the Eastern District of California.

Elder Law and Health Clinic students represent (under supervision) people over aged 60 and those experiencing homelessness with a variety of issues unique to the aging population including, alternatives to conservatorships, wills, trusts, powers of attorney, social security, Medicare/MediCal, and elder abuse. Elder law (including health issues for the elderly) is one of the country's growing areas of legal specialization. Students will: Acquire a command of complicated substantive state and federal law, as well as a high level of ethical competence. Students have the opportunity to represent elders in court in probate, financial abuse litigation and retraining orders, which includes depositions, motions and other civil litigation tools. Students represent clients in transactional matters concerning planning for death, incapacity, and a variety of other issues. Students also participate in joint classes with UCD medical students. In addition to elders, students in this clinic provide civil legal services to persons experiencing homelessness.

Homeless Advocacy Clinic students (under supervision) provide legal services to help eliminate barriers to housing and employment for criminal justice-involved individuals who are experiencing homelessness. Priority legal services include access to public benefits; expungement of criminal records; reduction of traffic fines and fees; child support modification; and credit counseling.

Federal Defender Clinic students represent (under supervision) indigent defendants in federal court. Students work on cases under the joint supervision of two Assistant Federal Defenders. Draft legal memoranda, argue motions, handle jury and bench trials, and develop a working knowledge of criminal and sentencing statutes. Clinic students have represented clients in more than 100 cases since the Clinic opened in 2009, and they have won some impressive victories.

Immigration Law Clinic students have the opportunity to represent (under supervision) indigent non-citizens before the Department of Homeland Security and the Executive Office for Immigration Review in applications for various immigration benefits including adjustment of status and relief from removal. Students provide legal assistance to low-income clients on immigration matters, including VAWA, adjustment of status, specialized visas (U, T and DACA), unaccompanied minors, as well as representation in Family Court and adversarial proceedings before the Immigration Court. Students work on all phases of the case from the initial consultation to preparing the closing letters. Clinic students interview and counsel clients, as well as prepare declarations, legal briefs and supporting exhibits in their representation of clients before the US Citizenship and Immigration Service.

Legislative and Public Policy Clinic is a year-long clinic in which students identify areas of law and policy suitable for reform. Students: collaborate with other clinic students in our various clinics, community organizations and experts to craft statutory language that is submitted to the Legislative Counsel's office. Working with community sponsors, authors are identified to introduce a bill for legislative action. Participation in the Capitol Certificate Program is preferred, but not required.

Prisoner Civil Rights Mediation Clinic students co-mediate section 1983 prisoner civil rights cases with a federal magistrate judge. Students learn both the theory and practice of mediation and develop the skills necessary to serve as mediators, including participating in mediation simulations. Students will also learn section 1983 prisoner case law.

How to apply for a Legal Clinic

All of our clinics require an application. The electronic application is available on the [Legal Clinics webpage](#). You will be asked to provide the following information:

- Contact information
- Language proficiency (other than English), if any
- Relevant work or volunteer experience
- A resume
- A one-page statement of interest (explaining what draws you to that Clinic and any past experiences/future career goals as they may relate to participation in that Clinic)

Students can only enroll in one clinic at a time.

You may apply for up to three clinics and will be asked to indicate your order of preference on the application form.

Satisfying the Experiential Requirement

Only the clinics listed in this section may satisfy the Legal Clinic portion of the Experiential Curriculum requirement for graduation.

Repeating Clinics

Students may participate in the Bankruptcy, Elder Law & Health, or Immigration Law Clinic for more than one semester, space permitting. If a student repeats the clinic, they will have the option of receiving 1, 2, or 3 graded units.

The Clinics At-A-Glance

Applications

An application is required for all clinics. Electronic applications are on the Legal Clinics webpage.

Clinic Name, Professor & Seminar Meeting Time	Prerequisites (P) / Prereq. or Concurrent Enrollment Requirements (PC)	Certified Law Student	Units	Length of Commitment	Offered During
Bankruptcy Clinic Professor Warren Jones	PC: Bankruptcy, Evidence, Civil Procedure	Yes	3 units	Semester*	Fall & Spring
Elder & Health Law Clinic Professor Melissa Brown	PC: Elder Law & Social Policy, Evidence, Civil Procedure	Yes	3 units	Semester*	Fall & Spring
Federal Defender Clinic & Federal Pretrial/Trial Litigation Seminar Professors Linda Allison, Rachelle Barbour, Timothy Zindel	P: Criminal Law, Evidence PC: Trial Advocacy, Criminal Procedure Limited to third and fourth year students.	No	3 units per semester for Clinic & 2 units per semester for Seminar	Academic Year	Year Long
Homeless Advocacy Clinic Professor Ron Hochman	PC: Evidence, Civil Procedure, Poverty Law (when offered), Elder Law & Social Policy (encouraged)	Yes	3 units	Semester*	Fall & S
Immigration Law Clinic Professor Blake Nordahl	PC: Immigration Law, Evidence, Civil Procedure	Yes	3 units	Semester*	Fall & Spring
Legislative and Public Policy Clinic Professors Cathy Christian, Aaron Brieno, and Chris Micheli	Capital Lawyering & Policy Making and Lawmaking in CA are strongly recommended prior to, or concurrent with, the Clinic. Students in the Capital Lawyering Concentration receive preferred enrollment.	No	3 units per semester	Academic Year	Year Long
Prisoner Civil Rights Mediation Clinic Professor Ederlina Co	P: Mediation, Negotiations & Settlements, ADR, or a non-credit basic 40-hour meditation course with the approval of the faculty.	No	3 units	Semester	Fall & Spring

*Students who return to a one-semester Clinic after their first semester have the option of earning 1, 2, or 3 units.

Externships

Externships promote real-world practical experience by assisting students to think outside the box about their options, potential and goals. Approved General Externship and Judicial Externship opportunities allow students to earn academic credit, develop skills and legal knowledge, experience daily legal practice, and build resume and networking opportunities. Visit our Director of Externships, Colleen Truden, for approved Externship Sites at local, state, and federal courts, government agencies, and nonprofit entities.

Application Process

- ☐ Review approved Externships Sites in the Directory of Externships on the Externships Libguide
 - On Campus: libguides.mcgeorge.edu/externships
 - Off Campus: 0-libguides.mcgeorge.edu.pacificatclassic.pacific.edu/externships (You will receive the same login screen as you would for off-campus Library access.)
- ☐ Complete your Notice of Intent at mcgeorge.libwizard.com/f/notice-intent
- ☐ Schedule your appointment using the big red button on MEL, and if no times are listed, email sacexternships@pacific.edu for an appointment.
- ☐ Complete and submit all application materials directly to each Externship Site to which you want to apply, or email completed packets to sacexternships@pacific.edu (the Externships Office can submit your materials to the Externship Sites on your behalf).

Units	Total Hours	Hours Per Week (14 Weeks)
3	150	Approx. 11
4	200	Approx. 15

Be Advised

- ☐ All District Attorney Offices, Public Defender Offices, and other DOJ related offices will require a completed background check before you can start working. Applications for Externships must be submitted well in advance to allow up to 3 months for the background check.
- ☐ Students will not be allowed to register for, or participate in, any Externship Site that requires a background check unless the background check has been approved before the first day of the semester classes.
- ☐ Some Externship Sites will require a student become a certified law student by the California Bar.
calbar.ca.gov/Admissions/Special-Admissions/Practical-Training-of-Law-Students
- ☐ Students on academic probation at the start of a semester are not eligible to serve in an Externship.
- ☐ **Due to the COVID-19 pandemic, all externship sites must abide by state and local regulations to maintain the health and safety of their employees. As a result, some externships will be conducted remotely or in a hybrid in-person/remote capacity. Individual externship sites should ensure that the overall externship experience will be minimally impacted by these parameters.**

Application Documents

- ❑ Mandatory: Resume and Cover Letter
- ❑ Documents that may be requested: Unofficial Transcript, Writing Sample, References/Letter of Recommendation

Externship Interview

- ❑ The Externship Site will contact you directly, if they want to interview you.
- ❑ Schedule your interview at a mutually convenient time.

Registration

- ❑ Contact the Externships Office for Registration instructions upon receiving your Externship offer.
- ❑ Failure to participate in the Seminar will prevent you from receiving credit for the Externship.
- ❑ Enrolling in an Externship commits you to both the Externship Site and the Externships program.
- ❑ Be advised, you cannot start late, finish early, or drop the Externship without approval of the Director of Externships and your Supervising Attorney for the Externship Site.
- ❑ Dismissal from an Externship for any reason precludes you from receiving academic credit

Semester-In-Practice Externships

General SiP Externships

Allows you to continue your legal education in a government, or non-profit law office setting where you focus on the details and intricacies of the practice of law under the supervision of a practicing attorney. SiP Externships are for students who want to devote full- or half-time work to a single externship that could be local or in another city.

Eligibility Requirements:

Must be in the top 50% of your class, and pre-approved by the Director of Externships.

Units	Total Hours	Hours Per Week (14 Weeks)	Notes
7	280	20	Top 50% of your class
14	560	40	Top 50% of your class

Judicial SiP Externships

Gives students who have demonstrated outstanding academic performance an opportunity to learn firsthand about the judicial system by working full-time (or in limited situations half-time) for a Federal Court Judge, a Justice of the California Supreme Court or Court of Appeals, and other State Appellate Courts or specialty courts.

- ☐ Judicial Externships: Complete and submit all application materials for each Externship Site for which you want to apply, to **sacexternships@pacific.edu** (the Externships Office will submit your materials to the Externship Sites).

Eligibility Requirements:

Must be in the top third of your class. The Externships Office will notify eligible students during the Fall of your 2D/3E year of your eligibility and provide counseling and instructions on how to apply.

Units	Total Hours	Hours Per Week (14 Weeks)	Notes
7	280	20	Top 1/3 of your class
14	560	40	Top 1/3 of your class

Getting Started

- ☐ Complete your Notice of Intent at **mcgeorge.edu/Externship_Notice_of_Intent_Form.htm**
- ☐ Mandatory meeting with Dean of Students to determine your academic schedule and eligibility, and to develop a plan for meeting all graduation requirements
- ☐ Mandatory appointment with the Director of Externships to discuss your eligibility, potential externships and the application approval process.

Be Advised

- ☐ Not all Externships are approved for a SiP and each Externship must be separately approved by the Director.
- ☐ The full-time SiP requires early planning, is very demanding, and is designed to fulfill a full semester of classes. Students chosen to participate should not expect to be approved for additional classes. Contact the Externships Office to schedule an appointment to explore your opportunities.

Competition Teams

Our student teams are top performers in some of the most prestigious national and international competitions. Through participation on a competition team, you can expand your courtroom or alternate dispute resolution experience, improve oral and written advocacy skills, and refine client counseling, negotiation, and arbitration skills. Team membership is based on a competitive application process.

First-Year Competitions

The **Ben Franz Mock Trial Competition** and the **First-Year Moot Court Competition** take place each Spring semester and all 1D and 1E students who are interested in advocacy are encouraged to participate. These competitions help to identify talent for our teams, but are open to all students irrespective of whether they decide to try out for spots on the competition teams.

How does it work?

The competitions are organized by upper-division students. Interested 1D and 1E students sign up to participate in one or both competitions and receive training and instruction in trial and/or appellate advocacy from the upper-division student-organizers. **The competitions are designed and dates are selected to allow students to participate in both opportunities.**

All 1D and 1E students who sign up get to compete in the preliminary rounds. Those who score highly advance to the finals.

The top three **finalists in the Ben Franz First-Year Mock Trial Competition** receive a scholarship, have their name permanently engraved on a plaque on display in the Courtroom Trophy Case, and are almost always selected as competition team members the following year.

The **First-Year Moot Court Competition** awards cash prizes to the top oralist, top brief writer, and top advocate, plus top performers are regularly offered research assistant positions during their second year. Moot court research assistants are then given top priority for selection as team members in their 3L year. Hence, competing, and performing well, in the 1L moot court competition provides an added reward.

Keep an eye on your University email for more information about participating in these competitions during your first year.

Mock Trial Competition Team

Our Mock Trial Teams are comprised of 2D, 3D, 2E, 3E, and 4E students who display talent in trial advocacy and a willingness to work hard to achieve excellence. The teams compete against law schools throughout the country, engaging in every phase of trial practice including arguing pretrial motions, opening statements, closing arguments, and direct and cross examinations.

Why try out for Mock Trial?

Our teams have won many trophies all over the country and have an excellent national reputation. For the past several years U.S. News and World Report has ranked our Trial Advocacy Program in the top ten, in large part because of the success of our teams. Many of our Mock Trial Team alumni have become extremely successful trial lawyers and judges, owing their jobs and success in large measure to the training they received during their time on the team. Prospective employers in Sacramento are favorably impressed when they learn that a graduate seeking a job was a team member. We maintain a close to 100% employment rate for graduating team members. The Sacramento District Attorney and Public Defenders Offices are among the many organizations and law firms that continue to hire our graduates' year after year.

Where do our teams compete?

Our teams compete throughout the United States. Some team members comprise our scrimmage team which competes against another McGeorge Mock Trial team on campus in the Fall and participates as a traveling team competing against other schools in the Spring. The mock trial fact patterns are almost always derived from real cases around the country.

The Annual All-McGeorge Competition

Each year in January our trial teams compete against the four top performers in the Fall Trial Advocacy course (called the Mock Trial Honors Team) in the intraschool All McGeorge Competition. The competitors are scored by experienced trial lawyers and former trial teamers. 16 additional students play the roles of live witnesses during the rounds. Those students get to play different roles on the stand, viewing advocacy from the perspective of testifying witnesses.

Who can try out for the Mock Trial Team?

All 2D, 3D, 2E, 3E, and 4E students not on probation are eligible to try out for the Mock Trial Team. We have had several Part-Time students join the team and compete for three consecutive years. Having completed or being concurrently enrolled in Evidence and Trial Advocacy is strongly encouraged but is not a prerequisite to making the team but team members generally complete both courses during their Mock Trial tenure.

When are Mock Trial Team tryouts?

Preliminary tryouts are typically held in late April. Students work with a short fact pattern and perform five minutes of a cross examination and five minutes of a closing argument. 24 to 26 students are called back for final rounds a week later. From this group of finalists, 16 to 20 are chosen to be on the team.

Commitment and Units

Once chosen to be on a team, students participate in a late-summer boot camp, culminating in an intra-squad competition at the beginning of the school year. During the year, students attend practices three times a week. Teams generally compete in one to two competitions in the Fall and again in the Spring. Team members are also required to participate in a full-year Mock Trial Evidence course where they learn how to apply the Federal Rules of Evidence in a courtroom setting. The Mock Trial Evidence class is 1 graded unit each semester. In addition to the units earned from Mock Trial Evidence, traveling teams earn 2 P/F units over the academic year, and scrimmage team members earn between 1 and 2 P/F units over the same period, depending upon the number of competitions in which they compete.

Trial Advocacy Association

There are opportunities to participate in Trial Advocacy-related events, even if you are not a Mock Trial Team member, by joining the student-run Trial Advocacy Association. Among other activities, this organization holds meetings focusing on advocacy issues, invites outside speakers to serve on panels, participates in the Mock Trial Summer Trial Advocacy Training Program and helps run our first-year Ben Franz Mock Trial Competition.

National Ethics Trial Competition

In the Spring, Professors Leach and Bricker run the National Ethics Trial Competition, where teams from around the country compete at the Federal Courthouse downtown. Over the course of this four-day competition, numerous student volunteers are needed to act as live witnesses, bailiffs and clerks in the courtrooms.

More Information:

For information about our Mock Trial Competition Teams or the National Ethics Trial Competition, contact Professor Cary Bricker at cbricker@pacific.edu.

For information about the Trial Advocacy Association, contact Taylor Arthur at t_arthur@u.pacific.edu.

Moot Court Competition Team

McGeorge has one of the top Moot Court programs in the country. In recent years, it has been ranked in the top ten of all law school Moot Court programs on two independent listings. The program offers opportunities for students to compete nationally and internationally in as many as 15 different competitions.

What is Moot Court?

Moot court deals with the appellate side of advocacy. As such, it emphasizes legal writing and oral argument. All students who have completed their second year of law school are eligible for moot court. Selected students show strong skills in either written advocacy, oral advocacy, or both. All of the Moot Court teams are coached by McGeorge professors and by Moot Court Program alums.

Why try out for Moot Court?

Many employers are now viewing Moot Court team membership on par with law review work because of the direct correlation it provides to actual practice. Students who achieve success in Moot Court invariably have the skills to be successful practicing attorneys because of the high degree of writing and oral skills the practice of law requires, and because of the evidence of strong time-management skills participation in Moot Court promotes. Moot Court alums are especially loyal to the program. Many hold that it is the most significant and rewarding single activity they participated in while in law school. In addition to the excellent instruction in appellate advocacy they receive, students find the experience of competing on behalf of their law school in a program that is nationally recognized especially meaningful.

Where do our teams compete?

McGeorge competes in around 10 Moot Court competitions a year. They deal with the following areas of law: criminal procedure, entertainment law, corporate law, admissibility of evidence, asylum and immigration law, human rights law, constitutional law, hate crime legislation, copyright and trademark law, cultural heritage law, employment law and international law.

How do I become a team member?

Membership on the competition teams is based on acceptance onto the Moot Court Honors Board, which is a student-run organization that is supervised by the Faculty Director of the Moot Court Program, Professor Ed Telfeyan. In addition to the Honors Board, some 2L students serve as research assistants for specific competition teams. These RAs are chosen by virtue of their success in the intra-school first-year moot court competition.

When do I apply?

Students apply for the program at the end of the Spring semester of their second year. Acceptance is based in large part on the work in the second-year Global Lawyering Skills course which includes the preparation of a full appellate brief and the presentation of a full appellate oral argument. New members of the Honors Board are chosen the following summer.

Advanced Appellate Advocacy

All Moot Court team members are required to take the Advanced Appellate Advocacy course Professor Telfeyan teaches. That course is a two-semester, four-unit graded course.

Moot Court Society

The Honors Board also runs the Moot Court Society, which is a club that is open to all students. Every year the Moot Court Society features a guest speaker on the subject of appellate advocacy. In past years jurists like Justice Kathleen Butz and George Nicholson of California's Third District Court of Appeal and appellate attorneys have been featured.

More Information:

For more information about the McGeorge Moot Court program, contact Professor Ed Telfeyan at etelfeyan@u.pacific.edu or 916-739-7340, or any of the current Moot Court Honors Board members.

For more information about the Moot Court Society, contact Flora Feizi at f_feizi@u.pacific.edu.

ABA Negotiation Competition Team

The ABA Law Student Division Negotiation Competition provides a means for law students to practice and improve their negotiating skills. The competition simulates legal negotiations in which law students, acting as lawyers, negotiate a series of legal problems. The simulations consist of a common set of facts known by all participants and confidential information known only to the participants representing a particular side. All of the simulations deal with the same general topic, but the negotiation situation varies with each round and level of the competition. In June 2018, the McGeorge negotiation team consisting of Doug Leach, '18 and Leah Parrish, '18 and coached by Claudia Wrazel won the ABA National Negotiation Competition and the International Negotiation Competition in Wales! Contact the ADR Club President Michael Dastas m_dastas@u.pacific.edu if you are interested in learning more.

Client Counseling Competition Team

The ABA Client Counseling Competition is a unique competition in that it requires students to master knowledge of a particular area of law and use skills of interviewing, listening, and empathy to discern a client problem and to counsel the client on a path towards resolution of that legal problem. Judges are lawyers and counselors, and the student lawyers meet with various actors playing different client roles throughout the competition. The legal subject matters change from year to year, but they often involve torts, professional responsibility, and ethics. Students are selected for the ABA Client Counseling team that competes in the Spring through participation in the Client Interviewing and Counseling course offered in the Fall semester. For more information, contact Kathleen Friedrich at kfriedrich@pacific.edu.

Mock Trial, Moot Court, and Other Advocacy Teams Participation Policy

McGeorge School of Law has approved moot court, mock trial and other similar advocacy programs, directed by full-time faculty members, where the students are selected on a competitive basis. No student or team of students may enter any other moot court, mock trial competition, excluding intra-mural competitions, or any other advocacy competition without the approval of the director of the relevant program. The purpose of this policy is to ensure that any student or team of students seeking to compete in such competitions receives adequate instruction and coaching and that any such individual or team represents the law school in a favorable light.

Journals

The University of the Pacific Law Review ("UPLR") is a student-run, scholarly journal published on a quarterly basis that contains articles written by members of the bar and bench, legal analysis and commentary on cutting-edge transnational issues, student-authored comments, and student-authored reviews of recently enacted California legislation. Eligible students have two opportunities to solicit for UPLR membership:

Review of California Legislation ("Greensheets")

Greensheets, named for the distinctive color of its pages, reviews recently enacted California legislation. The top 50% of students in the 1D/2E classes are eligible to compete for Greensheets membership through the solicitation process each March. Solicitation consists of a closed-research writing competition. Staff Writers spend the summer writing articles about bills making their way through the Legislature. Creditworthy articles are eligible for publication.

Comment

Rising 2D and 3E students who meet any of the following criteria and have not previously solicited for Comment are invited to participate in solicitation: top 50% of their class; Witkin award in GLS I; current Greensheets member (upon successful completion of Greensheets assignments); and transfer student in the top 50% of their former law school class. Solicitation consists of a closed-research writing competition in July. Each Staff Writer will spend the year writing persuasive comments on a unique legal issue of their choosing. The Board of Editors will select comments for publication in the following year's volume.

UPLR Editors

2D and 3E members of Greensheets or Comment are eligible to run for Board or Editor positions for the following year.

2021-2022 Board of Editors

- Sofia Schersei, Editor-in-Chief
- Quentin Barbosa, Chief Managing Editor
- Tyler O'Connell, Chief Technical Editor
- Francesca Torres, Chief Comment Editor
- Aliya Gorelick, Chief Legislation Editor
- Matt Urban, Chief Articles & Symposium Editor
- Vivian Sarik, Chief Production Editor

2021-2022 Primary Editors

Saralyn Adkins, Marie Avery, Julianne Correa, Alexandra Darling, Michael Dastas, Tracy Dudick, Flora Feizi, Marisa Gonzalez, Zoe Korpi, Alex Lee, Jordan Mickele-Niemoeller, Yevgeniy Pislari, Kelli Sanshey, Ryan Milad Sefidpour, Jordan Taylor, Amy White, Jade Wolanski

UPLR Role	Units
Greensheets Staff Writer	1 unit in Fall and 1 unit in Spring
Comment Staff Writer	2 units in Fall (includes the 1-unit Law Review Seminar) and 1 unit in Spring
Primary Editor	1 unit per position (maximum 2 positions)
Board of Editors	1 unit in Fall and 1 unit in Spring
Editor-In-Chief and Chief Managing Editor	2 units in Fall and 1 unit in Spring <u>or</u> 1 unit in Fall and 2 units in Spring

* All UPLR units are Pass/Fail. Students may not opt out of receiving UPLR units.

Directed Research

Directed Research provides the opportunity for JD students to engage in a comprehensive individual research project under the supervision of a full-time faculty member. The work product may take the form of a scholarly paper, empirical study, analysis of topical readings, or other creative format that demonstrates in-depth legal research and original analysis.

Advance Approval Required

Advance approval of the research topic and unit credit is required. A student must submit a detailed written proposal of the research topic and obtain approval from a full-time faculty member willing to supervise the student's research. The proposal and a completed "Directed Research Request Form" (available online on the McGeorge website on the Registrar menu) must then be submitted to the Registrar by the last day to add/drop of the term in which the student intends to enroll in Directed Research. Directed Research in a course cannot be added after the add/drop or for previous terms.

Supervision Required

Directed Research must be supervised by a full-time faculty member on a regular basis. Specifics regarding supervision of the course are left to the supervising faculty member, but the general expectation is that the student will provide an outline and draft of the project at established deadlines, and the faculty member will provide regular feedback to the student.

Number of Units

A student may enroll for either 1 or 2 credit hours (Honors/Pass/Low Pass/Fail) for Directed Research. A student is expected to put in at least 50 hours of work for each credit hour. If the resulting work product is a paper, as a general rule, the student should produce a paper of approximately 15-20 pages in length for 1 unit of credit or 25-30 pages in length for 2 units of credit. Completed work must be submitted to the professor by the last day of the term for final grading.

Limitation

A student is not permitted to receive credit for Directed Research for a project produced for the student's employer or for any other law school course or activity.

Student Complaint Procedure (ABA Standard 510)

American Bar Association (ABA) Standard 510 requires each law school to publish and comply with policies regarding student complaints that address the school's program of legal education.

Any student at the law school who wishes to bring a formal complaint to the administration regarding a significant problem that directly implicates the school's program of legal education and its compliance with the ABA Standards, **should do the following:**

1. Submit the complaint in writing to the Assistant Dean for Student Affairs. The complaint may be sent via email, U.S. Mail, facsimile, or delivered in person to the Office of the Assistant Dean for Student Affairs. There is also a web-based form located online at law.pacific.edu/law/student-complaint-process
2. The complaint should describe in detail the behavior, program, process, or other matter that is at issue, and should explain how the matter directly implicates the law school's program of legal education and its compliance with a specific, identified ABA Standard(s).
3. The complaint must contain the complaining student's name, his/her student ID#, his/her official law school email address, and his/her current mailing address.

When an administrator receives a student complaint that complies with the foregoing requirements, the following procedures shall be followed:

1. The Assistant Dean for Student Affairs will acknowledge the complaint within three business days of receipt. Acknowledgement may be made by email, U.S. Mail, or by personal delivery, at the option of the Assistant Dean.
2. Within 10 business days of acknowledgement of the complaint, the Assistant Dean for Student Affairs, or the Assistant Dean's designee, shall respond to the substance of the complaint, either in writing or in person, and shall indicate what steps are being taking by the law school to address the complaint. If further investigation is needed, the complaining student shall, upon conclusion of the investigation, be provided with substantive response to the complaint within 10 business days after completion of the investigation.
3. Any appeal regarding a decision on a complaint shall be brought before the Associate Dean for Academic Affairs. Any appeal from the decision of the Associate Dean shall be brought before the Dean of the Law School. The decision of the Dean will be final. Any appeal must be brought within 10 business days from the date of the response by the Assistant Dean or the Associate Dean.
4. A copy of the complaint and a summary of the process and resolution of the complaint shall be kept in the office of the Assistant Dean for Student Affairs for a period of eight years from the date of final resolution of the complaint.

Questions

Please direct questions about this policy to the Assistant Dean for Student Affairs.

Registration for Classes

When to Register for Classes

Registration for the 2022-2023 academic year will occur according to the following schedule:

	Priority Registration for Seniors Rising 3D/4E/AHP	Open Registration for All Students Rising 2D/2E/3E	Add/Drop Deadline Courses dropped after the Deadline require administrative approval and will result in a "W" on the student's transcript.
Summer 2022	Tuesday March 22, 2022 9:00 a.m.	Wednesday March 23, 2022 9:00 a.m.	Varies by Session (Refer to Academic Schedule)
Fall 2022	Tuesday June 21, 2022 9:00 a.m.	Wednesday June 22, 2022 9:00 a.m.	Monday August 22, 2022 11:59 p.m.
Interession and Spring 2023	Thursday June 23, 2022 9:00 a.m.	Friday June 24, 2022 9:00 a.m.	Tuesday January 17, 2023 11:59 p.m.

Registration Policies and Overview

Timing

McGeorge has annual registration, meaning that students will register for the entire academic year (Fall and Spring) during June. Students register via insidePacific web registration (instructions below). Registration for summer school takes place in March.

Spring Registration for First-Year Students

Incoming/first-term JD students will be pre-registered for their Fall courses by the Office of the Registrar during First Week. First-year students will register for their Spring courses in September following the start of the Fall term. Students will receive an email with detailed instructions.

Course Load

Course Load	Full-Time Day Division	Part-Time Evening Division
Minimum	12 units*	8 units*
Typical	14-16 units	9-11 units
Maximum	17 units	11 units if you are working more than 20 hours per week, otherwise 17 units
Summer School	Full-time students are encouraged to gain practical experience during the summer	2-5 units

*If during your final semester you wish to take fewer than the minimum number of units required for your division and be charged tuition on a per-unit basis, you must submit a written request in advance to Dean Morrell.

Adding Classes

Students may add classes until the Add/Drop Deadline. No student will receive academic credit for any course unless he/she is officially registered in the course prior to the add/drop deadline. Some courses have special enrollment procedures, such as an application process. A select number of courses require instructor approval to enroll. These special cases are noted in the registration instructions sent to students each Spring. McGeorge has established wait list procedures for adding closed classes (see “Closed Classes and Waitlists”). Students must follow these procedures and should not seek instructor approval for adding a class. Late add requests must be submitted in writing (email) to Assistant Dean for Student Affairs, Dean Morrell.

Dropping Classes

Students may drop any upper-division course without approval through the Add/Drop Deadline. It is the student’s responsibility to know the tuition and fee refund provisions. After the Add/Drop Deadline, classes may be dropped for good cause and only with the written approval of the Assistant Dean for Student Affairs or the Associate Dean for Academic Affairs and will result in a “W” on the student’s transcript. No class may be dropped after the last day of classes. First-year students may not drop classes except in extraordinary circumstances. When such circumstances exist, the Assistant Dean for Student Affairs may permit a full-time student to drop to the standard first-year part-time course selection. No other courses may be dropped. Students who stop attending a class and do not complete the formal drop process are subject to receiving an “F” grade and are liable for tuition. Students who do not take a final examination or complete required coursework will receive an “F” grade.

Unit Defined

Consistent with the requirements of ABA Standard 310, a “unit” is an amount of work that reasonably approximates: (a) not less than one hour of classroom or direct faculty instruction and two hours of out-of-class student work per week; or (b) at least an equivalent amount of work as required in subparagraph (a) for other academic activities, including simulation, field placement, clinical, co-curricular, and other academic work leading to the award of units.

Closed Classes and Waitlists

Waitlists are formed after a class is full (aka, “closed”); waitlists determine the priority for enrollment as seats become available. During the initial registration period, students confronted with a closed class should place their names on the waitlist immediately. Our waitlists often clear, so there is a good possibility that you will get into the course. Nonetheless, it is imperative that you have a backup option, in case you do not get in off the waitlist. If you are on the waitlist for a course, check your email daily. The waitlist system is automated and will send seat notifications, even while we are closed for weekends and holidays. Waitlist offers are only valid for 24 hours. If you do not add the course within the 24-hour valid window, the system will remove you from the waitlist. You may add yourself back to the end of the waitlist if you wish to continue trying to add the course.

Classes with Insufficient Registration

Classes with insufficient registration may be cancelled at the discretion of the Associate Dean for Academic Affairs.

Course Time Conflicts

Students may not register for courses if meeting times overlap in whole or in part. Not even a one-minute overlap will be allowed.

Prerequisite and Concurrent Enrollment Requirements

To determine whether a course has a prerequisite or concurrent enrollment requirement, please read its course description, which is available online at catalog.pacific.edu/sacramento/mcgeorgeschooloflaw/#courseinventory.

Holds

You will not be able to register for classes if you have an outstanding balance, unless you have made satisfactory payment arrangements with the Law School. Prior to your registration window, you should check insidePacific to confirm that there are no holds on your account. If there is a hold on your account, you cannot register for classes, and you should contact the Business Office right away.

Registration Issues

If you encounter any problems while trying to register, immediately email the Office of the Registrar at sacregistrar@pacific.edu. The Registrar's Office staff will be available via email during Registration to assist students with troubleshooting registration issues on a first-come-first-served basis so as to most quickly resolve any issues that may arise.

GLS II Registration

GLS II is a required course during the second year of the JD program. Because the Spring GLS II course material is a continuation of the Fall material, students must register for the same professor in the Spring term that they chose for the Fall, no exceptions.

Bar-Tested Courses

Although not required for everyone, all students are strongly encouraged to take Business Associations, Community Property, Criminal Procedure, Remedies & Principles of Law, and Wills & Trusts as these subjects are tested on the California bar exam. Because of their importance, these courses are regularly offered several times each year in both day and evening time slots. Additionally, PASS I and PASS II, which help students prepare to be successful on the bar exam, are highly encouraged for all students.

Interession

McGeorge offers one-unit classes which start the week prior to the Spring semester. Students may utilize Spring tuition units to enroll in these Interession courses.

Assessment & Review Sessions

Faculty believe that regular assessment and feedback about academic progress is key to student success and therefore schedule assessments throughout the semester, particularly in bar-tested courses. Blocks of time have been designated for this purpose for first year students and are labeled on your schedule as "Assessment & Review Sessions." These sessions will be held on an as-needed basis; students should plan their schedules accordingly by reserving these blocks in their individual calendars.

Distance Learning Policy in Non-Extraordinary Times

Consistent with ABA Standard 306 (2019-2020), McGeorge has a policy that permits students to enroll in online courses up to 15 units out of the 88 units required for graduation. Not more than 10 of these units may be taken during the first one-third of a student's program of legal education.

eProwl Registration Instructions

1. Log into your Pacific Account, we recommend loading your cart the week prior or a few day before the opening of registration.



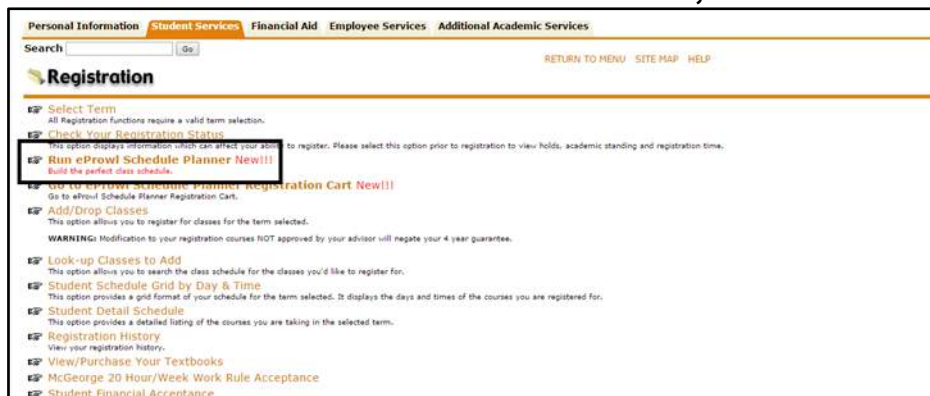
2. Click the “Academic” Tab,



3. Click “Begin Registration”,



4. Click “Run eProwl Schedule Planner,”



5. Your page will redirect to the Schedule Planner. You must select “LAW.”

Go to Accessible Version (Text Only)

UNIVERSITY OF THE PACIFIC
Schedule Planner

*Please select the term you wish to schedule for below.

Select Term: Law Summer 2015 Semester ▼

- Select Term-
- Fall 2015
- Law Fall 2014 Semester
- Law Spring 2015 Semester
- Law Summer 2015 Semester**
- Pharmacy Fall 2014
- Pharmacy Spring 2015
- Pharmacy Summer 2015
- Spring 2015
- Summer I 2015
- Summer II 2015
- Summer III 2015

It is important that you select **LAW** Summer 2015.

6. Add Courses.

Go to Accessible Version (Text Only)

Help Videos - Exit

UNIVERSITY OF THE PACIFIC
Schedule Planner

Course Status: Open Classes Only ▼ Term: Law Summer 2015 Semes ▼
Parts of Term: All Parts of Term Selected ▼ Campus: 1 of 2 Selected ▼

Instructions: Add desired courses and breaks, place checkmarks by the courses and breaks you want and click the 'Generate Schedules' button!

Courses **Add Course** **Breaks** **Add Break**

Click the 'Add Break' button to add times during the day that you do not wish to take classes.

Schedules **Generate Schedules** This will generate your potential schedule. This schedule is not definite until you register.

Entering a **break** will tell the generator to keep these time blocks free.

Add Course

Search By Subject And Course Search By Course Attribute

1. Select Subject: Law (23) ▼

2. Select Course: Select A Course... ▼

- 120 Community Property
- 170 Wills and Trusts
- 185 Professional Responsibility**
- 230 Water Resources Law
- 300 Federal Income Taxation
- 303 Law & Economics of Wine
- 304 Mental Health - Policy & Law
- 526 Mediation
- 611 Fundamental Rights in Europe and the United States

Law should be the only option for McGeorge students.

Class catalog.

7. Add Breaks if you need the planner to keep time blocks free for you.

The 'Add Break' form is displayed. It includes a header with instructions: 'Breaks are times during the day that you do not wish to take classes. Please enter a break between 6am and 10pm.' The form has fields for 'Break Name' (set to 'Job'), 'Start Time' (7:00 am), and 'End Time' (3:00 pm). There is a 'Days' section with checkboxes for Monday through Sunday, where Monday through Friday are selected. At the bottom are 'Save Break' and 'Cancel' buttons.

8. Click “Generate Schedules” button, then click “View” to see your schedule(s).

The main interface of the 'UNIVERSITY OF THE PACIFIC Schedule Planner' is shown. It includes filters for 'Course Status' (Open Classes Only), 'Term' (Law Summer 2015 Series), 'Parts of Term' (All Parts of Term Selected), and 'Campus' (1 of 2 Selected). Below these are sections for 'Courses' and 'Breaks'. The 'Schedules' section has a 'Generate Schedules' button and shows 'Generated 1 schedule.' A 'View' button is circled in the bottom left of the schedule list.

9. Click “Send To Cart” to save the courses you want to register for.

The 'View Schedule #1 - Law Summer 2015 Semester' page is shown. It has buttons for 'Print Page', 'Send To Cart' (circled), and 'Close Schedule'. A warning message states: '*You are viewing a potential schedule only and you must still register.' Below is a table with columns: 'More Info', 'CRNW', 'Subject', 'Course', 'Section', 'Open Seats', 'Day(s) & Time(s)', 'Date', 'Location(s)', and 'Campus'. The table shows a single entry for LAW 185. Below the table, it says 'Displaying Week 2 (5-25-2015 to 5-31-2015)' and has a 'Select Week' dropdown. At the bottom, a weekly grid shows time slots from 7:00 to 8:45 for Monday through Friday, with 'Job' listed in the 7:00 slot for each day. A note at the bottom says: '*You are only viewing one week of your schedule. Use the dropdown above to view other weeks.'

Scrolling down will show you your block schedule.

10. Review your cart. Press “Save Cart” to keep your choices.

Personal Information **Student Services** Financial Aid Employee Services Additional Academic Services

Search Go SITE MAP HELP

eProwl Schedule Planner Registration Cart

Welcome to the eProwl Schedule Planner Registration Cart.

Classes in the Registration Cart

Select	CRN	Subj	Crse	Sec	Title	Status
<input checked="" type="checkbox"/>	50012	LAW	185	1	Professional Responsibility -	

Register now or save your cart and register later!

[Logout]

RELEASE: 8.0.1.2R6UOP

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11. Your cart will be saved in your InsidePacific account. You may login at a later date to register for classes. Your cart link is located under the Schedule Planner.

Personal Information **Student Services** Financial Aid Employee Services Additional Academic Services

Search Go RETURN TO MENU SITE MAP HELP

Registration

- ☐ **Select Term**
All Registration Functions require a valid term selection.
- ☐ **Check Your Registration Status**
This option displays information which can affect your ability to register. Please select this option prior to registration to view holds, academic standing and registration time.
- ☒ **Run eProwl Schedule Planner New!!!**
Build the perfect class schedule.
Go to eProwl Schedule Planner Registration Cart.
- ☐ **Add/Drop Classes**
This option allows you to register for classes for the term selected.
WARNING: Modification to your registration courses NOT approved by your advisor will negate your 4 year guarantee.
- ☐ **Look-up Classes to Add**
This option allows you to search the class schedule for the classes you'd like to register for.
- ☐ **Student Schedule Grid by Day & Time**
This option provides a grid format of your schedule for the term selected. It displays the days and times of the courses you are registered for.
- ☐ **Student Detail Schedule**
This option provides a detailed listing of the courses you are taking in the selected term.
- ☐ **Registration History**
View your registration history.
- ☐ **View/Purchase Your Textbooks**
- ☐ **McGeorge 20 Hour/Week Work Rule Acceptance**
- ☐ **Student Financial Acceptance**

12. Press “Register.”

Personal Information **Student Services** Financial Aid Employee Services Additional Academic Services

Search Go SITE MAP HELP

eProwl Schedule Planner Registration Cart

Welcome to the eProwl Schedule Planner Registration Cart.

Classes in the Registration Cart

Select	CRN	Subj	Crse	Sec	Title	Status
<input checked="" type="checkbox"/>	50012	LAW	185	1	Professional Responsibility -	

Save all courses for registration later!

[Logout]

RELEASE: 8.0.1.2R6UOP

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Registration Quick Tips

1. You must select the correct term.

It sounds so simple, and yet hundreds of students have called the Registrar's Office to ask this question during registration! You must select the term with "Law" in it, or you will get an error message.

versus

If you get an error message that says **"No registration appointment has been assigned to you,"** then you probably selected the wrong term. If you see this message, go back and try selecting the "Law" term before contacting the Registrar's Office for help.

2. You are not automatically added to the waitlist when you try to add a full class.

To add yourself to a waitlist, you need to select "Web Wait List" from the dropdown menu and hit "submit" to make it official. Here's what it looks like:

← You tried to add Evidence, but it was full...

← Select "Web Wait List" from the dropdown menu and hit the "submit" button...

Current Schedule							
Status	Action	CID	Subj	Crs	Sec	Level	Grade Mode Title
*Web Reg/Add** on Jul 15, 2014	None	80603	LAW	151	1	Law	4.000 Letter Grades Business Associations
*Web Reg/Add** on Jul 15, 2014	None	80613	LAW	545	1	Law	3.000 Letter Grades Federal Courts
*Web Wait List on Jul 15, 2014	None	80651	LAW	174	1	Law	0.000 Letter Grades Evidence
Total Credit Hours: 7.000							
Bldg Hours: 7.000							
Minimum Hours: 0.000							
Maximum Hours: 17.000							
Date: Jul 15, 2014 05:16 pm							

← Now Evidence shows up on your current schedule as “Web Wait List.” If you don’t see the course listed here, you are not on the waitlist!

3. Registration Appointment Time

On Inside Pacific in the Student Services Menu under the Registration Tab. Use the “Check Your Registration Status” link to confirm your registration appointment time. We also recommend that you register at 9:00 a.m. on the dot!

Personal Information Student Services Financial Aid Faculty Services Employee Services Additional Academic Services Admitted Student Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Registration

Select Term

Check Your Registration Status
This option displays information which can affect your ability to register. Please select this option prior to registration to view holds, academic standing and registration time.

New Run eProwl Schedule Planner
Build the perfect class schedule.

New Go to eProwl Schedule Planner Registration Cart
Go to eProwl Schedule Planner Registration Cart.

Add/Drop Classes
This option allows you to register for classes for the term selected.

If you have been assigned a registration appointment it will look like this:

Personal Information Student Services Financial Aid Faculty Services Employee Services Additional Academic Services Admitted Student Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Check Your Registration Status:

Displayed below are various items which may affect your registration. Your Registration Time, Holds, Academic Standing, Student Status, Class, and Curriculum permitted to select. If you feel any of the information below is incorrect please contact the Office of the Registrar.

Stockton Students: Refer to [Term Calendar](#) for important registration dates.

Your Registration Appointment:
Begin Date: Begin Time
Mar 29, 2021 09:00 am

☒ You have no Holds which prevent registration.

☒ Your Academic Standing is Good Standing which permits registration.

☒ Your Student Status permits registration.

Your Class for registration purposes is Graduate.

If you have NOT been assigned a registration appointment it will look like this:

Personal Information Student Services Financial Aid Faculty Services Employee Services Additional Academic Services Admitted Student Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Check Your Registration Status:

Displayed below are various items which may affect your registration. Your Registration Time, Holds, Academic Standing, Student Status, Class, and Curriculum permitted to select. If you feel any of the information below is incorrect please contact the Office of the Registrar.

Stockton Students: Refer to [Term Calendar](#) for important registration dates.

☒ No Registration Appointment has been assigned to you. Please contact the Office of the Registrar to obtain your Registration Appointment.

☒ You have no Holds which prevent registration.

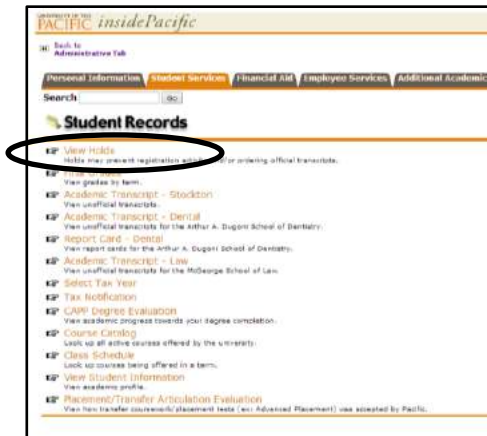
☒ Your Academic Standing is Good Standing which permits registration.

☒ Your Student Status permits registration.

Your Class for registration purposes is Graduate.

4. Check for holds before registration begins.

If you have a hold on your account, you will not be able to register for classes. To confirm you do not have a hold, you may view this in the previous step or separately by navigating to the student records screen and clicking on “View Holds.”



5. Registration Issues

If you experience registration issues and cannot register for a course, do not panic. Quickly send an email to: sacregistrar@pacific.edu including: your name, student ID number, CRN, and the error message or registration problem. Unfortunately, we cannot answer calls, emails and walk-in traffic simultaneously, so we will answer the emails in the order they are received to be fair to all students. We are here to help you and will respond to each question or concern as quickly as possible.

Career Development

The Career Development Office

Why Visit the CDO?

The Career Development Office (CDO) will give you the tools you need to build your individual career plan and to take charge of your professional future. We provide a modernized approach to individualized career advising including interactive programs, speakers, digital handouts and videos, and collaboration with our extensive network of alumni and employers.

What Do We Do?

Career planning starts during your first year at McGeorge. The CDO serves as your bridge between law school and the legal community. We provide you the tools and resources you will need for lifelong professional development. We are committed to helping you (1) develop your career skills, (2) grow professionally, and (3) discover and expand opportunities for practical legal experience.

Advising

In working with you to create your individual career plan, we will look at your previous experience, where you want to live after graduation, what practice areas interest you, and what motivates you.

Events

Our events and activities are designed to focus on the needs specific to your class year. Together, along with guidance from our advisors, these programs will provide you with the tools you need to direct your career path.

Career Connections

The CDO is constantly working to provide you with the right job connection. We do this in multiple ways, including On-Campus Interviews, job-postings on McGeorgeCareersOnline, job fairs, and speed networking programs.

Alumni Network

One of McGeorge School of Law's greatest assets is our vast alumni network. We have a network of more than 13,000 alumni across the United States, in all areas of practice. Through our Alumni Advisor Network, you have access to alumni who can be invaluable in helping you navigate law school and your career.

Follow us on:



McGeorge CDO



@McGeorgeCDO



Molly Stafford
Leah Adams
Isabella Hannon
Erin O'Neal
Muilenburg
Ryder Kramer



McGAtWork.com



McGeorge CDO



PacificMcGeorge



@PacificMcGeorge

Come See Us!

The CDO is located in Northwest Hall, on the first floor. We are open Monday through Friday from 8:30 am until 5:30 pm. You can reach us by phone at 916.739.7011 or email at lawcareers@pacific.edu. During campus closures, we are available to meet via Zoom or phone.

Career Planning

One-on-One Career Advising

Throughout your time at McGeorge, and after graduation, we are available to meet with you to help update and modify your career plan, guide your self-assessment, discuss your specific plans or concerns, review your application materials, practice interviewing skills, or practically anything else we can do to give you the tools to succeed.

Mock Interview Programs and Interview Coaching

Every mock interview is conducted as if it was the real thing and is followed by immediate feedback. Students who participate in mock interviews invariably feel better prepared and perform better when they enter a real job interview.

Review of Your Professional Materials

You may submit your resume and/or cover letter(s) to be reviewed at any time. Your materials can be submitted via email to lawcareers@pacific.edu or dropped off in the CDO.

Career Planning Checklists

YOUR 1L (1D/1E/2E) YEAR

SEPTEMBER AND THROUGHOUT 1L YEAR(s)

- ☐ Reflect on your interests
- ☐ Attend programs and events introducing you to different areas of practice and types of opportunities
- ☐ Get to know your professors and other McGeorge faculty
- ☐ Talk to 2Ls and 3Ls about their work
- ☐ Participate in volunteer opportunities including the Immigration Fair

FALL 1L YEAR

- ☐ Meet with a career advisor after for your short, mandatory, one-on-one CDO orientation to discuss your interests and develop a summer job search plan, beginning September 1, 2020.
- ☐ Create your profile on McGeorgeCareersOnline, including your practice area preferences
- ☐ Attend "Dine with Alumni"
- ☐ Prepare and update your resume and have it reviewed by the CDO
- ☐ Prepare a cover letter draft and have it reviewed by the CDO
- ☐ If you're eligible, write your Personal Statement and apply for the SCBA 1L Summer Diversity Fellowship
- ☐ Practice your interviewing skills with a mock interview
- ☐ Make sure that your voicemail is ready for employer calls
- ☐ Polish your online presence
- ☐ Begin applying for summer jobs as they become available

SPRING 1L YEAR

- ☐ Participate in relevant job fairs
- ☐ Follow up with employers 1-2 weeks after submitting applications
- ☐ Participate in Mock Interview programs
- ☐ Apply for summer positions through our Early On-Campus Interview program
- ☐ Apply for special funding for your summer position through the PLSS Grant program or the Washington DC Summer Fellowship program
- ☐ Connect with an alum through your Alumni Advisor Network

SUMMER 1L Year (Rising 2L)

- ☐ Network with attorneys in your geographic and practice areas of interest
- ☐ Update your resume
- ☐ Apply for 2L summer positions through our Early On-Campus Interview Program (it starts in July!)

YOUR 2L (2D/3E) YEAR

THROUGHOUT 2L YEAR

- ☐ Reflect on your interests and update your practice area preference on McGeorgeCareersOnline
- ☐ Participate in on-campus clinics or externships
- ☐ Continue to network
- ☐ Participate in volunteer opportunities including the Immigration Fair
- ☐ Attend programs and events to build your network, hone your skills, and gain additional insight into how you want to shape your career
- ☐ Continue to utilize your Alumni Advisor Network

FALL 2L YEAR

- ☐ Make an appointment with a career advisor to strategize about your 2L summer job search
- ☐ Research application deadlines for different kinds of employers
- ☐ Attend "Dine with Alumni"
- ☐ Update and refine your application materials, including a writing sample, and have them reviewed by the CDO
- ☐ Apply for 2L summer positions

SPRING 2L Year

- ☐ Meet with a career advisor early in the semester if you are having trouble landing a summer job you are excited about
- ☐ Participate in relevant job fairs
- ☐ Begin to develop a post-graduate fellowship or Government Honors Program game plan if relevant
- ☐ Apply for positions through our Spring On-Campus Interview program
- ☐ Apply for early fellowship positions
- ☐ If you are interested in post-graduate judicial clerkships, meet with us to develop a plan
- ☐ Apply for special funding for your summer position through the PLSS Grant program or the Washington DC Summer Fellowship program

SUMMER 2L Year (Rising 3L)

- ☐ Network in the geographic and practice area where you want to work
- ☐ Update your resume and cover letters and send them to the CDO to be reviewed
- ☐ Begin working on post-graduate fellowship and clerkship applications that are due in the fall
- ☐ Apply for post-graduate positions through our Early On-Campus Interview Program (it starts in July!)

YOUR 3L (3D/4E) YEAR

THROUGHOUT 3L YEAR

- ☐ Reflect on your interests and update your practice area preference on McGeorgeCareersOnline
- ☐ Participate in on-campus clinics or externships
- ☐ Continue to network
- ☐ Participate in volunteer opportunities including the Immigration Fair
- ☐ Attend programs and events to build your network, hone your skills, and gain additional insight into how you want to shape your career
- ☐ Continue to utilize your Alumni Advisor Network

FALL 3L YEAR

- ☐ Make an appointment with a career advisor to review your application materials and update your post-graduate job search plan
- ☐ Research relevant application deadlines
- ☐ Participate in a mock interview with a career advisor
- ☐ Submit applications for post-graduate fellowships and clerkships if relevant

SPRING 3L YEAR

- ☐ Participate in relevant job fairs
- ☐ If you do not yet have a post-graduate position that you are excited about, meet with a career advisor to review your game plan
- ☐ Register for the appropriate bar exam and submit your moral character application
- ☐ Research and apply to entry level positions, including GLA positions with state agencies, as they open up
- ☐ Apply for post-graduate positions through our Spring On-Campus Interview program
- ☐ Complete your Graduate Employment survey

AFTER GRADUATION

- ☐ Continue to utilize the CDO's resources and expertise—we are here for you throughout your career
- ☐ Watch your email for special programs and opportunities for recent graduates

Job Opportunities

McGeorgeCareersOnline (MCO): Job Postings and More!

MCO is our career management program. You will be given access after your first meeting with the CDO in October. By registering online with MCO, you will have access to job listings for immediate and future employment, now and throughout your career.

On-Campus Interview Program

Each fall and spring, we invite legal employers to the McGeorge campus to interview second- and third-year students for summer and post-graduate positions. Our OCI program is a unique hybrid of private and public employers of all sizes, and our OCI employers have a wide variety of GPA and class rank requirements, thereby allowing all of our students the opportunity to participate.

Diversity Fellowships

Sacramento County Bar Association (SCBA)

1L Summer Diversity Fellowship: The SCBA sponsors a Diversity Fellowship for paid summer employment with top Sacramento law firms after your 1D or 2E year in law school.

Bay Area Minority Summer Clerkship Program:

Several law firms in the San Francisco bay area participate in this program that places minority students in paid associate positions with some of the area's most prestigious law firms.

Other Diversity Fellowships: Many law firms throughout California and the country offer diversity fellowship programs for law students the summer after their 1L year. Watch your email for more information.

Fellowships

Typically, a fellowship is a term-limited opportunity in a public interest practice. Fellowships can either be summer opportunities during law school (e.g. Peggy Browning Fellowship, EJW Summer Corps), or post-graduate opportunities (e.g. Equal Justice Works). Fellows are able to use their legal skills to affect positive change for disadvantaged populations while receiving top-rate training and supervision. The CDO works with a number of organizations, and has contacts all across the United States, to provide our students with as many fellowship opportunities as possible.

Job Fairs

Annual Public Interest Job Fair: Attend this on-campus job fair in late January or early February with more than 20 local government and non-profit employers who come to campus to meet you.

Public Interest / Public Sector Day: PI/PS Day is a job fair with almost 100 government and non-profit employers attending, co-hosted by McGeorge and other Northern California law schools.

Non-Traditional Job Fair: This career fair will expose you to some of the many job options available to law students and graduates beyond working in a law firm is co-hosted by McGeorge and other Northern California law schools.

Post-Graduate Judicial Clerkships

A judicial clerkship is a full-time position working for a federal or state judge usually right after finishing law school. Clerkships may be with any level of court and offer graduates the opportunity to work closely with a judge, gaining insight into the judicial process and broad exposure to various areas of the law.

PSJD

Register with psjd.org to gain access to the largest database of public interest and public sector jobs and organizations. We have already paid your registration fees!

Pro Bono, Public Service & Volunteer Opportunities

Through the Workers' Rights Summer Volunteer Program, Day of Service, and other programs sponsored by the CDO and other campus groups, you can participate in short-term or long-term volunteer projects and work for legal aid agencies, court-based programs, and social services providers. Even a short-term legal project can increase your marketability and improve your resume. Review the **Pro Bono, Public Service & Volunteer Opportunities** section of this Handbook for more information.

BYU Intercollegiate Job Bank

Visit the BYU Intercollegiate Job Bank to learn about job opportunities outside of the Sacramento area. The username and password changes twice a year - please search for "BYU Intercollegiate Job Bank" in the McGeorgeCareersOnline Document Library for the most current login information.

Professional Development

Self-Assessment

Self-assessment will give you a new way to look at your strengths and talents, and allow you to modify or create your job-search strategy and professional materials accordingly.

Marketing Yourself and Your Online Presence

Social networking and your online presence can be one of the easiest ways to network and market yourself, but it can also expose you to unintended risks and consequences. The CDO will work with you individually, as well as provide you with resources and programs, to ensure that your online persona reflects who you are and where you want to be professionally.

"Day in the Life" Series

The CDO will partner with student organizations to bring you a series of programs and panels that will give you a glimpse into a "day-in-the-life" of attorneys from many different practice areas.

Networking

Networking is one of the best ways to make professional contacts, learn about practice areas and career opportunities, promote yourself and your law firm, obtain new clients, establish new relationships, and increase your own self-confidence. Throughout the year, the CDO will provide you with tips to improve your networking skills, and opportunities to practice.

Dine with Alumni

Dine with Alumni is an exclusive reception and dinner for McGeorge students, alumni, and Alumni Board members. The event is organized with an eye towards different legal specializations and geographic locations. This event is open to all class years and is a great opportunity to meet with alumni who practice in various areas.

Trina Grillo Public Interest and Social Justice Retreat

Each spring a consortium of California law schools, including McGeorge, plans a retreat for practitioners, students, and academics to join together and discuss today's challenges to—and opportunities within—social justice lawyering. The Retreat provides a unique opportunity for public interest and social justice-oriented law students and others to exchange viewpoints, explore career opportunities, and formulate strategies for social justice.

McGeorge will be hosting the 22nd Annual Trina Grillo Public Interest and Social Justice Retreat on Friday, February 28 and Saturday, February 29, 2020.

During campus closures, the CDO will continue to work with student organizations, alumni, and employers to bring you the same great programs and networking opportunities virtually. Watch your email for details.

Professionalism in a Digital Age

Professional Email Address

Your email address may be the first impression that many potential employers or network connections will get of you. Make sure that it reflects an appropriate level of professionalism. You now have a McGeorge email address – use it! If you choose to use a different account, make sure that it does not contain any nicknames, silly spellings, quotes, or quirks.

Check Your Email

Set up a regular routine of checking your email. Consider this preparation for your legal career (where a huge percentage of your communication with clients, co-workers, and opposing counsel will be via email). It is important that you read your email and don't just delete emails that appear uninteresting – you might miss something important!

Professional Email Signature

Now that you are a law student, your automatic email signature should reflect this. It should include your full name, that you are a JD candidate at McGeorge, and your contact information. Please avoid the use of quotes, emoticons, or other add-ons.

Respond to Your Email

Always respond to your email in a timely manner. You don't want to miss out on an important opportunity because you failed to RSVP or accept an offer before the deadline!

Professional Email Tone

In our digital age, we have become increasingly informal. Even when you are friendly with the person with whom you are emailing, always remember to maintain professionalism and formality.

Clean Up Social Media

According to a recent survey, an increasing number of employers who researched applicants on social media said they found things that resulted in negative hiring decisions. These things include inappropriate photographs or information, information about drinking or using drugs, bad-mouthing another employer or co-worker, and poor communication skills.

Correct Spelling

Even in a digital age, where everything has autocorrect, you must ensure that you use correct spelling in all of your communication. This includes verifying that your message has not been “autocorrected” into something embarrassing or unprofessional.

Professional LinkedIn Photo

A polished LinkedIn page can positively impact your job search. This starts with a professional LinkedIn Photo. You will learn more about the CDO program to provide professional photos at your CDO Orientation in the fall of your 1L year.

Student Business Cards

You will have the opportunity to purchase customizable, high-quality student business cards with the McGeorge logo through **moo.com**. **Early in the semester, each McGeorge student will receive a personalized email invitation and link to order cards.** When used appropriately, student business cards can be a helpful networking tool. (In most situations, of course, it is best practice for

a student to request a potential employer's business card and follow up. However, there are some industries—lobbying, for example—in which it is expected that students will have business cards to trade with more-established professionals.) Please contact the CDO with any questions about business card etiquette.

CDO Resources

Online Videos

The CDO has a series of helpful how-to and informational videos available to answer some of your questions. These can be found on the CDO website, YouTube, or by contacting the CDO directly.

Practice Area Preferences

The CDO has e-mail group lists tailored to your practice and geographic areas of interest. We'll let you know about jobs, events, and networking opportunities in these areas. You can sign up for these in the profile section of McGeorgeCareersOnline.

CDO Library Resources

There are many books, directories, newspapers, and more available in the CDO library to assist students in identifying career options and employers. We also have books on a variety of other career-related topics such as self-assessment and job-search techniques.

Practice Area Pathways

These 24 Pathways are an online tool designed to help you navigate through the different practice area possibilities and to aid you in developing your individual career plan.

CDO on Social Media

Follow the CDO on social media for current information on job postings, events, legal news, and helpful tips. Subscribe to our blog at McGAtWork.com. Follow @McGeorgeCDO on Twitter. Add McGeorge CDO on Facebook. Follow McGeorge CDO on Pinterest. Connect with each of our team members on LinkedIn. For more information on how to establish your own professional online presence, contact the CDO.

Need Something Else? Just Ask!

If you need other types of support and services in your career search, please let us know. From specialized training for career fairs and conferences to long-distance job search resources to networking events (even with free tickets!) to interview attire, we're here to help!

Admission To Practice

Bar Admission

Each state has its own moral character and other qualifications for admission to the bar.

California requires that you (1) register as a law student, (2) take and pass the Multistate Professional Responsibility Exam (MPRE), (3) complete the Moral Character Application, including obtaining Live Scan Fingerprinting, and (4) take and pass the California Bar Examination. More information about each requirement is included below; however, the definitive source of information about admission to the California State Bar is always the California Bar's website (calbar.ca.gov).

Nevada requires applicants to (1) take and pass the Multistate Professional Responsibility Exam, (2) complete the application to take the bar exam, which includes a character and fitness portion requiring supporting documents such as a driving record and fingerprints, and (3) take and pass the Nevada Bar exam. More information about admission to the State Bar of Nevada can be found on the State Bar of Nevada's website: nvbar.org/for-lawyers/admissions. Like California, the definitive source of information about admission to the State Bar of Nevada is always the State Bar itself.

If you are planning to practice in another state, you should contact that state's bar as soon as possible to determine their admission requirements. A comprehensive list of the admission requirements for each state is available on the National Conference of Bar Examiners website at ncbex.org. Look under Publications > "Comprehensive Guide to Bar Admission Requirements."

First-Year Checklist

- ☐ **Register as a law student** with the California State Bar (see below) if you plan to take the CA Bar Exam someday.
- ☐ **Review the admission requirements** for the state(s) where you wish to eventually practice law and familiarize yourself with the subjects tested on that state's bar exam.

How to Register as a Law Student with the California Bar

The California State Bar requires that you register as a law student before you submit anything else (such as the Moral Character Application or application to take the California Bar Exam). There is no deadline or late registration fee, but the fee generally increases annually, so it is best to register early. **Take note of and save your registration number**, as you must use your registration number on all subsequent correspondence with the bar, including your application to take the exam after graduation.

To register as a Law Student with the California Bar: go to calbar.ca.gov, click on "Admissions" > "Admission Requirements" > "Register as a law student or attorney applicant."

About the MPRE

The MPRE is a two-hour multiple-choice exam offered three times each year (usually March, August, and November). The MPRE is required for admission to the bars of almost every jurisdiction. In California, applicants must have a minimum score of 86. Most students take the MPRE during their second or third year, and we highly recommend completing it prior to graduation and bar exam preparation. You do not have to complete the Professional Responsibility course prior to taking the MPRE, but we recommend that you do so if possible. Commercial bar review courses like Barbri, Kaplan, and Themis usually offer free MPRE review materials; see their websites for more information. When the time comes, you will sign up for the MPRE online at ncbex.org/multistate-tests/mpre.

About the Moral Character Application

Prior to admission to the bar, an applicant must complete the Moral Character Application (essentially a very thorough background check). The California State Bar states that it takes a minimum of six months to process and approve Moral Character applications. The State Bar recommends that applicants file between eight and ten months ahead of time, so do not wait; if you do not have a positive Moral Character determination, you cannot be sworn in to practice law, even if you pass the bar exam.

The application involves extensive preparation and time, as the instructions are lengthy, and usually applicants must provide information regarding school, employment, and residence going back to high school. Familiarize yourself with the application process and requirements early by visiting calbar.ca.gov/admissions, and then click on “Moral Character” in the blue menu bar at the top). If you have questions regarding your specific circumstances, please contact the Office of Student Affairs.

About Live Scan Fingerprinting

A Moral Character Application also requires Live Scan Fingerprinting. Fingerprints are used to determine whether the applicant has a prior criminal record. Your fingerprints must be submitted within 90 days of when you file your Moral Character Application. A list of Live Scan service providers can be found on the CA Attorney General, Department of Justice website at oag.ca.gov/fingerprints/locations.

Apply to Take the Bar Exam

California bar exam application materials are available at calbar.ca.gov usually starting on October 1 for the February exam, and starting on March 1 for the July exam. Some locations do fill up (especially those in southern CA), so file your application early. Note that registering as a law student (see above) is different from applying to take the bar exam. Both steps are required before you may sit for the bar.

One and Done: Bar Preparation & Support

Sign up for a Commercial Bar Review Course.

There are several from which to choose, but it is vital to enroll in a commercial course. This is where you will get the substantive law you need to pass the exam, along with a study schedule, practice exams, and feedback on your work.

Visit the major vendors' websites and tables throughout the semester on campus, and know that you do not have to make a decision right away, even if the representatives pressure you to take advantage of special discounts and sales. Take your time and choose the program that feels like the best fit for you.

A good way to "test drive" a commercial course is by using its free MPRE preparation materials. If you would like to discuss which commercial review course might be the best fit for you, contact Professor Lee at clee1@pacific.edu.

Play the Mental Game.

Don't underestimate the mental aspect of passing the bar! Eating healthfully and taking good care of yourself are more important now than ever. Have a plan for how you will deal with the stress, whether it's running, yoga, meditation, cooking, playing music, creating art, etc.—whatever helps you stay healthy and focused.

Get Your Life in Order

It's never too early to develop a plan to ensure that you can spend the bulk of your post-graduation time focusing on preparing for the bar exam—because it WILL take that much time! Start saving money and vacation time, arrange for childcare, etc. If at all possible, we highly recommend that students do NOT work during their bar prep. If you would like to discuss your individual situation and options, contact Professor Lee at clee1@pacific.edu. If you would like to discuss financial support like loans and scholarships, contact Joe Pinkas at jpinkas@pacific.edu.

Follow the McGeorge Bar Prep Blog, "Like" the Facebook Page, and Follow @mcgeorgebarprep on Instagram and Twitter.

These are the primary platforms we will use to communicate with you during bar prep. On the blog (mcgeorgebarprep.wordpress.com), Facebook ("McGeorge Bar Prep"), Instagram, and Twitter pages, we may share information about submitting practice exams for individualized feedback, updates from the State Bar, study tips, events, advice, and more. (Information is cross-posted so you only need to follow one source.) If you're not following these updates, you will miss out on some great opportunities.

Enroll in PASS I & PASS II during your final year.

PASS I is a pass/fail three-unit course that introduces students to the bar exam: how it's graded, what it covers, and what applicants need to do to pass the first time. Students in PASS I write multiple practice essays covering Criminal Law, Criminal Procedure, and Professional Responsibility, as well as performance tests, receiving extensive personalized feedback on their work. Students also use Adaptibar MBE review software to work with the seven subjects tested on the Multistate Bar Exam. PASS I may be taken during either Fall or Spring of your final year of law school.

PASS II is a graded, three-unit, asynchronous course that focuses on the substantive law of Civil Procedure, Contracts, and Property. In this fast-paced course, students use commercial bar review program materials to review the law and complete exam simulations to give them a head start in reviewing these challenging bar subjects. PASS II may be taken during either Fall or Spring of your final year, though we recommend taking it in the semester closest to your graduation date (and bar exam), if possible.

Enroll in BEAT or Participate in the Extra Feedback Program

BEAT (Bar Exam Attack Track) is a free and effective supplemental, post-graduation support program for McGeorge alums taking the bar exam for the first time. BEAT provides structure and accountability for bar applicants through regular individual conferences and required assignments. Participation in BEAT is by application only, so be sure to check your McGeorge email regularly so you don't miss the application deadline or other opportunities. (BEAT is offered for the winter and summer bar exams.)

If you need more flexible support or are taking the bar exam in another state, you are encouraged to participate in the Extra Feedback Program (EFP) instead, which allows you to submit the same exams on a completely optional basis. The EFP is also free and offered for the winter and summer bar exams, but there is no application or RSVP necessary. Please check the McGeorge Bar Prep Blog for the EFP schedule and submission instructions (usually posted in May and December).

California Bar Exam: Description & Grading

To be admitted to the California State Bar, applicants must take and pass the California Bar Examination. The California Bar Exam is a two-day exam consisting of five one-hour essay questions and a 90-minute performance test on the first day, and 200 MBE (multiple choice) questions on the second day. The bar exam is typically administered during the last week of February and July each year.

California Bar Exam Schedule

	Tuesday	Wednesday
Morning 3 hours	3 essay questions	100 multiple choice questions
Lunch Break: 90 minutes		
Afternoon Tues: 3.5 hours Wed: 3 hours	2 essay questions 1 PT question	100 multiple choice questions

Typically February results are released in May, and July results are released in November. In California, successful applicants do not receive their scores or exam answers. For information about bar results in another state, please check that state bar's website.

Essay Questions

This part of the exam is designed to measure your ability to analyze legal issues presented by fact patterns. Your answer is expected to demonstrate that you can analyze the facts given, tell the difference between material and immaterial facts, and discern the points of law and fact upon which the question turns. Your answers must show knowledge and understanding of the pertinent principles and theories of law, their qualifications and limitations, and their relationships to each other. Your answer should evidence your ability to apply the law to given facts and to reason in a logical, lawyerlike manner from premises adopted to a sound conclusion. Writing timed practice essays following the IRAC structure is vital to bar exam success, so enroll in the PASS courses to get a head start.

Grading

The Committee of Bar Examiners maintains a diverse pool of approximately 150 experienced attorneys from which Graders are selected for each examination. Eight groups of 14 Graders are selected to grade the essay and PT answers, which together are worth 50% of the final score. Graders evaluate answers and assign raw scores (ranging from 40 to 100, in 5-point increments) based on the content of the responses. The Committee then uses a statistical technique called "scaling" to convert your raw score into your scaled score. This process is designed to ensure that the difficulty of passing the bar exam remains consistent from one administration to another. You can learn more at calbar.ca.gov.

Results

Essay questions may involve issues from one or more of the following subjects:

1. Business Associations
2. Civil Procedure (California & Federal)
3. Community Property (California)
4. Constitutional Law
5. Contracts
6. Criminal Law and Procedure
7. Evidence (California & Federal)
8. Professional Responsibility (California & ABA)
9. Real Property
10. Remedies & Principles of Law
11. Torts
12. Trusts
13. Wills and Succession

Performance Test (PT) Questions

PTs are designed to test your ability to understand and apply a select number of given legal authorities in the context of a factual problem, all within 90 minutes. Each question consists of a fact “File” and law “Library” with instructions dictating what task(s) you must perform. PTs are graded based on analytical content, responsiveness to instructions, thoroughness, organization, time management, and professional presentation. The PT is worth two essays in terms of points in your final bar score, so be sure to enroll in PASS I to practice successful PT writing strategies.

Multistate Bar Examination (MBE)

The MBE on the second day of the bar exam consists of 200 multiple choice questions developed and graded by the National Conference of Bar Examiners, not the California State Bar. The MBE is part of every bar exam in the United States except Louisiana. The MBE is worth 50% of your final California bar score. Enroll in the PASS courses to get early exposure to MBE questions and practice effective attack strategies.

MBE questions test seven subjects (federal law only):

1. Civil Procedure
2. Constitutional Law
3. Contracts
4. Criminal Law and Procedure
5. Evidence
6. Real Property
7. Torts

California's Practical Training of Law Students Program (Certified Law Students)

The State Bar of California's Practical Training of Law Students (PTLS) program certifies law students to provide legal services under the supervision of an attorney. Students interested in the PTLS program should read the Rules Governing the Practical Training of Law Students and all instructions for certification, which are available on the State Bar of California website.

Requirements

To be eligible, a student must have successfully completed one year of law school and be enrolled in the second, third, or fourth year of school in good standing or have graduated from law school. The student must be registered with the State Bar of California's Office of Admissions and have either completed or be currently enrolled and attending courses in Evidence and Civil Procedure.

How to Apply for PTLS Certification

The application can be found at calbar.ca.gov by following this path:

- Click on "Admissions"
- Click on "Special Admissions"
- The last link on the left is the "Practical Training of Law Students" link

Your application for certification must include four items, which you must submit at the same time:

1. Student Application
2. Declaration by a supervising attorney
3. Declaration by the Dean of the law school (send this form to the Office of Student Affairs for routing)
4. \$55 non-refundable application fee, made payable to the State Bar of California

All items must be submitted together. Any documents received separately will be returned.

Instructions for Completing the Dean's Declaration

Bring or email your "Declaration by Dean of Law School" to the Office of Student Affairs sacstudentaffairs@pacific.edu. **Do not bring this form to Dean Schwartz!** Before dropping off your form, fill in your name and graduation date. The Office of the Student Affairs will have the signed form ready within 48 hours of receipt from the student, pending Dean availability. (Please note that the Dean cannot sign this form until you are registered in Evidence.)

After you Submit your Application for PTLS Certification

You will receive a reply by email or fax (sent in care of your supervising attorney) within one month of the date the State Bar receives a complete and accurate application. If the application is not completed accurately, it will be returned to you. Please retain a copy of your application and rules governing the PTLS program.

If you have questions about the PTLS program, please contact The State Bar of California at PTLS@calbar.ca.gov or 415.538.2117. For information about becoming a certified law student in another state, please check that state's website.

Student Life

Pro Bono & Community Service

McGeorge provides robust opportunities for students to engage in the community, including the Oak Park neighborhood surrounding the campus and in the broader Sacramento region. Students come to McGeorge to make a difference, and these activities allow you to achieve personal and professional fulfillment by helping others. Through these activities you will gain professional experience, enhance your resume, and build relationships with other professionals. Opportunities fall into two related groupings: pro bono and community service. The Capital Center for Law and Policy recognizes McGeorge students with a Capital Commendation at different levels depending on the number of hours provided.

Pro Bono

Pro bono comes from *pro bono publico*, which means “for the public good.” JD students use their growing legal skills under the supervision of a practicing attorney to help provide free legal services on campus at one-day clinics sponsored by McGeorge, and on behalf of a variety of government, nonprofit, educational, and civil programs. Students do not receive compensation or academic credit for doing pro bono work. These programs are often coordinated by the McGeorge Legal Clinics, the Career Development Office (CDO), or by faculty and student organizations, and many involve invaluable cross-cultural experience.

Annual Immigration Fair

Law students team up with local immigration attorneys and McGeorge law professors to offer assistance for Naturalization applications and Deferred Action for Early Childhood Arrivals applications at this one-day clinic on our campus. Most of the direct service opportunities are for students enrolled in the Immigration Law Clinic and the Immigration course, but limited opportunities are available for other students (including non-JD students) who attend a training session.

Elder Abuse Prevention Events for Seniors

Law students from the Elder & Health Law Clinic and the Elder & Social Policy course provide seniors with legal check-ups and education about financial safety and protection at a one-day clinic on campus. There are some opportunities for other students who attend a training session to participate in the event. The Elder & Health Law Clinic students also sponsor a World Elder Abuse Awareness Day event, in cooperation with actors from Capital State Company, entitled “Act 1: ‘No.’ is a complete sentence” on elder abuse prevention.

Pro Se Help Day

Law students, law professors, and volunteer attorneys from the Federal Bar Association and the Sacramento County Bar Association, together with UC Davis students and professors, help litigants who are representing themselves in cases pending in the U.S. District Court for the Eastern District of California. Without forming an attorney-client relationship, law students and volunteer lawyers provide procedural guidance, read orders from the court, and help litigants understand the next steps they need to take in their litigation. Pro Se Help days are scheduled four times a year. Students interested in participating should contact Dean Moylan, mmoylan@pacific.edu.

Workers’ Rights Employment Summer Volunteer Clinic

In coordination with the CDO, this pro bono employment clinic operates one night a week on the McGeorge campus for ten weeks during the summer. JD students practice interviewing and other professional skills, interact with clients, and learn substantive California employment law. The clinic is run by the Executive Director of the Center for Workers’ Rights.

More Pro Bono

McGeorgeCareersOnline (go.mcgeorge.edu/MCO) regularly posts other pro bono volunteer opportunities for students from a single-day to semester-long from a variety of agencies and organizations.

Community Service

Volunteer opportunities include community-based activities that support the Oak Park neighborhood or the broader community but do not involve the use of legal skills.

Registered Student Organizations

Many of our RSOs engage in a variety of volunteer activities. Keep an eye on The Docket and The WRIT for events and attend club general meetings to get involved.

McGeorge Night of Service

CDO coordinates an Annual Night of Service with current students, recent graduates, and other local alumni at a non-profit located in Oak Park.

Public Service Career Resources

There are a number of resources available to students who wish to pursue careers in public service:

Public Legal Services Society (PLSS) Summer Stipends

JD students who work in public service or public interest positions for up to 40 hours a week and for up to 13 weeks during the summer may be selected by a PLSS committee to receive a stipend of up to \$3,500. The stipends are funded by the PLSS Annual Auction (held in the Spring by the Capital Center for Law and Policy) and by public interest endowments.

McGeorge Public Interest Job Fair

This event is held each Spring at the student center on campus. More than 20 government and public interest employers will be on campus to meet individually with students about internships, externships, and post-graduate employment.

Public Interest/Public Sector Job Fair

The Northern California Public Interest/Public Sector Legal Job Fair provides JD students a unique opportunity to meet and interview with more than 100 public interest and public sector legal organizations. This is an annual event that is sponsored by the Consortium of Northern California Law School Career Services Offices (including McGeorge) and OneJustice.

Public Service Jobs Directory

The CDO pays for a subscription for each student to **psjd.org**, which allows you to access information on volunteer opportunities, post-graduate fellowships, and other information about public service opportunities and loan forgiveness.

Peggy Browning Fund Workers' Rights Conference

Each year, one McGeorge JD student is selected by the CDO to receive a full scholarship to attend this annual conference in Maryland, whose mission is to educate and inspire the next generation of legal advocates for workplace justice.

Equal Justice Works Career Fair

This event is held in Washington, D.C. in October and is the largest public interest career fair for JD students in the US, with more than 150 employers from across the country. Students apply for pre-scheduled interviews and attend table talks as well as multiple workshops. The event consistently draws McGeorge students each year and the CDO will award travel grants to some JD students who attend this career fair and conference. *The 2020 EJW Conference and Career Fair will be held virtually and is open to all law students.*

McGeorge Post-Graduate Fellowship Program

A limited number of recent JD graduates are awarded Post-Graduate Fellowships (including a small stipend) by the CDO for volunteer work at a nonprofit organization, government agency, or a small private or lobbying firm. Students are selected based on an application, resume, one-page statement of interest including explanation of the connection between the placement and long-term career goals, and host verification form. A number of these fellowships lead to permanent employment upon bar passage.

Student Ambassador Program

Student Ambassadors are the face of McGeorge School of Law and potentially the official tour guides for the Pacific Sacramento Campus.

Why Be a Student Ambassador?

- Be the face of the law school for prospective applicants, families and admitted students.
- Show that you are #McGeorgeProud. Share with others why you are proud to say #ichosemcgeorge and help them #experiencemcgeorge firsthand.
- Show potential employers that you are well-rounded and committed to your law school in the same way you'll be committed to them.
- An opportunity to network with McGeorge alumni at on-campus events.
- Alumni Mentor – Each student ambassador will receive an Alumni mentor. This mentorship will be arranged with Alumni Relations and/or the Career Development Office (CDO).
- Student Ambassadors will receive a McGeorge t-shirt to be worn during tours and other promotional materials.
- Utilize federal work study to be compensated for one-hour tours.

Responsibilities:

- **Fall:** At least two tours, one Information Session, and Social Media engagement.
- **Spring:** At least four tours, one Open House or Admitted Student Day, one Discover Law Day and one Information Session. Students will answer questions on Facebook page for admitted students and promote McGeorge through social media.

How to Apply

The Student Ambassador Application Process is ongoing and will require a resume, a statement about your interest in participating and any other relevant information.

Questions:

Please contact the JD Admissions Office with any questions at 916.739.7105 or mcgeorge@pacific.edu.

SBA Peer Mentor Program

The upper-division students on campus want to help you. To help facilitate that process, the McGeorge SBA has created a mentorship program, pairing incoming students with an upper-division student that focuses on helping incoming students integrate with the McGeorge Community. The senior students who volunteer for the program have been involved with various student clubs, student organizations on campus, and student-driven McGeorge events.

How do I sign up?

To request a mentor, please contact SBA at sbamcgeorgelaw@gmail.com. During the fall semester, SBA will provide more information regarding the mentor-mentee process.

Capital Commendation for Public Service

The McGeorge Capital Center for Law & Policy encourages students to pursue experiences that emulate pro bono legal experiences during their legal career and recognizes students who give their time to others through pro bono legal services (separate from volunteer internships) and/or unpaid community service.

Examples of activities that count towards the Commendation include:

- Service events sponsored or promoted by the law school, such as the Citizenship Fair, Reading Partners or the Justice Bus Spring Break Service Trip.
- Student group events to provide service or raise funds to support service, such as the Women's Caucus Wine-Tasting and Auction and/or the Public Legal Services Society fundraising efforts.
- Other non-legal community service like neighborhood cleanup events, service nights, volunteering at libraries or animal shelters, and volunteer mentoring.

As an ongoing Capital Commendation student, you may be invited to a yearly recognition reception. At graduation, you will receive a certificate and medal for your achievement, recognition at the annual senior luncheon, and special notation in the commencement program.

You may earn the Capital Commendation for Public Service at the following levels, based on your total hours devoted to service during the entirety of your time at law school:

- Bronze (50 hours)
- Silver (100 hours)
- Gold (150 hours)

Any public service performed while enrolled at McGeorge may count towards the Commendation, provided the hours were unpaid and not for academic credit, subject to approval by the program director.*

*Legal Clinic hours typically do not count towards the Commendation. Hours of service performed through the Reading Partners Program, although compensated through work-study, may count toward the Commendation.

How to Apply

Students interested in receiving the Capital Commendation for Public Service should complete the following two forms:

1. Registration Form
2. Public Service Timesheet

Both forms are available online at law.pacific.edu/law/capital-center.

Public Service timesheets must be submitted by March 31 of your 3L year to count towards the Commendation.

Questions

Contact Capital Center Project Manager, Jon Wainwright, at jwainwright@pacific.edu or 916.520.7479.

Diversity, Equity, and Inclusion

McGeorge believes diversity, equity, and inclusion are essential to the fulfillment of our institutional mission. We value inclusiveness in learning, curricular, and co-curricular programming, campus climate, recruitment, admissions, hiring, and retention. McGeorge fosters a vibrant, supportive and welcoming community on the University of the Pacific Sacramento Campus that celebrates the many expressions of diversity in our students, staff, faculty, and administration.

Non-Discrimination Policy

McGeorge, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 (45 CFR 86), and Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, does not discriminate in the administration of any of its educational programs, admissions, scholarships, loans, or other activities or programs on the basis of race, color, religion, national origin, sex, gender (including identity and expression), sexual orientation, age, or disability.

Statement of Diversity and Inclusion

McGeorge strives to enhance the personal and professional experiences of our community by promoting:

- Respect and Awareness of individuals and diverse communities and groups;
- Education inclusive of a variety of different perspectives, experiences, intellectual interests, and world-views;
- A Commitment to increasing diversity in the legal profession; and
- The value of Collective Action to challenge prejudice, stereotyping, and harassment.

McGeorge's commitment to diversity is an essential part of providing a high-quality education that prepares graduates for the administration of justice in a multicultural world and for professional participation in a legal community that represents the interests of a diverse society. (Statement adopted by the Faculty/Staff/Student Minority Affairs Committee, '08-09)

Undocumented/DACA Admissions Policy

Pacific welcomes applications for its JD program from qualified applicants who are undocumented, including those who have DACA immigration status or who are DACA-eligible. For DACA related information, please visit: <https://law.pacific.edu/law/undocumented-DACA%20Admissions%20Policy>.

Pipeline Programming

As a law school we participate in Discover Law Programming (discoverlaw.org), Council on Legal Education, Inc. (CLEO) (cleoinc.org), and other pipeline programs. For more information please contact Senior Assistant Dean Tracy Simmons at tsimmons@pacific.edu.

Diversity Initiatives

Professor Larry Levine and Senior Assistant Dean Tracy Simmons oversee the leadership of the law school's diversity initiatives. In that capacity Professor Levine and Dean Simmons are available for diverse students who are looking for resources, wanting to get involved, or who have concerns. Professor Levine can be reached at llevine@pacific.edu and Dean Simmons can be reached at tsimmons@pacific.edu.

Center for Inclusion & Diversity

The Sacramento Campus Center for Inclusion and Diversity (CID) is located upstairs in the Student Center. The CID is open to all students and is staffed by peer, staff and faculty volunteers. Students are encouraged to explore the center for kinship and support. Programming from the CID seeks to build community, foster understanding on issues of diversity, and promote an atmosphere of inclusion for all members of the Sacramento campus. This is a brave and safe space for students. Some students opt to study here, as well as host meetings and/or events.

Bias Response Teams

In order to ensure that McGeorge most effectively complies with its commitment to Diversity and Inclusion, a Bias Response process has been created. Any member of the community who experienced an incident of bias, discrimination, or harassment may make a report through this form: [pacific.edu/campus-life/safety-and-conduct/bias-and-discriminatory-harassment-policies-and-protocols/bias-reporting-form.html](https://law.pacific.edu/campus-life/safety-and-conduct/bias-and-discriminatory-harassment-policies-and-protocols/bias-reporting-form.html). This triggers a response by the Bias Response Team which will perform case management and administrative oversight, allowing an immediate as well as future response. If you feel comfortable doing so, you can also reach out to Dean Moylan at mmoylan@pacific.edu or Dean Morrell at amorrell@pacific.edu.

Pronoun and Name Changes

A student may change their pronouns and/or name through the Registrar's Office using the Change of Personal Data Form, which is available online here law.pacific.edu/law/registrar.

Diversity Week

Diversity Week is an annual Admissions/Diversity Initiatives program that takes place each year in February, including a broad array of programs aimed at both raising awareness and cultivating community. Contact Dean Salcido if you'd like to get involved with planning Diversity Week 2021 and keep an eye on The Docket for engaging events to attend.

Diversity Affairs Committee

McGeorge's Diversity Affairs Faculty Committee addresses issues relating to diversity such as scholarships for minority students, outreach to diverse applicants, and campus climate. Several student representatives sit on this committee and provide input as well as inspiration (and often hard work!). In the past, this Committee has spearheaded fundraising for scholarships for minority students, planned Diversity Week mixers for current students to mingle with faculty and practicing attorneys, and offered an implicit bias training for faculty and staff.

University Committee for Diversity, Equity, and Inclusion

The University Committee for Diversity, Equity, and Inclusion (UCDEI) is responsible for assisting in the development of programs, projects and policies which will enhance diversity, equity, and inclusion, with emphasis on issues related to, but not limited to, ethnicity, gender, sexual orientation and disability at University of the Pacific. The UCDEI serves as a centralized group in support of the University's diversity aspiration to "pursue diversity to transform and enliven our community, curricula, programs and policies" as stated in Pacific Rising: 2008 – 2015 (PR15). This aspiration is further emphasized through the University's intention to "Build upon a culture which values and cultivates diversity and intercultural competence" (PR15: 5.3).

Student Organizations

McGeorge has roughly 40 registered student organizations, which you can learn about in the last section of this Handbook or at this link:

[https://law.pacific.edu/law/student-](https://law.pacific.edu/law/student-organizations)

[organizations](https://law.pacific.edu/law/student-organizations). Several of our student organizations have a diversity and inclusion focus including:

- Asian/Pacific American Law Student Association
- Black Law Student Association
- Christian Law Student Society
- Disability Alliance Law Student Association
- International Law Society
- Lambda Law Students Association
- Latinx Law Students Association
- Middle Eastern & South Asian Association
- Unity Caucus
- Women's Caucus

First Gen Facebook Group

Students are the first in their families to attend college and law school may wish to join our First Generation Facebook Group page for support and camaraderie:

<https://www.facebook.com/groups/690771381270223>.

Pacific's Diversity Listserv

The **pacificdiversity@lists.pacific.edu** listserv provides a central location for members of the Pacific community to share event announcements, speakers, professional development opportunities, etc., relating to diversity and inclusion. To subscribe to this list, follow these instructions:

1. Send a message to **sympa@lists.pacific.edu** from the address you want to subscribe to the list.
2. In the subject line of your message, type in: "subscribe pacificdiversity First name Last Name" (indicate your own first name and last name).
3. Leave the message body blank.

Outstanding Student Leadership in Diversity Award

This award is described in more detail in the award section and honors a student who has shown outstanding leadership and commitment to diversity..

Policy Prohibiting Sexual Misconduct, Harassment, Discrimination, & Retaliation

McGeorge is committed to the personal safety of its students and other members of its campus community and to maintaining a safe and respectful environment, free from sexual misconduct or gender-based discrimination. McGeorge provides education and prevention programs, including awareness campaigns, prevention strategies, bystander intervention, and risk reduction. McGeorge also provides outreach programs to make students, faculty, and staff aware of all aspects of this Policy, including the practical implications of an affirmative consent standard, resources available for victims, and right and responsibilities of Students, Faculty, and Staff.

A detailed explanation of the support and services available to assault victims may be found in the full "Policy Prohibiting Sexual Misconduct, Discrimination and Retaliation," which is located at <https://webshare.pacific.edu/sites/policies/Pages/Policy%20Prohibiting%20Sexual%20Misconduct%20Discrimination%20and%20Retaliation.aspx>.

How to Report

To report student, staff, or faulty sexual misconduct, a victim or witness may contact Alicia Morrell, Assistant Dean for Student Affairs at **amorrell@pacific.edu** or 916.325.4631, in addition to any campus Security Authority, such as Public Safety. The University Title IX Coordinator, Elizabeth Trayner, may be contacted at **etrayner@pacific.edu** or 209.946.7770. Additionally, any member of the McGeorge community may make a report online using this form:

cm.maxient.com/reportingform.php?UnivofthePacific&layout_id=15

A confidential report may be made by calling the Counseling and Psychological Services (CAPS) office, using 209-946-2315. **All other members of the campus community must forward any report of sexual misconduct to the Title IX Coordinator.**

Retaliation

Retaliation, in any form, for reporting sexual misconduct, harassment, or discrimination is strictly prohibited.

Wellness and Campus Resources

McGeorge strives to be a campus where students can balance work and leisure, but there is no avoiding the fact that law students will work hard during law school. Developing healthy habits to manage day-to-day stress and maintaining a healthy and well-rounded lifestyle is key to a balanced and happy work life. Law school is the perfect time to practice fostering healthy habits, so we offer an array of programs and resources to address students' intellectual, physical, spiritual, social, and emotional needs. We want to create an environment that gives students the tools, resources, and support they need to lead a healthy lifestyle.

<https://www.pacific.edu/student-life/safety-wellness/counseling-and-psychological-services/appointment> or call 209.946.2315 x2.

Student Health Insurance

In order to ensure your academic success, Pacific mandates that you maintain comprehensive health insurance if you are enrolled in 6 or more units per semester. Each academic year you are required to complete an insurance waiver if you have your own insurance that meets university requirements. If a waiver is not completed by the posted deadline date, you will be enrolled in the annual student plan at a cost of \$1,725 per semester. Students will have no option to terminate or waive out in the Spring semester unless they graduate or enter the armed forces. For more information and instructions, please visit <https://www.pacific.edu/student-life/safety-wellness/student-health-services/health-insurance> or contact us at insuranceoffice@pacific.edu or 209.946.2027.

Counseling and Psychological Services (CAPS)

Students experience a variety of emotional challenges and experiences while in school that can get in the way of academic success. Counseling and Psychological Services (CAPS) provides a broad range of therapeutic services including one-time solution sessions, informal "Let's Talk" consultations, group therapy, couples sessions, brief individual therapy, and online assisted therapy for students experiencing emotional distress, anxiety, depression, and/or more serious mental health concerns. CAPS therapists are experienced working with graduate students and provide a confidential, nonjudgmental environment in which to work on your issues. CAPS does not bill your health insurance and all services are funded in part by the Wellness Fee. To request an appointment or to learn more about our services please see

Student Health Services

Student Health Services is an on campus health clinic available to all students at the McGeorge School of Law at a cost of \$165 per semester (fall/spring) if you are enrolled in 9+ units and \$90 per semester (fall/spring) if enrolled in less than 8.5 units. Each Summer Session for students enrolled in 1 or more units is \$40. Services include treatment for acute injuries or illness, physicals, immunizations, women's care, medication management and referrals.

Location:

Halbert Hall - 3257 5th Avenue Sacramento, CA

Hours:

Tuesday, Wednesday, Thursday: 10:00 AM to 6:00 PM

24/7 Advice Nurse:

209.946.2315 option 4

Telemedicine

University of the Pacific contracts with Anthem Blue Cross and LiveHealth to provide 24/7 telehealth services, including doctors, psychiatrists, and therapists. This is one of the most convenient ways to get healthcare, especially for busy law students.

For students with the Student Health Insurance Plan (SHIP) the telehealth option is free. For those with another plan, the fee is \$49 per visit. More information can be found here:

dental.pacific.edu/information-for/current-students/student-healthcare-and-medical-insurance

Additional Mental Health or Substance Abuse Resources

In addition to CAPS and the mental health benefits covered under the Student Health Insurance Plan, please note the following resources:

- **California Lawyer Assistance Program** – helps lawyers and law students who are grappling with stress, anxiety, depression, substance use or concerns about their career. Free professional mental health assessment available to those who have registered with the California State Bar
- **ABA Commission on Lawyer Assistance Programs** – committed to promoting both the physical and mental wellness of legal professionals and disseminating information about resources available to help lawyers and law students in need.
- **The Other Bar** – a network of recovering law students, lawyers, and judges throughout the state, dedicated to confidentially assisting others within the profession who are suffering from alcohol and substance abuse problems.
- **Lawyers with Depression** – the first website and blog of its kind in the country, created to help law students, lawyers and judges cope with and heal from depression.

Religious and Spiritual Life

University of the Pacific fosters a supportive and welcoming community for all students, no matter what your religious tradition or whether or not you consider yourself religious or spiritual. To help facilitate religious and spiritual life in all its many forms, Pacific has an Office of Religious and Spiritual Life on the main campus in Stockton. The McGeorge students are encouraged to contact them for advice, guidance, and/or spiritual care and support (**religiouslife@pacific.edu**). The Sacramento campus also maintains a quiet room for quiet contemplation or prayer, and there are several active faith-based student organizations.

Sacramento Campus and Law Library

The library serves all students and faculty members on the Sacramento Campus. A school ID is needed to gain entry on evenings and weekends. A variety of study spaces are available, including study rooms that can be booked online up to two weeks in advance. The library offers resources to assist with both courses and research, including West Academic, CALI, Lexis, Westlaw, Bloomberg Law, HeinOnline, EBSCO and a variety of other databases. Student support for TWEN, Canvas and ExamSoft is available. Students can borrow material from other libraries via interlibrary loan. Reference librarians are available throughout the day and by appointment for assistance with research questions. If you have any library related questions or concerns, please speak to a library staff member at the circulation desk, a librarian or the library director.

Library Hours:

(Note that due to COVID-19, the library may be physically closed or on reduced hours. The following are our regular “non-COVID” hours).

Monday – Thursday 7:30 a.m. – 12 midnight

Friday 7:30 a.m. – 10:00 p.m.

Saturday 8:00 a.m. – 10:00 p.m.

Sunday 8:00 a.m. – 12 midnight

Exceptions to regular hours are noted on the library's webpage law.pacific.edu/sacramento-library.

Library Stress Relief

Our Law Library has hula hoops, horseshoes, frisbees, board and card games, and hacky sacks available for check out at the Circulation Desk. Enjoy!

Additionally, the library has chairs, whiteboards, and book stands students may borrow.

Wellness Week

Hosted annually by the SBA Wellness Committee and the Office of Student Affairs, Wellness Week provides a forum to inspire the McGeorge Community to think about the different dimensions of wellness and take small steps towards healthy choices. Contact the SBA Vice Presidents to get involved in the Wellness Committee.

Quiet Room

The Sacramento Campus has a Quiet Room, a place where any member of the community may take some time to reflect, pray, meditate, breathe, or simply be in a quiet place. This room is intended as a place where people of all religious and spiritual backgrounds can seek solitude.

Mothering Room

The Pacific Sacramento Campus has a Mothering Room in the Admin Building, Room 108, which offers mothers a quiet, private area for breastfeeding or pumping while on campus. The room also includes a Medela's Symphony hospital-grade pump (mothers will need to bring their own kit to operate the pump). The revamped Mothering Room was made possible thanks to the donations and leadership of our wonderful alumni, including Rebecca A. Dietzen '04, who was the driving force behind the project. The Mothering Room is available whenever the Admin Building is open, or by request to Public Safety.

Recreation Center

Campus has a Recreation Center for use by students, faculty, staff, and their accompanied guests. A school ID card is needed to gain entry and a release form is required prior to use of the facility. Along with a swimming pool and ping pong table outside, there are weight machines, free weights, treadmills, and bicycle machines. Towels are provided and there are showers.

Victims of Crime Resource Center

Since 1984, McGeorge has housed the state-funded California Victims of Crime Resource Center (VCRC). Through the VCRC's toll-free number, (1.800.VICTIMS) and website chat (1800victims.org), crime victims across California can obtain information directly from McGeorge law students about victim compensation, restitution, their roles and rights in the criminal justice system, and referrals to local assistance providers. The VCRC also provides training and

technical assistance to service providers across the state.

Community Garden

Behind the Recreation Center sits the Community Garden. This space offers the Pacific Community an opportunity to slow down and connect with the natural environment as well as each other.

Students, staff and faculty can tend plots of vegetables, fruits, herbs, and flowers or attend garden events. Food growing is a part of the history and culture of the California Central Valley and our campus garden provides a connection to the land, to our community heritage, and to the food systems that sustain us.

Dining Services Bon Appetit Café

The Gary V. Schaber Memorial Student Center provides a setting for breakfast, lunch, snacks, special events, speakers, student meetings, social gatherings or simply hanging out. Here you'll find Café Bon Appétit, which features food services with a sustainable focus. Bon Appetit chefs cook from scratch using fresh, authentic ingredients, making food that is alive with flavor and nutrition. Their culinary team is led by Chef Andrew Tescher, who can be reached regarding dietary needs and menu questions at andrew.tescher@cafebonappetit.com.

Wondering what is on the menu today?

Visit pacific-sacramento.cafebonappetit.com to view this week's menu.

Bon Appetit offers DCB (declining balance) dollars in two convenient block plans: buy a \$500 block plan and get a 5% bonus, or buy a \$1,000 block plan and get a 10% bonus. DCB dollars are loaded onto your student ID and make it easy and cost-efficient to purchase food from the Student Center. In addition to the 5-10% you get back when you load your card, you also get an additional 8.5% value with tax free dining. Learn more at pacific-sacramento.cafebonappetit.com or call 916.739.7175.

Veteran Resource Center

Pacific's **Military and Veteran Student Center** is dedicated to ensuring that veteran, military, and eligible family member students are fully integrated into campus life and are able to take full advantage of the broad range of intellectual and cultural activities offered at Pacific. Our primary missions are your smooth transition on to our campus, your academic success, and ultimately employment after graduation.

Veteran Resource Center: 209.932.3237

The V.A. Certifying Official for the University of the Pacific, Sacramento Campus is housed with the Office of the Registrar
sacregistrar@pacific.edu.

Zoom Accounts

In an effort to support the Pacific Community for the Fall 2021 semester, Zoom accounts are available to all Faculty, Staff and Students. Zoom is a cloud-based video communications app that allows users to set up virtual video and audio conferencing, live chats, screen-sharing, and other collaborative capabilities. Users will be able to host up to 300 participants in meetings capable of lasting up to 24 hours.

Zoom Login: Pacific Technology has enabled an SSO (single sign on) feature to access Zoom using your PacificNet ID and Password here:

pacific.zoom.us. You do not need to contact anyone to set up your account – simply follow the link above to activate. For additional assistance or questions please contact Ava Hammond at ahammond@pacific.edu.

Financial Wellness

Financial wellness encompasses how you handle your finances, how you feel about your finances, and all the ways your finances impact every aspect of your life. To help you get on – and stay on – the path to financial wellness, we've partnered with nonprofit AccessLex Institute® to bring you MAX by AccessLex® at no cost. Used by over 80% of the ABA-accredited law schools in the country, MAX is the personal finance program designed exclusively for law students!

MAX combines online personal finance lessons, in-person and virtual events, and one-on-one financial counseling with Accredited Financial Counselors® to get you the financial knowledge and skills you need for life as a student and beyond. Additionally, activities you complete gain you entries into MAX scholarship drawings throughout the year – so the more you do, the higher your chances of winning!

Register for your free account now at accesslex.org/maxonline.

Leadership & Engagement Opportunities

Not all learning takes place in the classroom! Valuable opportunities to build connections in the legal community abound – everywhere you look, there is another event or activity you could attend or another leadership opportunity you could pursue. Although your time is limited, getting involved is important and tremendously improves the law school experience.

Some of the key leadership opportunities you might consider pursuing include:

- Student Government (The Student Bar Association, or SBA for short)
- SBA Student Committees
- McGeorge Faculty Committees with Student Representation
- American Bar Association Law Student Division Representative
- Registered Student Organizations

Student Bar Association

All McGeorge students hold membership in its Student Bar Association. The SBA serves as a forum for student interests and concerns and it sponsors school-wide events throughout the year including the Barrister's Ball. The SBA also organizes and oversees several student committees, and provides funding for the Registered Student Organizations.

The SBA is administered by a student-elected Board of Governors comprised of the SBA President, JD Day and Evening Division Vice-Presidents, Secretary, Treasurer, a Representative for each JD class year (1D, 2D, etc.), and an At-Large Representative.

In consultation with the Associate Dean for Academic Affairs, the SBA President appoints student representatives to several of McGeorge's standing committees to insure student input to faculty and administrative policy decisions. The SBA President is also invited to attend and participate in faculty meetings.

Each Spring, SBA elections are held for the following year. First-year classes elect their representatives shortly after the Fall semester begins.

SBA 2021-2022 Board of Governors

President	Michael Crisostomo
Vice President (Eve)	Tyler Richardson
Vice President (Day)	Ryan Sefidpour
Treasurer	Lovia Ofori-Ampofo
Secretary	Brenna Hatcher
Representative-at-Large	Zach Bonney
4E Representative	Isaiah Crockran
3E Representative	Jenifer Velazquez-Sanchez
3D Representative	Justin Lee
2E Representative	Jes Dickson
2D Representative	Payton Hagyard
1E Representative	TBD
1D Representative	TBD
Diversity Chair	Michael Dastas
Community Outreach Chair	Krishma Malhotra

SBA Student Committees

The SBA organizes and oversees various student committees to focus on student issues and events, such as stress relief activities, networking opportunities, social events, facilitating communication with the student body, and addressing student concerns. Students apply for and are appointed to serve on these committees by the SBA Vice Presidents.

As an SBA committee member, you will play a key role in educating, energizing, and inspiring action among our student body. You will participate in planning and implementing events, programming, and campaigns that will invigorate our campus community. Given the current health concerns, our committees will be creative forward thinkers, by brainstorming and implementing events and providing resources to students while still abiding by health guidelines. Serving on a committee is also a great way to sharpen your leadership skills, make new friends, and leave your mark at McGeorge.

Alumni Committee

The Alumni Committee seeks to create strong mentor relationships between students and the alumni. The Committee shall work to provide meetings and events that will allow students to network with the alumni face-to-face. The committee will provide events that cover diverse interests so that students have an opportunity to learn about their perspective fields of interest directly from the people who have experience in those fields.

Wellness Committee

The Wellness Committee helps students achieve optimal wellbeing to enhance their quality of life and succeed in law school. This Committee raises awareness about campus health services and counseling and student health insurance, and works with the Office of Student Affairs to implement wellness initiatives and advocate for student wellness needs. This Committee also coordinates wellness and stress relief events including Wellness Week.

Events and Coordination Committee (ECC)

The purpose of the ECC is to create and coordinate social activities for students. This committee plans our annual and semi-annual events such as “Gimme a Break” (breakfast during finals), the grand Welcome Back event, as well as the End of the Year Barbeque. Members can also create new ideas and events for student life on and off campus, with the approval of the SBA.

Barrister’s Ball Committee

The Barrister’s Ball is an annual, formal dinner and dance event that the SBA hosts for students and their guests in the spring. At this time, this committee will likely need to be adjusted to maintain the health and safety of our students. The Barrister’s Ball Committee is responsible for planning and coordinating all the details related to the event whether it is in-person or virtual.

Activities and Sports Committee

Promote health, camaraderie, competition, and community by hosting outdoor and athletic events that are open to all students at the University of the Pacific’s Sacramento campus.

SBA Elections Committee

The SBA Elections Committee is responsible for conducting elections for first-year class representatives in the fall and the campus-wide elections for the entire SBA Board in the spring. Committee members work together to regulate campaign procedures and inform candidates about the election process. Members must keep records of Elections Committee activities, including election results and ballots.

Masters Committee

The Masters Committee will foster a sense of community between all McGeorge students, whether they be day, night, Masters, LLM, JSD, or JD students. This includes encouraging Masters students to attend and participate in SBA events, addressing matters pertinent to the inclusion of Masters students in campus activities, programs, and resources, and communicate with Masters students on behalf of the SBA.

Faculty Committees with Student Representation

Each year the SBA President, in consultation with the Office of Student Affairs and Associate Dean for Academic Affairs, appoints student representatives to several of McGeorge's standing committees to insure student input to faculty and administrative policy decisions. Look out for an email with more details about how to apply for one of these positions over the summer.

Code of Student Responsibility

This committee handles any disciplinary matters that occur under the Code of Student Responsibility, and reviews and suggests revisions to the Code of Student Responsibility Rules, as needed. Three students serve on this committee, and five additional students are identified for the disciplinary hearing pool and called upon to serve if needed.

Curriculum

This committee is responsible for approving all new courses, and for promoting improvements in the overall JD curriculum. Two students serve on this committee, generally one Full-Time and one Part-Time law student.

Diversity Affairs

This committee discuss issues relating to diversity with the Associate Dean for Diversity Initiatives and the Senior Assistant Dean for Admissions and Diversity, including scholarships for minority students, outreach to diverse applicants, and campus climate. Several students serve on this committee, generally including a representative from the Black Law Student Association (BLSA), Latinx Law Student Association (LLSA), Asian/Pacific American Law Student Association (APALSA), Lambda Law Students Association (Lambda), Middle Eastern and South Asian Law Society (MESSA), and Women's Caucus (MWC), respectively. The Diversity Affairs Committee also works with the Center for Inclusion and Diversity on the Sacramento Campus, helping with its implementation, usage, training and programming.

Grading and Advancement

This committee studies, develops, adopts, and applies rules, regulations, and procedures pertaining to examinations, grading, advancement, graduation, and related matters. Major policy considerations are presented by the committee to the entire faculty for debate and vote before official adoption.

G&A consists of five faculty members, and two student members (one Full-Time student and one Part-Time student). The student members participate in policy considerations, but are not present when petitions from individual students are being considered.

Honors & Awards

This committee identifies winners of various honors and awards for graduating students. The SBA President serves on this committee.

ABA Law Student Division

2021-2022 ABA Law Student Division

Representative: Candra Jackson

The American Bar Association (ABA) is a national organization providing law school accreditation, continuing legal education, information about the law, programs to assist lawyers and judges, and initiatives to improve the legal system for the public. All students attending ABA-approved law schools are eligible to join.

One student is selected by the SBA President to serve as the McGeorge ABA Law Student Division Representative (ABA Representative). The ABA

Representative advocates on behalf of ABA Law Student Division members from their school, serves as the school's point person on the ABA and communicates the benefits and value of ABA membership at their school.

The ABA Representative serves as one of their school's two voting delegates to the ABA Law Student Division Assembly (the policy-making body of the Division). McGeorge's ABA Representative is appointed by the SBA President.

Registered Student Organizations

Practicing your legal skills does not always happen in class or during an internship. **Registered Student Organizations** (or as we call them, "RSOs") play an integral role in the campus environment and educational process for students at McGeorge. The many events and activities hosted annually directly enhance academic and career preparation, cultural awareness, public service, leadership skills and networking opportunities.

So get involved – with your peers, with the McGeorge community, and with the Sacramento community. You will meet people with similar interests, organize meaningful activities, and have plenty of opportunities to network your way into a stellar internship or career and long-lasting friendships.

As of July 1, 2021, the following groups have registered for the 2021-2022 academic year:

Agricultural Law Association

President: Chase Steele

Agriculture Law Association seeks to provide students at McGeorge with the skills, networking opportunities, and knowledge necessary to become successful advocates in agricultural law through educational and networking events, and mentorship on internship and employment opportunities.

Alternative Dispute Resolution Club

President: Michael Dastas

The Alternative Dispute Resolution Club is a group whose members are students who seek to advance the growing practice of mediation, negotiation, arbitration and other alternative forms of dispute resolution in the legal profession. ADR is present in every legal field you will enter upon graduation. Expanding these skills will prepare any student for a cutting edge in their career. There is a Negotiation competition in the Fall and events throughout the year. Dues are \$10 per year.

Asian Pacific American Law Student Association (APALSA)

President: Shisha Yang

APALSA is an academic, community service, and social group founded and is dedicated to fostering a supportive atmosphere for Asian Pacific American students at McGeorge School of Law. APALSA strives to provide opportunities through education, programs, and services that meet the specific concerns and the needs of McGeorge's Asian Pacific American law students.

Black Law Students Association

President- Abby Williams

The purpose of the BLSA shall be to further the academic and social welfare of African American students enrolled at the McGeorge School of Law, University of the Pacific; to increase the enrollment and retention of African American students at McGeorge School of Law; to promote professionalism and academic excellence among our members, and to improve community involvement among our members.

Business Law Association (BLA)

President: Grace Bransen

The Business Law Association connects members with information and opportunities relating to the various practice areas of business law. Look for our meetings and events advertised in The Docket or contact Grace Bransen, BLA President, at g_bransen@u.pacific.edu to become a member.

Cannabis Law Society (CLS)

President: Alexander Atkinson

The Cannabis Law Society is an organization for McGeorge students to learn more about the regulation and policy concerns of recreational and medicinal marijuana laws both Federally and in California. We also undertake projects that involve cannabis equity and expungement programs in California and other States. These programs are central to the appropriation and use of cannabis funds with the intent of expanding opportunities to communities of color and those most affected by the War on Drugs.

Christian Law Student Society (CLSS)

President: Antonio Abreu

CLSS exists to promote fellowship, community, and encouragement among Christian and non-Christian students, faculty, and staff on the University of Pacific, McGeorge School of Law Campus. Our goal is to show Christ's love to the McGeorge community in its entirety and to honor and glorify His kingdom.

Craft Beer Law Society

Presidents: Blair Lynch and Allison Candell

The Craft Beer Law Society exists to educate members about the business and legal aspects of craft beer as well as to foster an appreciation for craft brews! We host meetings at local craft breweries and occasionally arrange tours and speakers at the breweries. Dues are \$5 for the year and we have merch deals! Look out for our "Hoppy Hours" in The Docket, or contact Blair Lynch or Allison Candell, CBLs Presidents, at b_lynch3@u.pacific.edu or a_candell@u.pacific.edu to become a member today!

Criminal Law Society (CLS)

President: Monika Vermani

The Criminal Law Society strives to teach future lawyers the ins and outs of criminal law in order to jump start their careers. We host panel discussions and social mixers to ensure students make meaningful connections within the field. We end it all in the spring with our biggest event, the murder mystery dinner. This event involves faculty and students alike coming together for an evening of crime solving. Join CLS for an enriching experience and a "killer" time.

Environmental Law Society (ELS)

President: Danny Mainis

The Environmental Law Society is a great place to meet other motivated students with similar interests. We put on a variety of events throughout the year including Earth Week where we invite professionals in the field to come share their knowledge with students. If you were drawn to law school because of environmental law, or if you are just curious, ELS provides great opportunities to share your passion and learn

more about environmental law. Email mcgeorgeels@gmail.com for more information!

Federalist Society, McGeorge Student Chapter

President: Jared Dobbs

The Federalist Society for Law and Public Policy Studies is a group of conservatives and libertarians interested in the current state of the legal order. It is founded on the principles that the state exists to preserve freedom, that the separation of governmental powers is central to our Constitution, and that it is emphatically the province and duty of the judiciary to say what the law is, not what it should be. The Society seeks both to promote an awareness of these principles and to further their application through its activities.

Governmental Affairs Student Association

President: Mamta Singh

GASA is an organization that provides connections between McGeorge students and alumni working in the public sector/governmental space. Get connected with folks working in the Capitol building, key lobbying organizations, government agencies and entities, and other firms or organizations involved in the public sector. Dues are \$10 for the entire year to become an official member. Join the membership listserv, Facebook page, and Instagram account for regular updates on our events!

Health Law Association

President: Christopher Reeves

Interested in the health care field? Learn more about the health law field, help the community, and network with professionals through the Health Law Association. There will be some events aimed at promoting the physical and mental well-being of members and the community as well. Look for our events in the docket or contact Christopher Reeves to become a member today.

International Law Society (MILS)

President: Abanoub Mikhael

Do you want to learn more about how International occurrences significantly impact your day-to-day life? How Nations and International Organizations conduct agreements? MILS brings events that help educate us on the principles and purposes of international law, international organizations and institutions, and comparative legal systems. We hope to engage you with fun and educational events where you can learn more about International Law and expand your professional network!

Jewish Law Student Association

President: Ilana Shoyket

JSLA is a cultural, social, educational, and religious organization that reflects the varied interests of the Jewish student community at McGeorge School of Law. We are committed to creating opportunities to learn more about Judaism and Jewish culture and to meet others. All students are welcome, regardless of their religious affiliations.

Lambda Law Students Association

President: Duke Cooney

Lambda is the campus LGBTQ+ organization that advocates for our queer students. We represent the interests of our LGBTQ+ identifying students, and host events throughout the year dedicated to the LGBTQ+ experience. We also hold the yearly Spring Spectacular, a show dedicated to the art of drag that raises funds for our LGBTQ+ scholarship. For more information contact Duke Cooney at d_cooney@u.pacific.edu

Latinx Law Student Association (LLSA)

Co-Presidents: Marisa Gonzalez and Melissa Hurtado Valdez

¡Hola! LLSA's mission is to serve as an on-campus social, cultural, and professional forum for students. LLSA promotes the academic success and professional advancement of its members. LLSA also brings awareness to issues affecting the Latinx community through networking mixers and diversity panels. Look for our events in The Docket or contact Co-Presidents Marisa Gonzalez and Melissa Hurtado Valdez at m_gonzalez40@u.pacific.edu and

m_hurtadovaldez@u.pacific.edu to become a member today!

Military Law Society

President: Cody McNearney

The Military Law Society is a student-run organization for veterans, people who are interested in joining the military, people who are interested in government service, and students and faculty who support the mission. The mission of the Military Law Society is to promote public service, professional development, and camaraderie.

Moot Court Society (MMCS)

Executive Chair: Flora Feizi

Are you ready to leave your legacy at McGeorge as a competitor in one of the country's top-ranked oral advocacy programs? The Moot Court program offers students the opportunity to compete nationally and internationally in as many as 15 different competitions. Since Moot Court deals with the appellate side of advocacy, our program enables students to hone their legal writing and oral advocacy skills. All students who have completed their second year of law school are eligible to apply.

National Lawyer's Guild (NLG)

President: Annabella Yousif

"To use law for the people, uniting lawyers, law students, legal workers & jailhouse lawyers to function as an effective force in the service of the people by valuing human rights & ecosystems over property interests." For over 80 years, the NLG has acted as the legal arm of social movements & the conscience of the legal profession. The NLG is anti-capitalist, anti-imperialist, anti-racist & helps to support social justice movements on the ground & provide solidarity to international struggles.

Phi Alpha Delta

President: Duke Cooney

Phi Alpha Delta Law Fraternity, International is a professional law fraternity advancing integrity, compassion, and courage through service to the student, the school, the profession, and the community. For more information contact Duke Cooney at d_cooney@u.pacific.edu

Public Legal Services Society (PLSS)

President: Brooke Hill

The Pacific McGeorge Public Legal Services Society (PLSS) is a student organization dedicated to enhancing the ability of law graduates to choose public interest or public service careers. With the assistance of PLSS grants, Pacific McGeorge students are able to engage in meaningful public assistance and public policy related legal work in a wide variety of organizations, both domestically and abroad.

Sports Entertainment Law Society (SELS)

President: Steve Martinez

Are you interested in a career with sports or entertainment? If so, SELS is the perfect club to get your foot in the door! SELS covers a wide range of legal areas such as contracts, labor, business, intellectual property, antitrust, legislation, and more! Come and join our club as we explore the different career paths that sports and entertainment have to offer. Look for our meetings and events advertised in The Docket or contact Steve Martinez, SELS President, at s_martinez24@u.pacific.edu for more information.

Unity Caucus (UC)

President: Isaiah Crockran

The purpose of this organization is to unite and organize the affinity clubs and organizations including APALSA, BLSA, DALSA, Lambda, LLSA, and MESAA, at the University of Pacific, McGeorge School of Law. The Unity Caucus shall be the primary advocacy group for affinity groups and their unique needs as law students and act as a vehicle for the campus's political activity. The Unity Caucus advocates for diverse students and their unique needs as law and public policy students, and supports the Center for Inclusion and Diversity and the end-of-year Diversity Graduation Celebration.

The Unity Caucus shall work closely with their respective organizations, the Diversity Affairs Committee, the Associate Dean of Diversity Initiatives, and the Dean of the Law School. As well as any community organizations that have shared goals for the year. The purpose of this organization is to unite and organize the affinity clubs and organizations at McGeorge as well as advocating for diverse and underrepresented students.

Water Law Society (WLS)

President: Allison Candell

McGeorge Water Law Society is a student-run organization that seeks to engage students interested in Water Resources Law and connect them to the local and global Water Law community through events like career panels, Earth Week and off-site networking opportunities. For more information, contact Allison Candell at a_candell@u.pacific.edu.

Wine Law Society

President: Kelsie Menefee

This club is for all wine and law lovers! The Wine Law Society at McGeorge meets regularly to discuss all aspects of law and viticulture. From exploring different varieties to learning firsthand from lawyers and professionals in the business. And most importantly, there is plenty of wine tasting! We can't wait to meet you all!

Womxn of Color Collective (WOCC)

President: Marisa Gonzalez

Are you a womxn of color? The Womxn of Color Collective (WOCC) provides a supportive and inclusive community for women and non-binary people of color and allies at McGeorge. WOCC seeks to advance the passions, goals, and needs of women and non-binary people of color and to enrich their educational experiences by providing cultural, social, professional, educational, and community service events. Look for us in The Docket or contact Marissa Flores, President, to become a member today!

Yoga Club

President: Anna Wehr

The Yoga Club provides members with FREE YOGA throughout the year! We bring teachers from Rise Yoga studio to campus to expose students to different styles of yoga such as Hatha, Vinyasa, Yin, and more. Dues are \$10 per year for current McGeorge students, and \$25 for others. Non-members can attend classes on a drop-in basis for \$5 per class. Look for our classes advertised in The Docket or contact Anna Wehr, Yoga Club President, at a_wehr@u.pacific.edu to become a member today.