

JD Student Handbook

2024-2025



UNIVERSITY OF THE
PACIFIC

McGeorge
School of Law

Introduction

Welcome!

Welcome to McGeorge School of Law. Part of McGeorge's hands-on approach to the law school experience includes regular guidance through the Office of Student and Careers Services (SACS) to help you identify your goals, access useful resources, and design an academic plan that will prepare you to meet your future career goals.

In addition to one-on-one meetings, we offer this reference guide. Here you will find detailed information about graduation requirements, academic policies, program descriptions, and more. If there is something not answered here, please ask. We are here for one purpose: to help you succeed.

Disclaimer

This handbook is intended to be a helpful summary of many academic policies and procedures. However, it should not be considered or relied on as the definitive source of information. The Catalog, Grading and Advancement Rules, and Code of Student Responsibility are the documents of authority for all students and are not superseded by other information published by the various academic units.

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McGeorge-At-A-Glance

Office of Student Services

The Office of Student Services is part of the Student and Career Services team that exists to serve McGeorge students. Our principal job is to help students navigate through law school. We provide academic counseling to JD students and assistance to all McGeorge students with academic or personal struggles. We oversee student wellness and work with our student government and McGeorge student organizations. We also enforce the Code of Student Responsibility.

Code of Student Responsibility

The [Code of Student Responsibility](#) governs McGeorge Students both on- and off-campus at all times, from the day you submit your application until graduation, expulsion, voluntary withdrawal, or academic disqualification not followed by reinstatement. The Code is divided into four parts – Canons of Ethics, Disciplinary Rules, Organizational Rules, and Procedural Rules. This Code embodies the key concepts of professionalism and civility that are crucial to the legal profession.

The Docket and The WRIT

The Office of Student Services prepares two weekly emails for students called The Docket and The WRIT (Weekly Report of Important Things), with important announcements, deadlines, and upcoming events. **It is critical you read these emails to stay abreast with campus happenings and key information you will need that you will not receive elsewhere.**

Disabled Student Services

McGeorge makes every reasonable effort to accommodate students with physical, psychiatric, or learning disabilities. Appropriate services and modifications are worked out on a case-by-case basis. Our campus facilities are accessible to students with mobility impairments, and, in compliance with the Americans with Disabilities Act, we do not discriminate in the administration of our educational programs, admissions, scholarships, loans, or other activities or programs based on disability. Please contact the **Services for Students with Disabilities office (SSD)** at ssd@pacific.edu for more information.

Office of the Registrar

The Office of the Registrar is the official academic records office. Services provided include official transcripts, enrollment verifications, degree evaluation, diplomas, and veteran and military enrollment certification.

Academic Year

The academic year extends from May (the first day of the summer session) through May (the last day of the Spring Semester). Your cumulative GPA at the end of the academic year is significant because it will be used to make advancement and scholarship determinations. The Academic Calendar can be found on the McGeorge website at <https://law.pacific.edu/law/calendars-and-schedules> and in the online catalog at <https://catalog.pacific.edu/>.

Faculty Support Office (“FSO”)

The FSO conducts a variety of services in support of faculty and students. These include obtaining and publishing course syllabi before the first day of class, managing testing processes, distributing reference materials, maintaining and updating the LibGuides site where students can obtain syllabi and important first-day assignments prior to the start of the semester, and a drop off location (electronic via email and in-person) for exams, papers, and other written assignments requiring timestamps for deadline submissions. They also return (to students) graded exams, papers, and other written materials when available, and serve as liaison between faculty and students in the administration of anonymous grading. Students are encouraged to seek the FSO’s assistance in relaying questions to professors while still preserving anonymity.

Accessing Syllabi

Course syllabi can be accessed via the FSO [LibGuides](#) site, which can be linked from both the FSO and Library’s website pages. If you access LibGuides off campus, you will need to log in using your name and student ID number (not your MyPacific password). Please contact the library at 916-739-7131 if you have any login issues and/or questions.

Technology

Student E-mail: McGeorge sends the majority of its correspondence solely through email to your University-assigned email account (username@u.pacific.edu). **Students are responsible for all information sent to their university-assigned email** and are required to check their email on a frequent and consistent basis to stay current with campus communications and, if necessary, act in a timely manner based upon these emails.

MyPacific (my.pacific.edu) is the university's campus portal with student access to register, check grades, print unofficial transcripts, manage your PacificCard balance, and other information and services. Sign in using your PacificNet username and password.

Canvas (Canvas.Pacific.edu) is Pacific's learning management system which enables faculty to offer online assignment submission, discussion boards, wiki pages, and other tools. Canvas also allows students to interact outside of the class meeting time.

LockSmith (LockSmith.Pacific.edu) is the Pacific Technology site to reset your password if forgotten. Please enroll as soon as possible as this will ensure your account password is secure and has proper security protocols in place if you have to reset your password.

Multi-Factor Authentication (MFA) – As part of our commitment to keeping Pacificans and the technology systems we use safe from cyberthreats, Pacific uses OKTA, a multi-factor authentication (MFA) system. Users may already be familiar with or use MFA to verify their identity for banking, social media or other applications. The setup for MFA is required before accessing sites such as Canvas, MyPacific, and other applications and internal Pacific sites. You can find more information on how to setup and enroll at https://pacific.service-now.com/kb_view.do?sysparm_article=KB0011378.

Free Resources for Students: Pacific also offers other free technology resources to currently enrolled students including:

- Microsoft Office 365, a suite of services that allows you to collaborate and share documents with colleagues

(<https://my.pacific.edu/pages/office-365-proplus-for-home-use>)

- Zoom, a web conferencing and collaboration tool (<https://my.pacific.edu/pages/video-conferencing>)

If you need IT support:

- Email sachelpdesk@pacific.edu
- Call 916-739-7325 (including after-hours)
- Open your own ticket through ServiceNow at **ServiceNow.Pacific.edu**
- Schedule an appointment to visit the Pacific Technology Helpdesk located at Fuller Hall (across the corner of 5th Ave. from the Library) Monday through Friday from 8:00 am – 5:00 p.m. using the above contact information or online by going to [Bookings Help Desk](#).

Campus Public Safety

The Department of Public Safety is located at 2981 32nd Street and provides 24-hour patrol, crime prevention, and response services for the Sacramento campus community. To contact the on-duty Public Safety Officer please call the 24-hour Public Safety phone number: 916.739.7200. (Or call 916.217.0896 when campus phone lines are down or during a campus power outage.) To request an escort, call 916.739.7200 or contact the attendant at the Sacramento Campus Law Library circulation desk and they can call and request an escort for you.

Tuition and Fees

McGeorge publishes tuition payment and policy information in the Academic Catalog and on the McGeorge website <https://law.pacific.edu/law/tuition-and-fees>. Please consult those resources for more information and contact Student Business Services/Student Accounts at sac_busoffice@pacific.edu with any questions.

Additional Policies and Procedures

Please visit the website at law.pacific.edu/law for links to additional policies and procedures.

New Student Checklist

Welcome to campus! As you embark on your first semester, here are important items to complete:

- ❑ **If you need help with getting a laptop or adequate internet connection, reach out to Student Services for resources.**
- ❑ **Purchase your textbooks.** **bkstr.com/pacificsacstore.** For those receiving financial aid of \$1,300.00 in excess of tuition and fees, a credit will be added to your PacificCard and students will be able to use their PacificCard (student ID) to purchase books before refunds are issued. This is available for in-store buck purchases only.
- ❑ **Electronic/Online Books** - be mindful of purchasing electronic/online textbooks as there may be limitations of their use in class or during exams. For example, some professors do not allow electronics in class and ebooks are not allowed during proctored exams, even if they are otherwise open book.
- ❑ **Check your Pacific email.** Correspondence from Pacific will be sent to your Pacific email account, so be sure to check it frequently. Contact the IT Helpdesk (sachelpdesk@pacific.edu or 916.739.7325) if you have any technical difficulties.
- ❑ **Attend Orientation.** Orientation is mandatory and provides the academic and administrative information necessary for a successful 1L year, as well as opportunities to connect socially with the classmates, professors, and staff who will become your colleagues and support system during law school and beyond. You will be required to sign in and out of various Orientation sessions to verify attendance. Contact sacstudentaffairs@pacific.edu with any questions.
- ❑ **Remember your continuing duty to timely disclose any conduct that would have required disclosure in your law school application.** Disclosures prior to the first day of classes should be submitted to Admissions, and after the first day to Student Services.
- ❑ **Submit your official transcripts with degree conferral date to the JD Admissions Office.** There is an ABA requirement that we have your final degree-granting transcript on file by the start of classes. Everyone must complete this step, even if you applied with a final transcript on file.
- ❑ **Go to the FSO's LibGuides page to download your course syllabi.** Most law school classes have a reading assignment that needs to be completed before the first day. Access course syllabi here: <https://0-libguides.mcgeorge.edu/pacificatclassic.pacific.edu/facultysupportoffice>
- ❑ **Update your contact information.** Students should check and update their personal information each term via MyPacific at my.pacific.edu - from the Dashboard → Tools Menu → Student Support Services → Student Services → Student Records → My Profile. Personal Information changes include phone numbers, addresses (billing, permanent and mailing), emergency contacts, ethnicity, race, and veteran/disability statuses.
- ❑ **Submit your emergency contact information to PacificConnect.** In the event of an emergency, Public Safety uses the PacificConnect system to contact students, staff, and faculty with real-time alerts. You can access the registration page here: <https://www.pacific.edu/student-life/safety-wellness/public-safety/emergency-management-response/emergency-communication-system/pacificconnect-registration>.
- ❑ **Complete your Work Certification on MyPacific (full-time students only).** Students enrolled in more than 12 units may not engage in more than 20 hours per week of paid work. You may access this form on MyPacific.
- ❑ **Submit your Title IV Authorization Form and Direct Deposit Form to Student Business Services/Student Accounts.** Both forms are fillable PDFs, so you can complete them electronically and submit them to sac_busoffice@pacific.edu.

❑ **Accept Financial Responsibility on MyPacific.** All students are required to accept Financial Responsibility for each term. To complete, go to: MyPacific, Select Student Support Services → Select the tab “Student Services” → Click on Registration and then select Student Financial Acceptance. Once there you will need to select the correct current term (LAW Fall 2024) in the drop down → read the statement and click on the “I Accept” button. Students who do not fill out this form will have a registration hold placed on their account.

❑ **Log in to TWEN and Canvas to see course websites.** Your Westlaw/TWEN password will be provided during Orientation. Canvas uses your regular Pacific login. Both TWEN and Canvas are classroom management platforms that your professors use. If you have problems with TWEN or Canvas, contact Monica Sharum (msharum@pacific.edu) or Dan Breuer (dbreuer@pacific.edu) in the Library.

❑ **Request Accommodations under the American’s with Disabilities Act.** You can apply for services through an online application by visiting the Services for Students with Disabilities (SSD) website at <https://www.pacific.edu/student-life/student-services/services-for-students-with-disabilities>

❑ **Meet the Director of Academic Success.** Professor Oyango Snell is our Director of Academic Success. It is his job to help all students excel in law school. All 1Ls will have the Skills Lab course with him. All students can reach out to him for individual appointments.

❑ **Complete mandatory Sexual Misconduct and Alcohol and Other Drug Prevention training.** Check your school email for more information.

❑ **Complete the Health Insurance Enrollment/Waiver Process.** To ensure your academic success, Pacific mandates that you maintain comprehensive health insurance if you are enrolled in 6 or more units per semester. **The waiver deadline is September 6, 2024, at 5:00 p.m.,** after which anyone who did not complete the waiver process will be auto enrolled in the annual student plan at a cost of \$1,715 per semester. The waiver/enrollment process is a

requirement you must meet each academic year. Students will have no option to terminate or waive out in the Spring semester unless they graduate or enter the armed forces. Visit www.pacific.edu/insuranceoffice for more information. SHIP comes with Dental and Vision benefits.

❑ **Visit the Library’s Online Orientation Guide, available at libguides.mcgeorge.edu/Library.** Learn about online study aids, how to access virtual reference assistance, and tips to help you navigate TWEN, Canvas, and the campus network.

❑ **Do not upgrade your operating system or purchase a laptop with the very latest operating system without checking the Library Technology page.** Exemplify (the software used to take exams at McGeorge) does not support all versions of Mac OSX or Windows. Always confirm minimum system requirements with the Exemplify support site before upgrading or purchasing a new laptop. Visit <https://law.pacific.edu/sacramento-library> then go to Student Services → Technology → Examsoft/Exemplify.

❑ **Verify that your Pacific ID card will allow you to access the buildings and rooms you should have access to** such as the Library, Gazebo, and Rec/Pool area.

❑ **Network.** Like any skill, networking takes practice. Attend bar association meetings, virtual and on-campus events, get to know your professors, and generally begin to build your professional network (starting with your classmates). Personal contacts are a primary source for securing jobs for most of our students. Those contacts are often facilitated through school sponsored events, courses, and extra-curricular activities. We have many in-person meetings and activities with opportunities to connect with classmates, professors, and practicing attorneys.

❑ **Run/vote for 1D and 1E Student Bar Association Representative.** The SBA reserves three seats on its Board of Governors for first-year JD students. Serving on the SBA Board is an opportunity to connect with the campus as a whole and to develop your leadership skills. Check your email for instructions regarding the election and the responsibilities of these positions.

- ❑ **Get involved in 1 or 2 extra-curricular activities.** Join a Registered Student Organization, volunteer on a Student Committee, seek out Pro Bono opportunities such as the Immigration Fair, Pro Se Help Day, or get involved with the Sacramento Campus Community Garden. Find enjoyable activities that will round out your 1L experience and help you stay happy, healthy, and motivated.
- ❑ **Register with the California State Bar.** Review the “Bar Admission” page for instructions. This is required to sit for the California Bar Exam and to apply to be a certified law student after your first or second year. **You must register within 90 days of the first day of classes.**
- ❑ **Attend your Mandatory CSO Orientation.** Beginning in early September, the Career Services Office (part of the larger SACS team) will meet with each student to orient you to Career Services and help you begin to develop your individualized career plan. At this meeting you will get access to 12twenty, information about 1L summer jobs, and receive specific CSO career planning tools.

Check your email and the WRITE for details about signing up for your slot.

- ❑ **Registration for the spring semester in your first year occurs in September.** You will receive an email from the Office of the Registrar with details on when and how to register in early September. Online assistance and written instructions will be provided.
- ❑ **Verify that your devices (cell phone, laptop, and/or tablet) can connect to the PacificNet Network.** Contact IT if you have any connectivity issues.
(sachelpdesk@pacific.edu or 916.739.7325)
- ❑ **Submit Immunization Records and Complete Online Forms/Questionnaire.** All incoming undergraduate, graduate, and professional students enrolled in one or more units attending any of the three Pacific campuses are required to meet immunization requirements. Failure to submit immunization and vaccination records may result in a registration hold. Visit www.pacific.edu/immunizationcompliance for more information.

Additional Checklist- After First Semester

Here are the basic things to keep in mind after your first semester. Most of these items are discussed at length in other parts of this Handbook. Please use the Table of Contents to find more information. If you have any questions, please contact the Office of Student Services at sacstudentaffairs@pacific.edu or 916.739.7089.

Student Services

- ❑ Get **Academic Advising** and **Career Advising** through the Office of Student and Career Services (SACS).
- ❑ Submit your application for **Endowed Scholarships** and **fill out the FAFSA** by the first Monday in March each year. Complete this application even if you think that you have a merit-based scholarship that is likely to be renewed.
- ❑ Apply online for a **Certificate of Concentration**, if desired, prior to submitting your Application for Graduation.
- ❑ Review your annual **Academic Progress Email, Class Rank Email, and Transcript** each summer.
- ❑ Review **DegreeWorks** regularly to ensure that your progress towards your graduation requirements and your degree are on track. Report any perceived problems to the Dean of Students.
- ❑ Review and accept your **Financial Aid Offer** every summer and complete a **Mandatory Financial Aid Exit Counseling** during your final semester.
- ❑ Submit your **Application for Graduation** via MyPacific before the Add/Drop Deadline two semesters before you intend to graduate. Meaning if you intend to graduate in Spring 2027, your application would be submitted before the Add/Drop Deadline for Fall 2026. The Application is available in the same area of MyPacific where you register for classes. Be sure to select the correct term (e.g., "Law Fall 2026").

Co-Curricular

- ❑ **Mock Trial:** The Ben Franz 1L Mock Trial Competition happens during the Spring of your first year. Tryouts for the Mock Trial Competition Team happen in late spring.
- ❑ **Moot Court:** The 1L Moot Court Competition takes place at the beginning of the spring semester of your first year. The application process for the Moot Court Team takes place in the spring semester of your second year.
- ❑ **Negotiation:** The Negotiation Team holds tryouts in the spring semester for the following year's ABA competitions. Check with Team Coach Claudia Wrazel (cwrazel1@pacific.edu) for more details.
- ❑ **Client Interviewing:** McGeorge participates in the Spring ABA Client Interviewing and Counseling Competition. Only 6-8 team members are selected, and priority is given to students in the Client Interviewing and Counseling course offered in the Fall.
- ❑ **Law Review:** Solicit for Greensheets during the Spring of your first year if you are a full-time student or second year if you are a part-time student, and for Law Review Comment over the summer of your first or second year depending on your division.
- ❑ **Externships and Legal Clinics:** Apply for Externships at least a semester or two before you want to extern. Apply for Legal Clinics in late-Spring for the following year.

Admission to the Bar

- ❑ Sign up for the **MPRE Exam**. You must receive a passing score on the MPRE Exam before you can be sworn in as an attorney.
- ❑ Register for the **Bar Exam**. On your application you will use the last day of classes in your graduating term as your graduation date on your Bar Exam application. **Do not use your Commencement date.**
- ❑ Submit your **Moral Character Application**. The California Bar takes at least 6 months to process Applications and recommends that you file at least 8-10 months before the exam.
- ❑ Finalize your **Bar Prep Plans**, including finances and time off work to focus on studying. Consider taking the **PASS I** and **PASS II** classes during your final year of law school. Enroll in the BEAT (Bar Exam Advantage Training) or Extra Feedback Program during your final semester to get free supplemental bar exam support.
- ❑ **After Graduation, make bar preparation your full-time job. Participate in the BEAT** or Extra Feedback Program to get free supplemental bar exam support and feedback on your bar writing through McGeorge. Check your Pacific email and the McGeorge Bar Prep social media pages as you get closer to graduation for more information.

McGeorge Academic Planning

Academic Advising

Aside from certain required courses, the way you design your upper-division schedule is largely left to your discretion. There are a number of resources available to help you make course selection decisions:



Schedule an Academic Advising Appointment with the Office of Student Services.

When you need help sorting through your academic, co-curricular, and extra-curricular options, advising is available through the Office of Student and Career Services. We recommend scheduling an academic advising appointment at least once per academic year. Schedule an advising appointment at any point during the year by using this [scheduling link](#).

A mandatory academic planning (MAP) meeting will automatically be scheduled for you, in a small group session, during the spring semester of your first year.



Read this Book!

There is a strong possibility that your question is answered somewhere in here.



Familiarize yourself with the list of subjects that will be tested on the bar exam.

Each state tests different material on its bar examination. Alums report that taking the bar-tested subjects in law school proved to be immensely helpful during bar study.



Talk to your professors, upper division students, and practicing lawyers.

Faculty members are available to talk to you about academics and provide other sources of advice and information. In addition, many upper division students, alumni, and supervisors at your externship sites are good resources for academic and career counseling.

Academic Success

You probably have heard that law school is hard and that it is like nothing you have experienced before. Both of these statements are true. As a result, every student in law school needs assistance to achieve their full potential. McGeorge affords that assistance in a number of ways through its comprehensive Academic Success Program.

First Year Skills Lab & 1L Study Teams

All first-year students at McGeorge are required to take a 1-unit Skills Lab incorporated into a substantive law course, such as Torts or Criminal Law. During this course, students are taught foundational law school skills and are given the opportunity to practice and receive feedback on the various skills needed to be a successful law student. These skills include critical reading, case briefing, extracting and writing rules, note-taking, outlining, the IRAC exam-writing method, legal analysis, multiple choice assessments, time management, and stress management. Additionally, all first-year students are placed in 1L Study Teams (Structured Study Groups), which are led by an upper division student. The 1L Study Teams meet once per week and have required assignments, which are connected to both the substance and skills taught in their Skills Lab.

Individual Assistance

The Director of Academic Success is available to meet with and counsel students at any time regarding study techniques (critical reading, case briefing, outlining, attack sheets), exam taking, time management, supplemental materials, study groups, and other matters related to academic progress.

Academic Success Resource Center

The Academic Success Resource Center is a study space on the first floor of the Library, just inside the main entrance near the seating area. Students may come to the Resource Center to study individually, meet in their study groups, or meet with teaching assistants. Within the Resource Center is a library of supplemental study materials that students may check out including course supplements, commercial outlines, audio materials, flash cards, and bar exam preparation materials. The library also provides a range of online study aid materials, including West Academic, Lexis Digital Library, and CALI.

Practice Examinations

The primary methods of assessment in law school are essay and multiple-choice exams. Both formats require students to apply the law to new fact scenarios by analyzing how the facts might support valid arguments for each side. These assessment methods are used because they are similar to state bar examinations and the practice of law, where hypothetical fact patterns become real client problems.

Most professors release past essay exams so that students may take practice exams on their own to prepare for their assessments. Students can then meet individually with their professors or the Director of Academic Success to discuss their answers. This individual exam writing practice is key to student success in law school. Past exams are available on the Library online database, and students are encouraged to download these exams and compile their own practice exam libraries.

Directed Study Program

Students with cumulative first-year GPAs that indicate they would benefit from more intensive skills instruction are placed in the Directed Study Program (GPA below 3.0). This Program is designed to help students reach their full potential in law school through a continuum of academic support and counseling, as well as to introduce them to the skills necessary to pass the bar exam on the first attempt. Students placed in Directed Study will remain in the program for the duration of their time at McGeorge.

Directed Study Program Requirements: All students in the Directed Study Program must take Remedies in their second year of the full-time program or third year of the part-time program. Additionally, students must take Business Associations, PASS I, and one of the three bar-tested courses - Wills and Trust, Community Property, or Criminal Procedure. Lastly, all students must schedule a mandatory academic advising meeting once an academic year.

DIRECTED RESEARCH: Directed Study Program students with a 1L GPA below 2.5 are also required to take a Directed Research course in the fall semester of their second year. The one-unit requirement focuses on improving study skills, exam writing, and legal analysis. Students take multiple written assessments with extensive individualized feedback and one-on-one counseling.

Directed Study FAQ

Q: Why do we have Directed Study?

A: The Directed Study Program is intended to bolster a student's command of and confidence in core legal skills, with the goal of increasing success in law school and paving the way to bar exam success. There is a strong correlation between performance in law school and bar passage. Failure to pass the bar on the first try is difficult financially, emotionally, and professionally, so we want to do everything possible to help McGeorge students succeed while they are in law school and on their first bar exam attempt.

Q: Who is part of Directed Study?

A: Students who have a cumulative GPA below a 3.0 after their first year are automatically enrolled in the Directed Study Program for the duration of their enrollment at McGeorge and must meet its requirements. Students who have a cumulative GPA between 2.9 and 3.0 may petition to be removed from the Directed Study Program.

Q: How will I know if I am in Directed Study?

A: Students are notified within their Academic Progress Email received at the conclusion of their first year. See "Advancement and Grades" for more about Academic Progress Emails.

Bar Support

PASS I: In either the Fall or Spring of their final year, Directed Study Program students are required to take Practical Analysis, Strategies, & Skills I (PASS I). PASS I is a three-unit pass/fail course that covers effective preparation and performance strategies for the multiple choice, essay, and performance test components of the California Bar Exam. PASS I students complete substantial writing practice and receive extensive individualized feedback on their answers.

Although Directed Study Program students are required to take PASS I for graduation, this course is open to (and encouraged for) all McGeorge students in their final year of study.

PASS II: PASS II is a three-unit, graded elective course offered in the spring that reviews the substantive law of Civil Procedure, Contracts, and Property. Students use commercial bar review course materials in this fast-paced class that prepares them for post-graduation bar preparation. Although not required, all students are strongly encouraged to enroll whether in the Directed Study Program or not.

Questions

Professor Oyango Snell

Director of Academic Success
916.739.7257 | osnell@pacific.edu

Professor Lindsay Harrington

Director of Bar Support
916.524.8025 | lharrington@pacific.edu

Working While in Law School

Limitations on Employment

Law students may not engage in paid employment for more than 20 hours per week in any semester in which the student is enrolled in more than 12 course hours.

Please note that for purposes of this rule, it does not matter whether you are classified as being

part of the Full-Time or Part-Time Division. If you are enrolled in more than 12 units that semester, you cannot engage in paid employment for more than 20 hours per week.

Annual Certification

Students are required to certify each year, during the registration process, that they understand this policy and agree to be bound by it.

Change of Division

Required Units Per Division

Full-Time division students must be enrolled for credit in 12-17 units per semester and must be devoting substantially all working hours to the study of law (summer session excepted).

A Part-Time division student must be enrolled for credit in 8-11 units per semester (summer session excepted).

Registration for units outside of this range requires approval from the Dean of Students in consultation with the Associate Dean of Academic Affairs.

Full-Time or Part-Time students may take as few as 6 units **in their final semester** with approval from the Dean of Students.

Switching Divisions

Upon satisfactory completion of the first year of study, students may apply for transfer between the full-time and part-time programs.

Part-time students who wish to move into the full-time division are advised that the Dean of Students will consider academic performance to date in making their determination. Students with at least a 3.0 cumulative GPA will be permitted to switch.

To switch divisions:

1. Develop a general plan for how you will meet the various degree requirements,
2. Consult with the Financial Aid Office, and
3. Schedule a meeting with the Dean of Students for academic counseling and approval.

Contact the Office of Student Services at **sacstudentaffairs@pacific.edu** or 916.739.7089 to schedule your appointment.

Graduation Requirements

Requirement	Description														
Units	You must earn a minimum of 88 units.														
Graded Units	Of your 88 units, a minimum of 72 must be graded units.														
Required Courses Although not required, JD students who are planning to take the bar exam are strongly encouraged to take all bar-tested courses.	You must take and pass (“D” or above) all of the following courses: <table> <tr> <td><input type="checkbox"/> Skills Lab (1)</td><td><input type="checkbox"/> Statutes & Regulations (3)</td></tr> <tr> <td><input type="checkbox"/> Civil Procedure (4)</td><td><input type="checkbox"/> Property (4)</td></tr> <tr> <td><input type="checkbox"/> Contracts (4)</td><td><input type="checkbox"/> Torts (4)</td></tr> <tr> <td><input type="checkbox"/> Criminal Law (4)</td><td><input type="checkbox"/> Constitutional Law (4)</td></tr> <tr> <td><input type="checkbox"/> Global Lawyering Skills I (2)</td><td><input type="checkbox"/> Evidence (4)</td></tr> <tr> <td><input type="checkbox"/> Global Lawyering Skills II (3)</td><td><input type="checkbox"/> Professional Responsibility (2)</td></tr> <tr> <td><input type="checkbox"/> Legal Profession (1)</td><td></td></tr> </table>	<input type="checkbox"/> Skills Lab (1)	<input type="checkbox"/> Statutes & Regulations (3)	<input type="checkbox"/> Civil Procedure (4)	<input type="checkbox"/> Property (4)	<input type="checkbox"/> Contracts (4)	<input type="checkbox"/> Torts (4)	<input type="checkbox"/> Criminal Law (4)	<input type="checkbox"/> Constitutional Law (4)	<input type="checkbox"/> Global Lawyering Skills I (2)	<input type="checkbox"/> Evidence (4)	<input type="checkbox"/> Global Lawyering Skills II (3)	<input type="checkbox"/> Professional Responsibility (2)	<input type="checkbox"/> Legal Profession (1)	
<input type="checkbox"/> Skills Lab (1)	<input type="checkbox"/> Statutes & Regulations (3)														
<input type="checkbox"/> Civil Procedure (4)	<input type="checkbox"/> Property (4)														
<input type="checkbox"/> Contracts (4)	<input type="checkbox"/> Torts (4)														
<input type="checkbox"/> Criminal Law (4)	<input type="checkbox"/> Constitutional Law (4)														
<input type="checkbox"/> Global Lawyering Skills I (2)	<input type="checkbox"/> Evidence (4)														
<input type="checkbox"/> Global Lawyering Skills II (3)	<input type="checkbox"/> Professional Responsibility (2)														
<input type="checkbox"/> Legal Profession (1)															
Upper-Division Writing Requirement	You must demonstrate competence in legal research and writing by earning a passing grade (“D” or above) in Global Lawyering Skills III (3)														
Experiential Curriculum*	You must successfully complete all of the following: <ul style="list-style-type: none"> <input type="checkbox"/> Two transformational capstone experiences: (1) McGeorge Legal Clinic or Externship for 3 units minimum, and (2) a second McGeorge Legal Clinic, Externship, Mock Trial, or Moot Court for 3 units minimum <input type="checkbox"/> Additional units of other experiential courses, including Simulation courses, equaling 11 total units. <i>To obtain the required units in this category, students may count 6 or 7 units of the transformational capstones, leaving 4 or 5 additional units in other experiential courses, which may include clinics, externships, simulations, or practicums, for 11 experiential units total.</i>														
Directed Study Program	If your cumulative GPA after your first year is below a 3.0, you must complete the following: <ul style="list-style-type: none"> <input type="checkbox"/> Business Associations (4) <input type="checkbox"/> Remedies & Principles of Law (3) (2D/3E) <input type="checkbox"/> At least one of the following bar courses: Community Property (2), Criminal Procedure (3), Wills & Trusts (3) <input type="checkbox"/> PASS I (3 P/F) (3D/4E) <input type="checkbox"/> Directed Research Course (required for students whose Cumulative GPA is below 2.5) <input type="checkbox"/> Academic advising each year through the Office of Student Services 														
GPA	Your cumulative grade point average must be 2.33 or higher at graduation.														
Bar Exam	If you sit for any bar exam (excluding the Patent Bar) prior to completion of all degree requirements, you will not earn a JD degree from McGeorge. An exception may be made for a student who wishes to sit for the Delaware or North Dakota bar exam, which are offered only one time per year.														
Period of Study	You must complete your JD degree within 84 months of matriculation . You cannot complete your JD degree in less than 24 months .														

Any student who anticipates that they will graduate earlier or later than expected is advised to seek academic advising with the Office of Student Services and must notify the [Registrar](#) of any changes to their expected graduation date.

When to Take Your Required Classes

Day Division	Evening Division
First Year <ul style="list-style-type: none"> <input type="checkbox"/> Skills Lab (1) <input type="checkbox"/> Civil Procedure (4) <input type="checkbox"/> Contracts (4) <input type="checkbox"/> Criminal Law (4) <input type="checkbox"/> Global Lawyering Skills I and II (2, 3) <input type="checkbox"/> Legal Profession (1) <input type="checkbox"/> Statutes & Regulations (3) <input type="checkbox"/> Property (4) <input type="checkbox"/> Torts (4) Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Constitutional Law (4) <input type="checkbox"/> Evidence (4) <input type="checkbox"/> Global Lawyering Skills III (3) Second <u>or</u> Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Professional Responsibility (2) <input type="checkbox"/> Two transformational capstone experiences (minimum 6 units) and additional units of other experiential courses totaling 11 units 	First Year <ul style="list-style-type: none"> <input type="checkbox"/> Skills Lab (1) <input type="checkbox"/> Civil Procedure (4) <input type="checkbox"/> Criminal Law (4) <input type="checkbox"/> Global Lawyering Skills I and II (2, 3) <input type="checkbox"/> Legal Profession (1) <input type="checkbox"/> Torts (4) Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Contracts (4) <input type="checkbox"/> Constitutional Law (4) <input type="checkbox"/> Global Lawyering Skills III (3) <input type="checkbox"/> Statutes & Regulations (3) <input type="checkbox"/> Property (4) Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Evidence (4) Third <u>or</u> Fourth Year, <u>or</u> Any Summer* <ul style="list-style-type: none"> <input type="checkbox"/> Professional Responsibility (2) <input type="checkbox"/> Two transformational capstone experiences (minimum 6 units) and additional units of other experiential courses totaling 11 units <p>*To stay on track for graduation, part-time students generally take 2-5 units each summer. Alternatively, part-time students who have flexibility to take daytime classes may opt to take extra classes during the academic year that would normally be completed over the summer. Either way, tuition for any units outside of the block rate is charged on a per unit basis.</p>
Directed Study Program students must also complete the following courses:	Directed Study Program students must also complete the following courses:
Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Remedies & Principles of Law (3) <input type="checkbox"/> Directed Research (1) (if applicable) Second <u>or</u> Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Business Associations (4) <input type="checkbox"/> At least one of the following bar courses: Criminal Procedure (3), Wills & Trusts (3), Community Property (2) Third Year <ul style="list-style-type: none"> <input type="checkbox"/> PASS I (3 P/F) 	Second Year <ul style="list-style-type: none"> <input type="checkbox"/> Directed Research (1) (if applicable) Third Year <ul style="list-style-type: none"> <input type="checkbox"/> Business Associations (4) <input type="checkbox"/> Remedies & Principles of Law (3) Third <u>or</u> Fourth Year, <u>or</u> Any Summer* <ul style="list-style-type: none"> <input type="checkbox"/> At least one of the following bar courses: Criminal Procedure (3), Wills & Trusts (3), Community Property (2) Fourth Year <ul style="list-style-type: none"> <input type="checkbox"/> PASS I (3 P/F)

Accelerated Honors Program

McGeorge has an Accelerated Honors Program (“AHP”) that allows select full-time students to complete their JD degree in two and one-half years. The typical AHP curriculum includes a 10-week honors externship during the 1L summer and a heavier load of 17 credits each semester after the first year. To be part of AHP, students must be accepted into the program at admission and cannot opt in after completion of their first year. AHP students must maintain a 3.00 GPA to remain in the program. More information about the AHP program can be found online here: <https://law.pacific.edu/law/accelerated-honors-jd-program>. If you have questions about constructing your AHP schedule, contact Associate Dean Proske, jproske@pacific.edu.

When to take your required classes for AHP Students:

AHP Students
First Year <ul style="list-style-type: none"><input type="checkbox"/> Skills Lab (1)<input type="checkbox"/> Civil Procedure (4)<input type="checkbox"/> Contracts (4)<input type="checkbox"/> Criminal Law (4)<input type="checkbox"/> Global Lawyering Skills I and II (2, 3)<input type="checkbox"/> Legal Profession (1)<input type="checkbox"/> Statutes & Regulations (3)<input type="checkbox"/> Property (4)<input type="checkbox"/> Torts (4)<input type="checkbox"/> AHP Elective Course (1)
First Year Summer <ul style="list-style-type: none"><input type="checkbox"/> AHP Externship (7) *satisfies the “two transformational capstone experiences” portion of the Experiential Requirement
Second Year <ul style="list-style-type: none"><input type="checkbox"/> Constitutional Law (4)<input type="checkbox"/> Evidence (4)<input type="checkbox"/> Global Lawyering Skills III (3)
Second <u>or</u> Third Year <ul style="list-style-type: none"><input type="checkbox"/> Professional Responsibility (2)<input type="checkbox"/> Other experiential courses totaling at least 4 units, including Externships, Clinics, Simulations, or Practicums
A few other notes: <ul style="list-style-type: none">AHP students need to take 17 units each semester to stay on track to graduate.All students are encouraged to take all of the bar-tested courses, as well as PASS I and PASS II. PASS I and PASS II may be taken during your last year of law school, which for AHP students would mean either the Spring of your 2L year or the Fall of your 3L year.

Experiential Curriculum

Graduation Requirement

Two transformational capstone experiences: (1) a McGeorge Legal Clinic or Externship (3 units minimum) and (2) a second McGeorge Legal Clinic, Externship, Mock Trial, or Moot Court (3 units minimum) **Additional units of other experiential courses,** including Simulation courses, equaling 11 total units. *To obtain the required units in this category, students may count 6 or 7 units in the transformational capstone category, leaving 4 or 5 additional units in other experiential courses, which may include clinics, externships, simulations, or practicums, for 11 experiential units total.*

Q: What is a Clinic or Externship?

A: Through Externships and Legal Clinics, students get **hands-on legal experience**, putting the theory learned in the classroom into practice in an on-campus or hybrid clinic, or an externship in a government agency or nonprofit setting. Students in the on-campus clinics represent real clients under careful supervision. All Clinic and Externship students gain real-world legal skills.

Q: What is a Simulation Course?

A: **Simulation courses** provide substantial experience, not involving an actual client, that (1) is reasonably similar to the experience of a lawyer advising or representing a client or engaging in other lawyering tasks in a set of facts and circumstances devised or adopted by a faculty member, and (2) includes direct supervision of the student's performance by the faculty member; opportunities for performance, feedback from a faculty member, and self-evaluation; and a classroom instructional component.

Q: What is a Practicum Course?

A: **Practicum Courses** are courses in which at least one-third of instruction is devoted to a professional skill or set of professional skills characteristically used by practicing lawyers. Practicum courses give students the opportunity to learn substantive law while also learning and appreciating the context in which that law is to be applied by working on lawyer-like projects on simulated legal matters.

Q: How will I know which courses qualify?

A: By their very nature, these courses tend to be dynamic, cutting-edge offerings. **From year-to-year the list of qualifying courses will change to reflect legal trends and interesting opportunities for McGeorge students.** In past academic years, simulation courses have included: Advanced Appellate Advocacy, Taking

and Defending Depositions, Mediation, and Trial Advocacy. Practicum courses have included: Elder Law & Social Policy, Employment Law, and Family Law. Qualifying courses are indicated on the Academic Schedule with the notation of SIML or PRAC.

Q: May I take extra experiential courses?

A: Space permitting, yes. Some students select more than the required number of Clinics and Externships and several practicums and simulations. Students report that the courses in the Experiential Curriculum prepare them well for the practice of law.

Q: What if I cannot meet the Clinic/Externship Requirement because of my job?

A: Part-time students who work full time in a law-related (approximately 40 hours/week) during normal business hours may request a waiver of one of the transformational capstones in the Externship/Legal Clinic portion of the Experiential Curriculum. Waiver forms are available by emailing sacstudentaffairs@pacific.edu.

Waiver requests will be reviewed by the Dean of Students and granted for good cause only, and the student must provide proof that meaningful efforts have been made to secure an externship or clinic, and explain why those efforts were unsuccessful. Each student requesting a waiver will be contacted to meet personally with the Dean of Students. Before waiving the requirement, the law school will work with the student to assess if there might be a creative way for the student to fulfill this requirement without needing a waiver. For example, there are a limited number of remote externships available to students who have full time jobs.

Classroom Policies and Standards

Class Attendance, Preparation, Participation & Performance

Regular and punctual class attendance is mandatory and required by the American Bar Association. The faculty expects that you will be fully prepared and that you will actively participate in class. The faculty is required to take class attendance. Many professors incorporate preparation, participation, and class performance into consideration in grading. Your attendance and active involvement in class discussion form a central part of the learning process in law school for you and your classmates. Failure to meet the minimum standards set by your professors may result in a lower grade, or exclusion from taking the final examination or submitting the final assignment, resulting in a failing grade.

The Office of Student Services may provide an administratively excused absence, with documentation, for a medical issue, bereavement, accident or emergency, a school sanctioned activity (e.g., competition or court hearing), a religious obligation, or an obligation to the National Guard or similar organization. Absences may not be administratively excused, for any reason, without documentation.

Classroom Conduct

The Code of Student Responsibility notes: “[l]egal education demands free debate, characterized by the quick interplay of ideas, skillful use of logic, and knowledge of precedents, all tempered by compassion.” Students are expected to act civilly, ethically, professionally, and respectfully towards one another and their professors, and to be sensitive and accommodating to the wide range of feelings and perspectives of our diverse faculty and student body.

Laptop Use

Laptop computers may be used in class only for appropriate academic purposes as determined by the professor. Some professors do not permit in-class laptop use; however, in some cases laptop use may be permitted as an accommodation for a documented disability under the Americans with Disabilities Act. Using a laptop computer during class for a non-academic purpose (e.g., browsing the internet) distracts other students and may violate the Code of Student Responsibility.

Religious Holidays

McGeorge is committed to diversity and inclusion and this extends to how we observe religious holidays. McGeorge respects the rights of all members of our community to observe religious holidays and our hope is that we can all work together— staff, faculty, and students—to find constructive ways to achieve this. Students are encouraged to be proactive in speaking with professors and others about possible conflicts early in each semester and working together to find suitable solutions, including recording classes (see the next page for more information). The Office of Student Services also works with students whose religious commitments conflict with classes and/or exams.

Faculty Office Hours

All full-time faculty members have regular office hours posted outside of their office, listed on their syllabus, and posted on their course Canvas or TWEN site. They make every effort to honor these hours by being available at the times indicated. The approachability of our faculty is a hallmark of McGeorge, so do not hesitate to take advantage of this opportunity.

Policies of Individual Professors

Faculty members have the discretion to give students further information about how they interpret the rules concerning attendance, class preparation, class participation, and other subjects, and what consequences flow from violations of those rules.

Recording Classes

Based upon a resolution approved by the faculty, audio recording or video recording of class sessions is prohibited except to accommodate:

1. A student's observance of a **religious holiday**. If a student plans to miss class due to religious observation, the Office of Student Services must be notified one week in advance of the class(es) to be recorded;
2. A student's absence from a **make-up class** scheduled at a time that conflicts with a regularly scheduled class;
3. The scheduling of a **make-up class or review session** outside of the regular class hours;
4. Students who are called to **active military duty** by the Armed Forces;
5. A student's **documented disability** as part of services recommended for and provided to students under the Americans with Disabilities Act;
6. Students in the **LLM Legal Research Writing and Analysis** course when the instructor has determined that the student is having difficulty in understanding spoken English;
7. Any **extraordinary circumstances** outside a student's control, as approved by the Associate Dean for Academic Affairs or the Dean of Students; or
8. A **request by faculty** for special purposes such as, e.g., developing online instruction, marketing, or capturing a guest lecture, as approved by the Associate Dean for Academic Affairs.

No student shall copy, display, download, upload, post, release or otherwise distribute or publish any recordings of any class given at McGeorge, nor shall any student use such recordings for any commercial purpose without the written consent of the professor. Violations of this policy will result in disciplinary action pursuant to the Code of Student Responsibility.

To request permission to record, email the Office of Student Services. Once approved, students may self-record their classes. If the need for recording is due to the students' absence from the classroom, the school will require a minimum notice of one full business day. Please note that the school does not require that professors record their classes.

Institutional Learning Outcomes

At McGeorge, our learning outcomes are the lawyering skills that students are expected to obtain through the completion of a legal education. Consistent with ABA Standards, upon completion of a JD degree, graduates of the McGeorge School of Law will demonstrate mastery of the following student learning outcomes at the level needed for admission to the bar and effective and ethical participation in the legal profession as an entry level attorney. McGeorge School of Law has designed its curriculum to prepare students with the key skills and competencies needed to demonstrate these learning outcomes in the legal profession.

Each student will:

1. Demonstrate the ability to identify and understand key concepts in U.S. substantive law, legal theory, and procedure.
2. Apply knowledge and critical thinking skills to perform competent legal analysis, reasoning, and problem solving.
3. Demonstrate the ability to strategize, develop, and conduct efficient legal research in U.S. law.
4. Demonstrate the ability to identify and understand foundational concepts in international law and to perform international legal research.
5. Demonstrate communication skills, including effective listening and critical reading, writing in objective and persuasive styles, and oral advocacy and other oral communications.
6. Demonstrate professional judgment, ethics, and professionalism through conduct consistent with the legal profession's values, standards, and discipline.
7. Demonstrate the ability to understand, collaborate, and engage with people of diverse backgrounds and experiences in a variety of legal settings and contexts.
8. Demonstrate understanding of the legal profession's commitment to access to justice.
9. Demonstrate understanding of career options and steps toward defining and achieving career goals in light of personal value.

Examination Policies

Most courses have a comprehensive written examination at the end of each semester. All courses should also have one or more exams, quizzes, or written assessments and/or assignments during the semester. Some courses, such as experiential courses, Trial Advocacy, or Directed Research, may not have examinations but have grades based on evaluation of written assignments and performance standards.

Exam Schedule

The tentative final exam schedule is published before registration. Students may not register for classes with conflicting exams without permission from the Dean of Students.

Exam Instructions

Students are advised to read the exam instructions carefully; students are responsible for knowing and complying with all examination instructions.

Exam Materials

Unless an announcement is made to the contrary, students are permitted to have only pens, pencils, and a laptop computer with them in the examination room. If it is necessary to bring backpacks, etc., into the room, the items must be left either in the front or back of the room, as the proctor or professor indicates, and not retrieved until time has been called for all students to stop. Additionally, only analog watches are permitted. McGeorge is not responsible for items left unattended during exam periods; leave valuable items at home.

Conduct During Exams

Students are expected to conduct themselves honorably and in a professional manner during examinations. Any breach of this standard may result in disciplinary action under the Code of Student Responsibility.

Submitting Questions & Exam Responses

Examination materials must be turned in as the proctors or professors designate before the student leaves the examination room. The proctor or professor will indicate whether the exam question may be taken or must be returned. Multiple-choice questions, if any, must always be returned at the conclusion of the examination.

Policy Regarding Rescheduling Exams

Exams must be taken at the scheduled date and time unless the Dean of Students approves an exam change. Approved excuses are limited to the following circumstances:

- A **medical issue, bereavement, accident, or emergency**,
- A school sanctioned activity (e.g., competition or court hearing).
- A **religious obligation, or an obligation to the National Guard or similar organization**.
- An **accommodation for a disability** and timely notice has been provided to the Office of Student Services, as described in the policy for students with disabilities,
- A student has **two in-person timed exams on the same day**. In such cases one exam will be rescheduled to an earlier date.

Only the Dean of Students can approve a student to miss an examination or any portion of an examination. To maintain the anonymity of the grading process, **do not contact your professor about exam scheduling or missed exams**. To reschedule an exam for a non-emergency reason, **contact** sacstudentaffairs@pacific.edu at least four weeks prior to the examination (or as soon as the emergency arises). The Dean of Students will then review and either approve or deny the request. Full written verification of the details of such an event may be required.

Handwriting Exams

If you plan to handwrite an exam, please notify the Office of Student and Career Services. You may need to take your exam in an alternate room to maintain anonymity.

Advancement and Grades

Academic Progress Email

After Spring exams end, you will receive an email from the Dean of Students titled “Academic Progress Email” which contains vital information about your academic status, next steps for continued study, and instructions for how to access your transcript on MyPacific. Read this email carefully. If you are in Directed Study, on probation, disqualified, or have failed a required course, that information will be included in your Academic Progress Email. First-year students will also receive an Academic Progress Email in early-January after their first semester grades have been released.

Academic Progression

Full-time division student must be enrolled for credit in 12-17 units per semester and must be devoting substantially all working hours to the study of law (Summer session excepted). A part-time division student must be enrolled for credit in 8-11 units per semester (Summer session excepted). Registration for units outside this range requires approval from the Dean of Students in consultation with the Associate Dean of Academic Affairs. Full-time or part-time students can take as few as 6 units in their final semester with approval from the Dean for Students (Summer session excepted).

The [Office of the Registrar](#) will review your academic progress at the end of each Fall and Spring semester to determine your class attribute level using the following table which is based on 33% (FT) and 25% (PT) completion:

Class of 2027			Class of 2028		
Full Time Students			Part Time Students		
	Min Units	Max Units		Min Units	Max Units
D1	1	30	E1	1	19
D2	31	59	E2	20	41
D3	60	88	E3	42	66
			E4	67	88

Exam and Paper Return

At McGeorge, many professors return exams and papers to students, a practice that differs from that

of many law schools. Reviewing your exams gives you an opportunity to evaluate your performance and to learn from successes and mistakes. During the semester, midterm exams/assignments are returned to students either in class or through a SharePoint folder that is administered by the FSO. Final exams/assignments may be available approximately 2-3 weeks following the last day of grade posting for the term. You will receive an email with instructions regarding how to access the SharePoint folder for your exam return.

Withdrawal/Leave of Absence

Class attendance is a fundamental aspect of the law school's program. Thus, no law student will be allowed to take a leave of absence for a portion of a semester, including summer.

If extraordinary circumstances dictate that a student must take time off from law school, the student must withdraw from all courses in which they are enrolled in that semester. Students who withdraw, other than those in the first semester of the full-time program or the first year of the part-time program, may request to return as soon as the following semester, but in no event may the leave continue for more than two full semesters. Eligibility to return to the law school will be evaluated by the Associate Dean for Academic Affairs and Dean of Students upon the written request of the student, including reasonable evidence that the student is ready to resume study.

A student in their first semester of the full-time program or a student in the first year of the part-time program who withdraws from the law school must reapply through the Office of JD Admissions. Eligibility to return to the law school may be denied based on academic performance as of the date of withdrawal.

Involuntary Withdrawal

McGeorge School of Law may require a leave upon specified terms, terminate a student's enrollment, or decline to award a degree if the Administration determines it is in the best interests of the law school or that a student is not qualified for admission to the legal profession because of factors other than academic standing.

Repeating Courses

Students may not repeat courses in which they received a non-failing grade. A student who receives a failing grade ("F") in a required course must repeat that course and the highest number of grade points that can be credited is the equivalent of a "C+" grade. Under G&A Rule 701, the original grade remains on the transcript, but only the repeat grade counts for GPA purposes. (Note: different rules apply for students on probation or who have been readmitted following disqualification.)

Class Rank

At the end of each academic year, JD students are ranked against students in their academic year and division based on cumulative GPA. Class ranks are emailed to students after sufficient time has elapsed from the publication of year-end transcripts to allow time for changes due to petition approvals or correction of any clerical or processing discrepancies. Ranking information is not provided by phone.

In mid-July you will receive an email from the [Office of the Registrar](#) titled "Class Rank" that will contain your class rank. Class ranks are calculated only once per year. Students who change divisions are ranked with the class of the division in which they are enrolled during the Spring term. Students must complete the entire academic year (enrollment in both Fall and Spring) to be ranked.

Please note that in some instances, the official class rank issued by the registrar differs from the class rank used by the Financial Aid office for determination of scholarship retention. For internal policy reasons, each department uses different criteria in determining the denominator.

Grade Changes

Individual professors do not have authority to change grades once submitted, and the G & A rules expressly discourage them from re-reading examination papers for the purpose of reevaluation and grade change. Do not contact your professor directly to request a grade change.

- If you believe there is a **mathematical error**, contact the Dean of Students or the Associate Dean for Academic Affairs.
- If you believe that there was **discrimination or an abuse of discretion in assigning the grade**, the procedure to challenge a grade is described in G&A Rule 512. Contact the

Dean of Students if you are considering such a petition.

- Grades cannot be changed for any other reason.

Good Standing

A student is in good standing with a cumulative GPA of 2.33 or above.

Probation

A student whose cumulative GPA falls within the range from 2.18 – 2.32 at the end of any academic year, other than the final year, may continue his or her enrollment on academic probation, under the conditions described in G&A Rule 606. Students cannot repeat probation.

Academic Disqualification

Under G&A Rule 605, a first-year student must have at least a 1.90 GPA at the end of the Fall semester to advance to the Spring semester. Students who do not meet the 1.90 GPA threshold after the Fall semester are academically disqualified. After the second semester, a student is disqualified when his or her cumulative GPA at the completion of an academic year falls below 2.18, or, for a student who was on academic probation, when their cumulative GPA falls below 2.33. Procedures and timing for requesting readmission following academic disqualification are discussed in G&A Rule 703.

Application for Graduation

JD students must complete the "Application for Graduation" on [MyPacific](#) ([my.pacific.edu](#)) **no later than the Add/Drop Deadline in the term prior to their final term**. You may graduate at the end of the Fall semester, end of the Spring semester, or end of the summer sessions, but graduation ceremonies are held only once a year in May. Students should monitor their academic progress on the DegreeWorks program annually. The link to DegreeWorks is available on [MyPacific](#) under the Academic tab.

Deadline to Submit Application for Graduation by the Add/Drop Period	Graduation Term
August 19, 2024	May 2025
January 13, 2025	August 2025
May 17, 2025	December 2025

August 18, 2025	May 2026
January 12, 2026	August 2026
May 17, 2026	December 2026
Deadline to Submit Application for Graduation by the Add/Drop Period	Graduation Term
August 17, 2026	May 2027
January 11, 2027	August 2027

May 17, 2027	December 2027
Deadline to Submit Application for Graduation by the Add/Drop Period	Graduation Term
August 23, 2027	May 2028
January 10, 2028	August 2028

Any student who anticipates that they will graduate earlier or later than expected is encouraged to seek academic advising with the Office of Student Services and must notify the [Registrar](#) of any changes to your expected graduation date.

Grading

Grading System

For courses with final letter grades (as distinguished from Pass/Fail courses), grades range from A+ to F. Weighted averages are computed from exam scores and scores on any other graded assignments in the course, and the professor then designates the range of averages to equate to a letter grade. A professor may adjust grades upward or downward based on class attendance, preparedness, participation, and performance.

Anonymous Grading

Under G&A Rule 509, grading in most courses at McGeorge is anonymous. Each Fall, after the add/drop deadline, students are given a new confidential exam number to use for assignments and exams for the year. The professor does not know which grade goes with which student by student name.

In some courses, however, grading may not be completely anonymous. In those courses, students will use their confidential exam number for some assignments and exams and will use their name for other assignments and exams. In other courses, grading is not anonymous at all – assignments and exams are graded using only the student's name.

Additionally, professors can provide grade adjustments based on a student's attendance, preparation, participation, and performance, per G&A Rule 301. In such cases, the professor will necessarily know a student's name when making the adjustment. Moreover, a professor may also opt to ascertain how a student performed on the assignments and exams in the course when deciding on an adjustment for that student.

Professors will inform students in writing of the anonymous or non-anonymous grading procedures for the assignments, exams, and grade adjustments in their course. If you have a question about how grading will operate for a particular course, please ask the professor.

Grading Scale/Scores

Under G&A Rule 411, for grading in Torts, Contracts, Property, Civil Procedure, Criminal Law, Statutes & Regulations, Legal Profession, and Global Lawyering Skills I, II and III, scores are based on the following scale, which is roughly equivalent to the following letter grades:

Scaled Points	Grade
100	A+
95-99	A
90-94	A-
85-89	B+
80-84	B
75-79	B-
70-74	C+
65-69	C
60-64	C-
55-59	D+
50-54	D
Lower than 50	F

Scores do not appear on transcripts and do not represent a final grade in a course. All scores are subject to adjustment and finalization under G&A Rule 501.

awarded for letter grades (multiplied by the number of units for that course) as follows:

Grade of Incomplete

A grade of "Incomplete" may be entered in a course when a student's submitted work is of passing quality and represents a significant portion of the requirements for a final grade, but for good cause, determined by the professor in consultation with the Associate Dean of Academic Affairs and the Dean of Students, the student cannot complete the entire course within the semester. The student and professor must sign an Incomplete Grade Contract and the work must be completed in the timeframe set out in G&A Rule 410. If the work is not completed and a grade change form is not submitted, a grade of "F" (fail) will be entered, as specified in G&A Rule 410. For graduating seniors, the incomplete work must be completed prior to the graduation date.

Grade	Grade Points
A+	4.33
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
F	0.00

Subjective Interpretation of Grades

Under G&A Rules 501 and 510, letter grades, ranging from A+ to F, with pluses and minuses, have the following subjective interpretations:

Grade	Subjective Interpretation
A	Exceptional, Outstanding Performance
B	Very Good, Skillful
C+	Satisfactory Demonstration of Professional Competence
C	Unsatisfactory because of Some Deficiency in Knowledge or Analysis or Both
D	Unsatisfactory, Showing Grave Deficiencies in Knowledge and Analysis
F	Failing, No Demonstration of Knowledge or Analytic Ability

Units of credit for a course are awarded if the course grade is "D" or higher. No course or unit credit is granted for a grade of "F."

Grade Point Average (GPA)

Under G&A Rule 511, a student's GPA is determined by dividing his/her grade points earned by the number of units attempted, but not counting P/F units in which a grade higher than "fail" was received. Grade point values are

Grade Distributions

Under G&A Rule 502, all grades in required courses other than Global Lawyering Skills I, II, III, and Legal Profession must meet the following grade distribution standard, in addition to the targeted arithmetic means:

Letter Grade	Grade Distribution Standards (Min% - Max%)	Corresponding Score on the G&A Rule 411 100 Point Scale	Corresponding Grade Points
A+	0% - 2%	100	4.33
A	2% - 10%	95-99	4.00
A-	5% - 15%	90-94	3.67
B+	15% - 25%	85-89	3.33
B	25% - 35%	80-84	3.00
B-	15% - 25%	75-79	2.67
C+	5% - 15%	70-74	2.33
C	0% - 15%	65-69	2.00
C-		60-64	1.67
D+		55-59	1.33
D		50-54	1.00
F		Lower than 50	0.00

In determining compliance with the ranges above, fractions may be rounded up or down at the discretion of the instructor. For example, in a class of 70 students, 5% = 3.5 students and 15% equals 10.5 students. The instructor may therefore give 3 to 11 grades of C+.

Pass/Fail Courses

Some elective courses are designated as Honors/Pass/Low Pass/Fail courses in the Catalog. Of the 88 semester units required for graduation, 72 must be earned in graded (i.e., not P/F) courses. The only P/F courses are those so designated by the faculty. Students do not have the option to enroll in a graded course on a P/F basis. Under G&A Rule 202, the following grading standards apply in P/F courses:

Grade	Subjective Interpretation
Honors	Work performed at a superior level
Pass	Work performed at an acceptable level
Low Pass	Work performed at the "C" or "C-" levels
Fail	Receives no unit credits for the course

Students earning the grade of "Fail" do not receive unit credits for the course. In determining a student's cumulative grade point average, units attempted in P/F courses are not counted for any course in which a grade higher than "Fail" was received.

Grades Earned at Other Law Schools

Grades earned at another law school and accepted towards a student's McGeorge JD degree do not count in computing a student's McGeorge grade point average. Only the units, not individual course grades, are recorded on a student's McGeorge transcript.

Grades/Transcripts

Grades are subject to approval through the Office of Academic Affairs. Courses are graded early for seniors who are graduating in a given term. The remainder of the course may be graded later for all non-senior students.

The "in progress" section of transcripts will only show courses that are ungraded for the current term. Once the term ends, all "in progress" courses for the new term appear. Any ungraded courses at the end of a term will disappear from the "in progress" section on the transcript and will reappear in the appropriate term once the final grade is posted.

Grading "Curve" FAQ

Q: Is the grading system a mandatory curve?

A: The grading system is not a mandatory curve, at least in the traditional sense. In required courses, it does require professors to distribute the grades, but they have significant latitude as to how they do that. Having a targeted mean ensures that whatever the distribution, the students in that class are not materially advantaged or disadvantaged relative to other students taking the course. Also, elective courses are governed only by targeted means, which ensures some comparability but gives maximum flexibility as to distribution.

Q: Why were the G&A Rules amended to include mandatory distributions and targeted means?

A: Previously, professors had no guidance about the distribution of grades. This led to some very high grades and some very low ones, sometimes even within different sections of the same subject. This inconsistency raised very real fairness issues, especially where class standing and scholarship monies are concerned. It also made our grading less transparent and reliable to outside audiences, such as employers.

Q: Why did we adopt the 100-point scale?

A: Previously, there were ten points (90-100) at the A+ level, and all the other scores were compressed between about 60 and 90. The 100-point scale spreads the scores out more, and in addition, the scores are roughly equivalent to those awarded at other institutions.

Q: Why don't all of my courses have to use the 100-point scale?

A: Professors believed there was less need for scoring uniformity after the first year. Therefore, upper-division faculty have more discretion.

Q: Do professors have to fail students?

A: No. The G&A Committee did not want to adopt a system where professors were required to fail a certain percentage of students, and that is reflected in the mandatory distribution where grades of C and under may range from 0 to 15%.

Q: Who should I talk to if I have a question about grading?

A: If you want to verify what your scores were, you should contact the Academic Affairs Office. If you have a question about the G&A Rules or wish to contest a grade, you should contact the Dean of Students, Dean Adams, or the Associate Dean for Academic Affairs, Dean Proske.

Grading & Advancement Committee

Petition Process

The Grading and Advancement Committee (“G&A Committee”) is the body duly authorized to study, develop, adopt, and apply rules, regulations, and procedures pertaining to examinations, grading, advancement, graduation, and related matters for all McGeorge students. The G & A Committee presents major policy considerations to the entire faculty for debate and vote before official adoption.

G&A Rules

The G&A Rules (pertaining to examinations, grading, advancement, graduation, and related matters) are located on the McGeorge website. These rules are subject to amendment at any time by the faculty, without prior notice. Although the faculty seeks to avoid changes which would result in preventing a student who is satisfactorily following a regular course of study from graduating at the normal time, students do not acquire any vested rights in the continued enforcement of the G&A Rules as now set forth.

Grade Appeals

Pursuant to Rule 512, a petition for a review of a grade must be filed within 15 calendar days of the announcement of the final grade. Mere dissatisfaction with a grade is an insufficient basis for a grade appeal. Rather, a student petitioning for review of a grade must allege **discrimination** or an **abuse of discretion** on the part of the professor in the evaluation of the student’s work or in assigning the grades. Grade appeals follow the same process as any other petition. The G&A Committee will review the matter in consultation with the professor involved and may grant such relief as it deems appropriate.

G&A Petitions

Any student who is **adversely affected** by the application of the G&A Rules may file a petition for relief through the Office of Student Services. The G&A Committee meets to hear student petitions on an as-needed basis. Upon receipt, the Office of Students Services will calendar the petition with the Committee.

There is **no specific required format** for a G&A petition; typically, petitions will be in the form of a letter addressed to the committee setting forth the nature of the relief being requested and the reasons why it should be granted. In drafting your petition, be sure to review the G&A Rules to identify which rules are applicable to your circumstances and then reference those rules in your petition. Petitions should be emailed to sacstudentaffairs@pacific.edu.

Personal Appearance

Students who submit a G&A petition also have the right to make a personal appearance before the committee. The purpose of a personal appearance is to provide any additional information that was not available at the time the petition was filed and/or to answer any questions that the Committee members may have regarding the petition. Personal appearances are encouraged. If you wish to make a personal appearance, be sure to specify this on your petition and provide a phone number where you can be reached for scheduling purposes.

G&A Hearing Process

Prior to the hearing, Committee members will receive and review copies of all petitions and any attachments. If you are making a personal appearance, the Office of Student Services will coordinate the specific timing of that appearance with you in advance. The Committee will deliberate and make a decision after you leave the room. The Dean of Students will notify you of the outcome of your petition. The G&A Committee’s appellate panel is the **final decision-making body** in matters concerning student petitions; there is no appeal to the Dean or Provost.

Students should refrain from contacting the faculty members on the Committee outside of the hearing process, as this may compromise the fairness and objectivity of the process.

Questions

Questions may be directed to the Dean of Students or the Associate Dean for Academic Affairs.

Honors and Awards

Dean's List

Students who earn a 3.30 or higher annual GPA at the completion of an academic year are named to the Dean's Honor List and will see a notation to that effect on their transcript. Students must be enrolled in both the fall and spring semesters and have letter graded courses in each term of the academic year to receive Dean's List Honors. Dean's List eligibility may change at the discretion of the Dean.

CALI Excellence Awards

McGeorge has partnered with the Center for Computer Assisted Learning (CALI) to issue CALI Excellence Awards to the student (or two students, in the case of an exact numerical tie) with the highest grade in every law class of ten students or more, as well as every GLS class and every clinic regardless of size. Awards are not given for Competition Team classes, Law Review, PASS I or II, or iLaw classes. Students receiving a CALI Excellence Award will be notified after grades are finalized each semester.

Graduation Honors

Valedictorian Awards

The graduating student in each division with the highest grade point average in the division is presented a medal that recognizes their achievement.

Salutatorian Awards

The graduating student in each division with the second highest grade point average in the division is presented a medal that recognizes their achievement.

The Order of the Coif

A national law school honor society was founded to encourage legal scholarship and advance the ethical standards of the legal profession. Seniors whose academic records place them in the top 10% of the combined Full-Time and Part-Time division and who have completed at least 75% of their law studies in graded courses at McGeorge are eligible for election to membership.

With Great Distinction

Members of the graduating class whose cumulative grade point average is 3.50 or higher graduate "With Great Distinction."

With Distinction

Members of the graduating class whose cumulative grade point average is 3.10 or higher graduate "With Distinction."

Traynor Society

Students whose grades during any two academic years qualified them for the Dean's Honor List are named members of the Traynor Society, named in honor of the late Honorable Roger J. Traynor, former Chief Justice of the California Supreme Court.

The Order of Barristers

Ten graduating seniors may be elected to membership in recognition of performance in intramural and interscholastic appellate and trial advocacy competitions.

Faculty Honors and Awards Committee

The Faculty Honors and Awards Committee annually selects graduating JD students for the awards and honors listed below. The SBA President serves on this Committee to represent the student voice.

Outstanding Graduating Senior Award

This award is given annually to the student in each division who most successfully demonstrates excellence in scholastic achievement; consideration is also given to criteria such as honors the student received and the student's participation in activities that exemplify the highest academic and individual achievements during the student's school career.

Outstanding Scholastic Achievement Award

This award is given annually to the student in each division who has made the most significant contribution toward overall legal scholarship in the graduating class. This award is intended to recognize significant study and writing in a particular area, such as might be demonstrated through publication of a student comment, or other meaningful contribution to legal scholarship or study.

Outstanding Student Achievement Award

This award is given annually to a student in each division based primarily on student leadership abilities, with secondary consideration being given to the student's scholastic standing and honors; service in government offices, committees, and special projects; participation in the Pacific Law Review; work on other student publications; participation on competition teams; outside activities; and work experience during law school.

ALI-ABA Scholarship & Leadership Award

This award is given annually to the student in each division who best represents a combination of scholarship and leadership qualities embodied by the American Law Institute and the American Bar Association. ALI-ABA provides post-admission education for the legal profession. ALI-ABA is dedicated to keeping the legal community abreast of current developments and providing practitioners with the resources necessary to enhance their practice.

Outstanding Student Service Award

This award is given annually to up to 3 students in the day division and up to 2 students in the evening division to recognize students who have given the most significant service and contributed in the most meaningful way to the McGeorge Community.

Outstanding Student Leadership in Diversity and Inclusion

This award is given annually to the student in each division who demonstrated extraordinary commitment to enhancing inclusion on campus through positive communication between persons of different backgrounds, developing creative ideas for increasing and valuing diversity, promoting an environment free from bias and discrimination, and organizing or facilitating various academic or community events promoting diversity, respect, and inclusiveness.

Dual Degree Programs

McGeorge has a JD/MPP and JD/MBA* dual degree program, in which – with advance approval – graduate credit earned in one program is accepted toward the degree from the other program.

Admission

Students must be admitted separately to the McGeorge School of Law JD Program and to the program that will confer the Master's degree. Admittance to McGeorge's JD Program does not guarantee admission into other degree programs, even those housed within the McGeorge School of Law.

Approval

Students who want to pursue a dual degree should consult with the Dean of Students regarding their planned course of study. Students can schedule an appointment by contacting the Office of Student Services at **sacstudentaffairs@pacific.edu** or 916.739.7089.

JD/MPP Opportunity

Students may pursue both a JD and a Master of Public Policy Degree (MPP) in both the full-time division or part-time division. Typically, this option reduces the total time needed to complete both degrees separately by up to one year. Students apply to each program separately and in the first year, only Law courses are taken. The Master of Public Administration (MPA) may also be completed by JD students in one additional year. Contact the Public Policy programs at publicpolicy@pacific.edu to learn more.

JD/MBA* *(pending approval)*

Students may pursue both a JD and Master of Business Administration through University of the Pacific. Details for this joint degree are still being negotiated, but there are classes that can be taken to support both degrees. Any student wishing to enroll in this program must complete the first year of the JD coursework before taking any courses towards the MBA. Interested students should consult with the Associate Dean for Academic Affairs.

Other Programs

Occasionally, a student may be interested in pursuing a Master's degree in an area in which a dual degree program is not available, such as history, international relations, or social work. The student should consult with the Associate Dean of Academic Affairs to determine if any credit for the Master's program coursework would be accepted by McGeorge. Upon approval of a written proposal, up to 6 units of credit may be accepted toward the JD degree.

Transfer of Credit

To be accepted by McGeorge as elective credit toward the JD unit requirements, the credit (1) must be for graduate level courses, and (2) must have been earned concurrently between initial matriculation and graduation from the McGeorge JD program.

Transcript

An official transcript of completed Master's course work to be accepted toward the JD degree must be furnished to the Registrar; only the number of units (not grades) accepted are reflected on the McGeorge transcript.

Program Length

Most Dual Degree programs at McGeorge can be completed in 4-5 years for full-time division students and 5-6 years for part-time division students.

Centers of Distinction

McGeorge has three Centers of Distinction. Each Center offers students the opportunity to pursue a Certificate of Concentration in its area of legal specialty in addition to your JD degree.

Capital Center for Law & Policy

The Capital Center trains students to make and change law and policy through an interdisciplinary approach across McGeorge's programs. The core of its programs is the nationally recognized Capital Lawyering Concentration, one of few such programs, offering specialized classes, a legislative clinic, externships, law and policy trainings and events, specialized public policy and government jobs career counseling, and networking activities with alumni and policymakers around the capital. In the Legislative and Public Policy Clinic, students lobby bills into law. The Center's programs also include the Washington D.C. Fellowship, affiliation with the "Greensheets" California Legislation Review, the California Initiative Review, the Public Legal Services Society, and the McGeorge Capital Lawyering Association for Students.

Eglet Center for Advocacy & Dispute Resolution

This Center supports our outstanding Mock Trial, Moot Court, Client Counseling, and ADR competition teams, presents scholarly programs, including the annual Lou Ashe Scholar in Residence symposia and presentation, hosts the National Ethics Mock Trial Competition, and engages in international advocacy training.

In the past, the Center has engaged in a several year teaching exchange with Russian law professors to enhance advocacy training in Russia, has trained Chilean prosecutors and defense attorneys in client counseling, plea bargaining, and trial skills, and has trained law professors throughout China in experiential learning and advocacy.

Aided by our innovative Trial and Appellate Advocacy Concentration and Global Lawyering Skills courses, our student competition teams excel. The Trial Advocacy Program is regularly ranked among the top Trial Advocacy programs in the country. One of our advocates was named the Top Gun Mock Trial Advocate in the country when

she won an invitation-only competition in the spring of 2020. The Moot Court Program is frequently ranked in the top fifteen nationally and brings home too many oral argument and best brief victories to count. The school also provides students a rare opportunity to represent clients in federal court at hearings and trials through its year-long Federal Defender clinic, one of only a few in the country.

In recent years, McGeorge has also raised our profile in ADR, and we now have a unique and highly regarded Prisoner Civil Rights Mediation clinic that provides students with an opportunity to mediate cases in the Eastern District of California. In June 2018, the McGeorge negotiation team won the ABA National Negotiation Competition and the International Negotiation Competition in Wales! In 2020, our ABA Negotiation Team placed third in the nation, and we placed 7th in the ABA Competition Champions calculations, which ranks schools based on performance in multiple practical skills competitions.

Global Center for Business & Development

The Global Center is dedicated to ensuring that McGeorge students are well prepared for careers in an ever-more globalized marketplace and to promoting the development and dissemination of policy research and scholarship pertaining to global issues. The Global Center houses the International Concentration, which guides students through curricular choices and provides those who successfully complete the coursework and other requirements with a certificate that signals international law expertise and commitment to employers.

Each year, the Global Center hosts international speaker series and symposia. Students are encouraged to attend Global Center events and join the conversation. The Global Center also runs an international internship program, through which students can apply for internships with a variety of employers and types of organizations around the world.

Certificates of Concentration

McGeorge offers a variety of ways to build your resume and focus your studies on a particular practice area. Currently we offer optional Certificates of Concentration in the following areas:

Certificate of Concentration	Faculty Director(s)
Business	Christine Manolakas
Capital Lawyering	Erin O'Neal
Elder & Health	Melissa Brown
Intellectual Property	Michael Mireles
International	Omar Dajani and Jarrod Wong
Tax	Christine Manolakas
Trial & Appellate Advocacy	Dan Croxall
Water & Environmental	Rachael Salcido and Jennifer Harder

Students interested in a Certificate of Concentration should submit an application at the earliest stages of planning but, in no event, after the Add/Drop Deadline of their final law-school term.

You can find a full listing of the Concentration requirements and application on the McGeorge website here:

law.pacific.edu/law/certificates-of-concentration

Students are encouraged to schedule an appointment with the Faculty Director to plan their required curriculum.

Q: What if there is not a Certificate of Concentration in the area of law I want to pursue?

A: If McGeorge does not offer a Certificate of Concentration in your desired practice area, there are other ways to accomplish the same aim – for example, you could take electives and pursue co- and extra-curricular activities to build your skillset and increase your connections in a specific field.

Q: Can I earn two (or more) Certificates of Concentration?

A: Under most circumstances, the answer is “no”. However, there are instances where programs have overlapping requirements that make it feasible to complete both. For example, if you take Federal Income Taxation, it will satisfy a requirement for both the Business and Tax Concentrations. If you would like to pursue more than one Certificate of Concentration, please schedule an appointment with the Dean of Students or the Associate Dean for Academic Affairs to discuss your options.

Q: How close to graduation can I apply for a Concentration?

A: Students apply to graduate a semester prior to the final semester they intend to graduate. All program and concentration changes must be completed prior to the student applying for graduation.

Q: What if I applied to a concentration but find I am unable to complete the requirements to earn it?

A: Students who are unable to meet the requirements of a concentration are required to notify their concentration director prior to starting their final two semesters leading up to graduation. The Concentration Director must submit a Change of Program form to the [Office of the Registrar](#) to remove the concentration. Students are advised to check their progress on their concentration each semester via **Degree Works**.

Please consult with the Concentration Faculty Director if you have any questions.

International Study Opportunities

European Summer Experience

Broaden your law school experience by taking advantage of McGeorge's unique summer program in Salzburg, Austria. Salzburg has been the site of McGeorge School of Law's annual Summer Program on International Legal Studies since 1974. The three-week program in Salzburg offers international and comparative law courses in public and commercial law fields. European and American faculty, as well as renowned practitioners teach courses. To learn more about the Salzburg Summer Program, email mcgeorgesummerabroad@pacific.edu.

In addition to the academic program in Salzburg, students may also enroll in **one-unit internships** with legal offices abroad to be completed in advance of the Salzburg program. Participating in an internship provides practical legal education, as well as promotes networking globally with lawyers in other jurisdictions. Please note that the one-unit international internships do not satisfy the transformational capstone requirement.

All students who participate in the Salzburg Summer Program must be enrolled students at an ABA-approved law school as of the first day of the program in order to participate, meaning that **any student who is academically disqualified after the Fall or Spring semester will not be able to participate**. Please consult with the Dean of Students before enrolling in the program if your GPA is below a 2.5 after the Fall semester.

Exchange Programs

Add a true international dimension to your JD experience by participating in an Exchange Program, spending a semester or year studying law at a university in another country. McGeorge currently has exchange agreements with four universities:

- **University of Salzburg, Austria** – Salzburg is located at the geographic and historic crossroads of Central Europe. Classes are held in the Law Faculty Building of the University of Salzburg, located in a renovated 16th Century palace in the heart of Salzburg's historic Old Town. Courses are taught in English and focus primarily on the law of the European Union.

- **University of Parma, Italy** – the University is located in a strategic part of a lively city, full of cultural life and particularly welcoming towards students and their diverse needs. The size of this University, neither too large nor too small, together with Parma lifestyle attracts a large number of students from all over Italy. Courses are taught in Italian and English. Some fluency in Italian is recommended.
- **Catholic University of Louvain, Belgium** – The entire town of Louvain-la-Neuve was built around the campus of this university in the French-speaking part of Belgium. Some courses are held in English, but to be able to participate in this exchange, some fluency in French is preferred. Applications for the Fall semester must be submitted by the previous May 31 and for the Spring semester by the previous October 31.
- **University of Copenhagen, Denmark** – This University has been around for centuries and is located in the heart of Denmark's largest city. It offers a full selection of law courses in English, so knowledge of Danish is not necessary to study there. Students must be nominated by McGeorge to participate in this exchange and interested students should request to be nominated no later than May 31 for enrollment in either the following Fall or Spring semester.

These Exchange Programs give you an opportunity to get first-hand knowledge of another country's legal system and culture. Gaining a global perspective is essential in today's legal practice. Approved classes taken at these universities will qualify for credit towards your JD degree. If you are considering an Exchange Program, please contact Assistant Dean for Graduate, International, and Online Programs, Clemence Kucera, at ckucera@pacific.edu or 916.739.7353 at your earliest stages of planning.

Summer Abroad Programs at Another ABA Accredited Law School

McGeorge students may take up to six units of elective credit at another ABA-accredited law school. To request permission, submit a Rule 902 Application to the Office of Student Services (pick up a paper copy of the application in-person or email sacstudentaffairs@pacific.edu for the electronic version). Upon approval, McGeorge will accept up to 6 units of credit earned with passing grades in elective courses (not Externships).

International Externships/Internships

Students can earn academic credit for international Externships/Internships (also referred to as a “Semester-In-Practice” or “Summer-In-Practice”), or they can elect to volunteer. In recent years students have gone to Vietnam, the Netherlands, Germany, Italy, Guatemala, Cambodia, India, Switzerland (Geneva), China, and Hong Kong, among other places. A listing of available international internships is regularly updated and is available through the CSO. For students interested in interning in a foreign private practice, please contact Clemence Kucera at ckucera@pacific.edu or 916.739.7353.

Related International Activities

- **Visiting Scholars:** The Global Center hosts distinguished foreign professors or jurists who complete independent research projects, audit courses, and participate in campus events.
- **Visiting Foreign Faculty:** The Global Center hosts 2-3 distinguished professors or practitioners each year who teach elective courses.
- **International Law Society:** McGeorge’s International Law Society (MILS) is a student organization that brings together those interested in international law. Members meet to discuss current legal trends and the club sponsors speakers on current international topics.

Opportunities to get involved with the above events and activities are regularly featured in The Docket and The WRIT.

Fast Track LLM in Water Resources Law

Our Fast Track LLM program allows JD students at McGeorge to apply up to 12 credits of JD coursework towards the LLM in Water Resources Law. You may specialize in either U.S. or international water law and earn your LLM degree in just one additional semester of study.

If you are interested in pursuing this advanced degree in water law, we encourage you to consider the fast track option during academic

planning. The ideal time to apply for the fast track LLM is during the Spring of your 2L year. For details about the program and application process, contact the Graduate and International Programs Office at graduatelaw@pacific.edu or 916-739-7019. You can also find more information online at <https://law.pacific.edu/law/water-and-environmental-law>.

Legal Clinics

Legal Clinics have been a hallmark of McGeorge for over 50 years. We have a broad array of clinical programs to meet our students' learning needs and to serve our community's legal needs. Clinical experience is one of the ways that our school shows its commitment to public service, social justice, and real-world work experiences for our students. We teach what can best be learned through experience: creative problem-solving and skilled advocating for clients. Visit the Legal Clinics Facebook page and website at law.pacific.edu/law/legal-clinics.

Community Legal Services (CLS)

Our four on-campus clinics (Immigration Law, Elder and Health Law, Homeless Advocacy, and Bankruptcy) are known as Community Legal Services. Law students are placed in the role of an attorney in a law office setting serving low-income and vulnerable clients. Students take major responsibility for real cases under careful faculty supervision then use those real-life experiences to discuss in an academic setting the issues that lawyers face in their legal careers. Students often appear in administrative, state, and federal courts. CLS also employs full time work-study students during the summer.

Hybrid, Off-Campus Clinics

We have also established two innovative hybrid clinics (Federal Defender and Prisoner Civil Rights Mediation), each with an important community partner, where students do much of their work off-campus. Our Federal Defender Clinic is one of only a few such clinics in the country.

Legislative and Public Policy Clinic

Our Legislative and Public Policy Clinic recognizes the role of lawyers in the public policy arena. Students advocate for and draft legislation and policy that is sponsored by our community.

All Clinics include a seminar component.

Clinic Descriptions

Bankruptcy Clinic students represent (under supervision) debtors and creditors in bankruptcy proceedings. Students interview and counsel clients as well as assist clients in all aspects of case assessment, negotiation & settlement, and representation of debtors in bankruptcy proceedings in the United States Bankruptcy Court for the Eastern District of California.

Elder Law and Health Clinic students represent (under supervision) people over aged 60 in a variety of issues unique to the aging population including, alternatives to conservatorships, wills, trusts, powers of attorney, social security, Medicare/MediCal, and elder abuse. Elder law (including health issues for the elderly) is one of the country's growing areas of legal specialization. Students handle all aspects of the case and acquire a command of complicated substantive state and federal law, as well as a high level of ethical competence. Students have the opportunity to represent elders in court in probate, financial abuse litigation and retraining orders, which includes depositions, motions and other civil litigation tools. Students represent clients in transactional matters concerning planning for death, incapacity, and a variety of other issues. Students also participate in joint classes with UCD medical students.

Federal Defender Clinic students represent (under supervision) indigent defendants in federal court. Students work on cases under the joint supervision of two Assistant Federal Defenders. Students draft legal memoranda, argue motions, handle jury and bench trials, and develop a working knowledge of criminal and sentencing statutes.

Homeless Advocacy Clinic students represent (under supervision) unhoused people who have had contact with the criminal legal system. The Homeless Advocacy Clinic is a litigation clinic prioritizing cases involving public benefits, expungement of criminal records, infraction defense and reduction of fines and fees, and child support. Through their casework, students develop and hone fundamental lawyering skills including client interviewing, fact investigation, research and writing, client counseling, and oral advocacy. Moreover, students receive extensive training in the provision of trauma-informed lawyering. Students appear in criminal and administrative courts.

Immigration Law Clinic students represent (under supervision) low-income non-citizens before the Department of Homeland Security and the Executive Office for Immigration Review. Students represent clients in a range of matters including applications for asylum and related relief, visas for trafficking and domestic violence survivors, as well as family-based petitions and naturalization applications. Clinic students interview and counsel clients, as well as prepare declarations, legal briefs and supporting evidence. Students appear in administrative and superior courts.

Legislative and Public Policy Clinic students identify areas of law and policy suitable for reform. Students: collaborate with other clinic students in our various clinics, community organizations and experts to craft statutory language that is submitted to the Legislative Counsel's office. Working with community sponsors, authors are identified to introduce a bill for legislative action. Participation in the Capitol Certificate Program is preferred, but not required.

Prisoner Civil Rights Mediation Clinic students co-mediate section 1983 prisoner civil rights cases with a federal magistrate judge. Students learn both the theory and practice of mediation and develop the skills necessary to serve as mediators, including participating in mediation simulations. Students will also learn section 1983 prisoner case law.

How to apply for a Legal Clinic

All of our clinics require an application. The electronic application is available on the [Legal Clinics webpage](#). You will be asked to provide the following information:

- Contact information
- Language proficiency (other than English), if any
- Relevant work or volunteer experience
- A resume
- A one-page statement of interest (explaining what draws you to that Clinic and any past experiences/future career goals as they may relate to participation in that Clinic)

Students can only enroll in one clinic at a time. You may apply for up to three clinics and will be asked to indicate your order of preference on the application form.

Satisfying the Experiential Requirement

Only the clinics listed in this section may satisfy the Legal Clinic portion of the Experiential Curriculum requirement for graduation.

Repeating Clinics

Students may participate in the Bankruptcy, Elder Law & Health, Homeless Advocacy, or Immigration Law Clinic for more than one semester, space permitting.

The Clinics At-A-Glance

Applications

An application is required for all clinics. Electronic applications are on the Legal Clinics webpage.

Clinic Name, Professor & Seminar Meeting Time	Prerequisites (P) / Prereq. or Concurrent Enrollment Requirements (PC)	Certified Law Student	Units	Length of Commitment	Offered During
Bankruptcy Clinic Professors Warren Jones and Linda Coco	PC: Bankruptcy, Evidence, Civil Procedure	Yes	3 units	Semester	Fall & Spring
Elder & Health Law Clinic Professors Melissa Brown and Lacey Mickleburgh	PC: Elder Law & Social Policy, Evidence, Civil Procedure	Yes	3 units	Semester*	Fall & Spring
Federal Defender Clinic & Federal Pretrial/Trial Litigation Seminar Professors Linda Allison and Rachelle Barbour	P: Criminal Law, Evidence PC: Trial Advocacy, Criminal Procedure Limited to third and fourth year students.	No	3 units per semester for Clinic & 2 units per semester for Seminar	Academic Year	Year Long
Homeless Advocacy Clinic Professor Ron Hochbaum	PC: Evidence, Civil Procedure, Poverty Law (when offered), Elder Law & Social Policy (encouraged)	Yes	3 units	Semester*	Fall & Spring
Immigration Law Clinic Professor Blake Nordahl	PC: Immigration Law, Evidence, Civil Procedure	Yes	3 units	Semester*	Fall & Spring
Legislative and Public Policy Clinic Professors Cathy Christian and Aaron Brieno	Capital Lawyering & Policy Making and Lawmaking in CA are strongly recommended prior to, or concurrent with, the Clinic. Students in the Capital Lawyering Concentration receive preferred enrollment.	No	3 units per semester	Academic Year	Year Long
Prisoner Civil Rights Mediation Clinic Professor Ederlina Co	P: Mediation, Negotiations & Settlements, ADR, or a non-credit basic 40-hour meditation course with the approval of the faculty.	No	3 units	Semester	Fall & Spring

*Students are encouraged to do this clinic for two semesters.

Externships

Externships promote real-world practical experience by assisting students to think outside the box about their options, potential and goals. Approved General Externship and Judicial Externship opportunities allow students to earn academic credit, develop skills and legal knowledge, experience daily legal practice, and build resume and networking opportunities. Visit our Director of Externships, Colleen Truden, for approved Externship Sites at local, state, and federal courts, government agencies, and nonprofit entities. Private law firms are not eligible for the Externships Program.

Application Process

- ☐ Review [approved Externships Sites](#) on 12twenty.
- ☐ Additional information can be found in the Directory of Externships on the McGeorge Externships LibGuide (MEL)
 - On Campus: libguides.mcgeorge.edu/externships
 - Off Campus: 0-libguides.mcgeorge.edu.pacificatclassic.pacific.edu/externships (You will receive the same login screen as you would for off-campus Library access.)
- ☐ Complete your [Notice of Intent](#) at mcgeorge.libwizard.com/f/notice-intent
- ☐ [Schedule your appointment](#) using the big red button on MEL, and if no times are listed, email sacexternships@pacific.edu for an appointment.
- ☐ Complete and [submit all application materials](#) directly to each Externship Site to which you want to apply. Follow the instructions as listed in the Directory of Externships, 12twenty, MEL, or the Externship Site websites.

Be Advised

- ☐ All District Attorney Offices, Public Defender Offices, and other DOJ related offices will require a completed background check before you can start working. Applications for Externships must be submitted well in advance to allow up to 3 months for the background check.
- ☐ Students will not be allowed to register for, or participate in, any Externship Site that requires a background check unless the background check has been approved before the first day of the semester classes.
- ☐ Some Externship Sites will require a student become a certified law student by the California Bar.
calbar.ca.gov/Admissions/Special-Admissions/Practical-Training-of-Law-Students
- ☐ Students on academic probation at the start of a semester are not eligible to serve in an Externship.

Units	Total Hours	Hours Per Week (14 Weeks)
3	150	Approx. 12
4	200	Approx. 15

Application Documents

- ☐ Mandatory: Resume and Cover Letter
- ☐ Documents that may be requested: Unofficial Transcript, Writing Sample, References/Letter of Recommendation

Deadlines

- ☐ Deadlines are posted on MEL (McGeorge Externship Libguide) or Externship Site websites.

Externship Interview

- ☐ The Externship Site will contact you directly if they want to interview you.
- ☐ Schedule your interview at a mutually convenient time.
- ☐ If you receive an offer and accept, let the Externships Office know.

Registration

- ☐ Contact the Externships Office for registration instructions upon receiving your Externship offer.
- ☐ Externships must occur during the academic semester. Fall and Spring session externships start the first day of classes and conclude on the Friday before reading week. Summer session externships run for 10 weeks during the time set forth by the Externships Program. If you need to adjust your start and end date you must have approval by the Director of Externships.
- ☐ Failure to participate in the Seminar will prevent you from receiving credit for the Externship.
- ☐ Enrolling in an Externship commits you to both the Externship Site and the Externships program.
- ☐ Be advised, you cannot start late, finish early, or drop the Externship without approval of the Director of Externships and your Supervising Attorney for the Externship Site.
- ☐ Dismissal from an Externship for any reason precludes you from receiving academic credit.

Semester-In-Practice Externships

General SiP Externships

Allows you to continue your legal education in a government, or non-profit law office setting where you focus on the details and intricacies of the practice of law under the supervision of a practicing attorney. SiP Externships are for students who want to devote full- or half-time work to a single externship that could be local or in another city.

Eligibility Requirements:

Must be in the top 50% of your class, and pre-approved by the Director of Externships.

Units	Total Hours	Hours Per Week (14 Weeks)	Notes
7 P/F	280	20	Top 50% of your class
12 P/F +2 graded	560	40	Top 1/3 of your class
14 P/F	560	40	Top 50% of your class

Judicial SiP Externships

Gives students who have demonstrated outstanding academic performance an opportunity to learn firsthand about the judicial system by working full-time (or in limited situations half-time) for a Federal Court Judge, a Justice of the California Supreme Court or Court of Appeals, and other State Appellate Courts or specialty courts.

- ☐ Judicial Externships: Complete and submit all application materials for each Externship Site for which you want to apply, to **sacexternships@pacific.edu** (the Externships Office will submit your materials to the Externship Sites).

Eligibility Requirements:

Must be in the top third of your class. The Externships Office will notify eligible students during the Fall of your 2D/3E year of your eligibility and provide counseling and instructions on how to apply.

Units	Total Hours	Hours Per Week (14 Weeks)	Notes
7 P/F	280	20	Top 1/3 of your class
12 P/F +2 graded	560	40	Top 1/3 of your class
14 P/F	560	40	Top 1/3 of your class

Getting Started for General or Judicial SiP Externships

- ☐ Complete your Notice of Intent at <https://mcgeorge.libwizard.com/f/notice-intent>
- ☐ Mandatory meeting with Dean of Students to determine your academic schedule and eligibility, and to develop a plan for meeting all graduation requirements
- ☐ Mandatory appointment with the Director of Externships to discuss your eligibility, potential externships, and the application approval process.

Be Advised

- ☐ Not all Externships are approved for a SiP and each Externship must be separately approved by the Director.
- ☐ The full-time SiP requires early planning, is very demanding, and is designed to fulfill a full semester of classes. Students chosen to participate should not expect to be approved for additional classes. Contact the Externships Office to schedule an appointment to explore your opportunities.

Competition Teams

Our student teams are top performers in some of the most prestigious national and international competitions. Through participation on a competition team, you can expand your courtroom or alternate dispute resolution experience, improve oral and written advocacy skills, and refine client counseling, negotiation, and arbitration skills. Team membership is based on a competitive application process.

First-Year Competitions

The **Ben Franz Mock Trial Competition** and the **First-Year Moot Court Competition** take place each Spring semester. All 1D and 1E students who are interested in advocacy are encouraged to participate. These competitions help to identify talent for our teams but are open to all students irrespective of whether they decide to try out for spots on the competition teams.

How does it work?

The competitions are organized by upper-division students. Interested 1D and 1E students sign up to participate in one or both competitions and receive training and instruction in trial and/or appellate advocacy from the upper-division student-organizers. **The competitions are designed, and dates are selected, to allow students to participate in both opportunities.**

All 1D and 1E students who sign up get to compete in the preliminary rounds. Those who score highly advance to the finals.

The top three **finalists in the Ben Franz First-Year Mock Trial Competition** receive a scholarship, have their name permanently engraved on a plaque on display in the Courtroom Trophy Case, and are almost always selected as competition team members the following year.

The **First-Year Moot Court Competition** awards cash prizes to the top oralist, top brief writer, and top advocate, plus top performers are regularly offered research assistant positions during their second year. Moot court research assistants are then given top priority for selection as team members in their 3L year. Hence, competing, and performing well, in the 1L moot court competition provides an added reward.

Keep an eye on your University email for more information about participating in these competitions during your first year.

Mock Trial Competition Team

Our Mock Trial Teams are comprised of 2D, 3D, 2E, 3E, and 4E students who display talent in trial advocacy and a willingness to work hard to achieve excellence. The teams compete against law schools throughout the country, engaging in every phase of trial practice including arguing pretrial motions, opening statements, closing arguments, and direct and cross examinations.

Why try out for Mock Trial?

Our teams have won many trophies all over the country and have an excellent national reputation. For the past several years U.S. News and World Report has ranked our Trial Advocacy Program in the top ten, in large part because of the success of our teams. Many of our Mock Trial Team alumni have become extremely successful trial lawyers and judges, owing their jobs and success in large measure to the training they received during their time on the team. Prospective employers in Sacramento are favorably impressed when they learn that a graduate seeking a job was a team member. We maintain a close to 100% employment rate for graduating team members. The Sacramento District Attorney and Public Defenders Offices are among the many organizations and law firms that continue to hire our graduates' year after year.

Where do our teams compete?

Our teams compete throughout the United States. Some team members comprise our scrimmage team which competes against another McGeorge Mock Trial team on campus in the Fall and participates as a traveling team competing against other schools in the Spring. The mock trial fact patterns are almost always derived from real cases around the country.

Who can try out for the Mock Trial Team?

All 2D, 3D, 2E, 3E, and 4E students not on probation are eligible to try out for the Mock Trial Team. We have had several Part-Time students join the team and compete for three consecutive years. Having completed or being concurrently enrolled in Evidence and Trial Advocacy is strongly encouraged but is not a prerequisite to making the team but team members generally complete both courses during their Mock Trial tenure.

When are Mock Trial Team tryouts?

Preliminary tryouts are typically held in late April. Students work with a short fact pattern and perform five minutes of a cross examination and five minutes of a closing argument. 24 to 26 students are called back for final rounds a week later. From this group of finalists, 10 to 20 are chosen to be on the team.

Commitment and Units

Once chosen to be on a team, students participate in a late-summer boot camp, culminating in an intra-squad competition at the beginning of the school year. During the year, students attend practices three times a week. Teams generally compete in one to two competitions in the Fall and again in the Spring. Team members are also required to participate in a full-year Mock Trial Evidence course where they learn how to apply the Federal Rules of Evidence in a courtroom setting. The Mock Trial Evidence class is 2 graded units each semester

Trial Advocacy Association

There are opportunities to participate in Trial Advocacy-related events, even if you are not a Mock Trial Team member, by joining the student-run Trial Advocacy Association. Among other activities, this organization holds meetings focusing on advocacy issues, invites outside speakers to serve on panels, participates in the Mock Trial Summer Trial Advocacy Training Program and helps run our first-year Ben Franz Mock Trial Competition.

National Ethics Trial Competition

In the Spring, McGeorge has traditionally hosted the National Ethics Trial Competition, where teams from around the country compete at the Federal Courthouse downtown. Over the course of this three-day competition, numerous student volunteers are needed to act as live witnesses, bailiffs, and clerks in the courtrooms.

More Information:

For information about our Mock Trial Competition Teams or the National Ethics Trial Competition, contact Professor Reza Rezvani (rrrezvani@pacific.edu).

For information about the Trial Advocacy Association, contact Lydia Maldonado at l_maldonado2@u.pacific.edu.

Moot Court Competition Team

McGeorge has one of the top Moot Court programs in the country. In recent years, it has been ranked in the top ten of all law school Moot Court programs in the country. The program offers opportunities for students to compete nationally in as many as 14 different competitions.

What is Moot Court?

Moot court involves the appellate side of advocacy. As such, it emphasizes legal writing and oral argument. All students who have completed their second year of law school are eligible for moot court. Selected students show strong skills in either written advocacy, oral advocacy, or both. All of the Moot Court teams are coached by McGeorge professors and alums.

Why try out for Moot Court?

Many employers are now viewing Moot Court team membership on par with law review work because of the direct correlation it provides to actual practice. Students who achieve success in Moot Court invariably have the skills to be successful practicing attorneys because of the high degree of writing proficiency and oral advocacy the practice of law requires, and because of the evidence of strong time-management skills participation in Moot Court promotes. Moot Court alums are especially loyal to the program. Many hold that it is the most significant and rewarding single activity they participated in while in law school. In addition to the excellent instruction in brief writing and oral arguments they receive, students find the experience of competing on behalf of their law school in a program that is nationally recognized especially meaningful.

Where do our teams compete?

McGeorge competes in approximately 12 Moot Court competitions a year. The competitions cover the following areas of law: criminal procedure, entertainment law, corporate law, asylum and immigration law, human rights law, constitutional law, hate crime legislation, copyright and trademark law, labor law and administrative law.

How do I become a team member?

Membership on the competition teams is based on acceptance onto the Moot Court Honors Board, which is a student-run organization that is supervised by the Faculty Director of the Moot Court Program, Professor Ed Telfeyan. In addition to the Honors Board, some 2L students serve as research assistants for specific competition teams. These RAs are chosen by virtue of their success in the intra-school first-year moot court competition.

When do I apply?

Students apply for the program during the Spring semester of their second year. Acceptance is based in large part on the work in the second-year Global Lawyering Skills course which includes the preparation of a full appellate brief and the presentation of a full appellate oral argument. New members of the Honors Board are chosen during the spring semester.

Advanced Appellate Advocacy

All Moot Court team members are required to take the Advanced Appellate Advocacy course Professor Telfeyan teaches. That course is a two-semester, four-unit graded course.

Moot Court Society

The Honors Board also runs the Moot Court Society, which is a club that is open to all students. Every year the Moot Court Society features a guest speaker on the subject of appellate advocacy. In past years jurists like Justice Kathleen Butz and George Nicholson of California's Third District Court of Appeal and appellate attorneys have been featured.

More Information:

For more information about the McGeorge Moot Court program, contact Professor Ed Telfeyan at etelfeyan@u.pacific.edu or 916-739-7340, or any of the current Moot Court Honors Board members.

For more information about the Moot Court Society, contact Ryan Rodriguez at r_rodriguez25@u.pacific.edu.

Negotiation Competition Team

The McGeorge Negotiation Team teaches students to resolve legal disputes *without* litigation. Unlike moot court or mock trial, where students learn to argue to a court or a jury, negotiation training prepares them to deal directly with opposing counsel. Negotiators learn to think like chess players, speak like diplomats, and use strategy and interpersonal skills to reach settlements with their counterparties that satisfy both sides – with the added benefits of avoiding the stress, delays, and financial burden of going to trial.

Every year, teams from over 200 law schools nationwide meet to compete in the ABA's 10 regional negotiation competitions, with problems drawn from a wide range of topics. Each team of two students negotiates with a two-person team from another school in front of judges who assess their ability to work together and with the opposing team, to reach an agreement that maximizes their clients' interests, and to assess their own performance at the end of the negotiation.

The top teams in each region are invited to compete in the Negotiation Finals in Chicago – and the winners of the national competition are invited to an international tournament with teams from countries around the world. McGeorge teams have qualified for the national competition several times in recent years, once placing third in the nationals and once winning and going to the international competition – where it won again!

Team tryouts are held in the spring. Prospective members must have completed their first year of legal studies. At tryouts, we select eight members, more or less, and practice weekly during the fall semester. After working together for several weeks, team members choose four of their number to compete in the Fall Regional (we take two teams of two members each.) We repeat the process for the Spring Regional. Team members not only learn crucial skills but make great friends and great memories along the way. We hope to see you at tryouts! Contact the Negotiation Team

Coach, Adjunct Professor Claudia Wrazel at cwrazel1@pacific.edu, if you are interested in learning more.

Client Counseling Competition Team

The ABA Client Counseling Competition is a unique competition in that it requires students to master knowledge of a particular area of law and use skills of interviewing, listening, and empathy to discern a client problem and to counsel the client on a path towards resolution of that legal problem. Judges are lawyers and counselors, and the student lawyers meet with various actors playing different client roles throughout the competition. The legal subject matter changes from year to year, but it often includes some elements of civil procedure and professional responsibility. Students are selected in the Fall Semester for the ABA Client Counseling team that competes in the Spring Semester. Priority is given to students participating in the Client Interviewing and Counseling course offered in the Fall semester. For more information, contact Adjunct Professor Kathleen Friedrich, kfriedrich@pacific.edu.

Mock Trial, Moot Court, and Other Advocacy Teams Participation Policy

McGeorge School of Law has approved moot court, mock trial, negotiation, and client counseling programs and teams, directed by full-time and part-time faculty members, where the students are selected on a competitive basis. No student or team of students may enter any other moot court, mock trial competition, excluding intramural competitions, or any other advocacy competition without the approval of the director of the relevant program. The purpose of this policy is to ensure that any student or team of students seeking to compete in such competitions receives adequate instruction and coaching and that any such individual or team represents the law school in a favorable light.

Journal

The University of the Pacific Law Review ("UPLR") is a student-run, scholarly journal published on a quarterly basis that contains articles written by members of the bar and bench, legal analysis and commentary on cutting-edge transnational issues, student-authored comments, and student-authored reviews of recently enacted California legislation. Eligible students have two opportunities to solicit for UPLR membership:

Review of California Legislation ("Greensheets")

Greensheets, named for the distinctive color of its pages, reviews recently enacted California legislation. Students with GPAs of B- and above in the 1D/2E classes are eligible to compete for Greensheets membership through the solicitation process each March. Solicitation consists of a closed-research writing competition. Staff Writers spend the summer writing articles about bills making their way through the Legislature. Creditworthy articles are eligible for publication.

Comment

Rising 2D and 3E students who meet any of the following criteria and have not previously solicited for Comment are invited to participate in solicitation: students with GPAs of B- and above; current Greensheets member (upon successful completion of Greensheets assignments); and transfer student in the top 50% of their former law school class. Solicitation consists of a closed-research writing competition in July. Each Staff Writer will spend the year writing persuasive comments on a unique legal issue of their choosing. The Board of Editors will select comments for publication in the following year's volume.

UPLR Editors

2D and 3E members of Greensheets or Comment are eligible to run for Board or Editor positions for the following year.

2024-2025 Board of Editors

- Kara Anderson, Editor-in-Chief
- Zachary Byrne, Chief Managing Editor
- Joshua Interiano, Chief Technical Editor
- Sunny Gorba, Chief Comment Editor
- Griff Ryan-Roberts, Chief Legislation Editor
- Tae Kong, Chief Articles & Symposium Editor
- Khalil Ferguson, Chief Production Editor

2024-2025 Primary Editors

Logan Bambino, Destiny Snyder, Sarah Bridges, Peyton Kwalwasser, Brandon Rizotto, Aliyah Sipra, Molly Biron, Sibel Akyol, Griff Ryan-Roberts, Whitney Ellis, Will Finkle, Daisy Tinoco, Diana Crow, Megan Halliday, Tony Chavez, David Bonemeyer, Kaleigh Adams, Juliea Pascznk, Maria Martinez, Robert Smith, and Victoria Badillo

UPLR Role	Units
Greensheets Staff Writer	1 unit in Fall and 1 unit in Spring
Comment Staff Writer	2 units in Fall (includes the 1-unit Law Review Seminar) and 1 unit in Spring
Primary Editor	1 unit per position (maximum 2 positions)
Board of Editors	1 unit in Fall and 1 unit in Spring
Editor-In-Chief and Chief Managing Editor	2 units in Fall and 1 unit in Spring <u>or</u> 1 unit in Fall and 2 units in Spring

* All UPLR units are Pass/Fail. Students may not opt out of receiving UPLR units.

Directed Research

Directed Research provides the opportunity for JD students to engage in a comprehensive individual research project under the supervision of a full-time faculty member. The work product may take the form of a scholarly paper, empirical study, analysis of topical readings, or other creative format that demonstrates in-depth legal research and original analysis.

Advance Approval Required

Advance approval of the research topic and unit credit is required. A student must submit a detailed written proposal of the research topic and obtain approval from a full-time faculty member willing to supervise the student's research. The proposal and a completed "Directed Research Request Form" (available online on the McGeorge website on the Registrar menu) must then be submitted to the Registrar by the last day to add/drop of the term in which the student intends to enroll in Directed Research. **Directed Research cannot be added after the add/drop or for previous terms.**

Supervision Required

Directed Research must be supervised by a full-time faculty member on a regular basis. Specifics regarding supervision of the course are left to the supervising faculty member, but the general expectation is that the student will provide an outline and draft of the project at established deadlines, and the faculty member will provide regular feedback to the student.

Number of Units

A student may enroll for either 1 or 2 credit hours (Honors/Pass/Low Pass/Fail) for Directed Research. A student is expected to put in at least 50 hours of work for each credit hour. If the resulting work product is a paper, as a general rule, the student should produce a paper of approximately 15-20 pages in length for 1 unit of credit or 25-30 pages in length for 2 units of credit. Completed work must be submitted to the professor by the last day of the term for final grading.

Limitation

A student is not permitted to receive credit for Directed Research for a project produced for the student's employer or for any other law school course or activity.

Student Complaint Procedure (ABA Standard 510)

American Bar Association (ABA) Standard 510 requires each law school to publish and comply with policies regarding student complaints that address the school's program of legal education.

Any student at the law school who wishes to bring a formal complaint to the administration regarding a significant problem that directly implicates the school's program of legal education and its compliance with the ABA Standards, **should do the following:**

1. Submit the complaint in writing to the Dean of Students. The complaint may be sent via email, U.S. Mail, or delivered in person to the Office of Student and Career Services. There is also a web-based form located online at law.pacific.edu/law/student-complaint-process
2. The complaint should describe in detail the behavior, program, process, or other matter that is at issue, and should explain how the matter directly implicates the law school's program of legal education and its compliance with a specific, identified ABA Standard(s).
3. The complaint must contain the complaining student's name, his/her student ID#, his/her official law school email address, and his/her current mailing address.

When an administrator receives a student complaint that complies with the foregoing requirements, the following procedures shall be followed:

1. The Dean of Students will acknowledge the complaint within three business days of receipt. Acknowledgement may be made by email, U.S. Mail, or by personal delivery, at the option of the Dean of Students.
2. Within 10 business days of acknowledgement of the complaint, the Dean of Students, or the Dean's designee, shall respond to the substance of the complaint, either in writing or in person, and shall indicate what steps are being taken by the law school to address the complaint. If further investigation is needed, the complaining student shall, upon conclusion of the investigation, be provided with substantive response to the complaint within 10 business days after completion of the investigation.
3. Any appeal regarding a decision on a complaint shall be brought before the Associate Dean for Academic Affairs. Any appeal from the decision of the Associate Dean shall be brought before the Dean of the Law School. The decision of the Dean will be final. Any appeal must be brought within 10 business days from the date of the response by the Dean of Students or the Associate Dean.
4. A copy of the complaint and a summary of the process and resolution of the complaint shall be kept in the Office of Student and Career Services for a period of eight years from the date of final resolution of the complaint.

Questions

Please direct questions about this policy to the Dean of Students, Leah Adams (ladams@pacific.edu).

Registration for Classes

When to Register for Classes

Registration for the 2025-2026 academic year will occur according to the following schedule:

	Priority Registration for Seniors Rising 3D/4E/AHP	Open Registration for All Students Rising 2D/2E/3E	Add/Drop Deadline Courses dropped after the Deadline require administrative approval and will result in a "W" on the student's transcript.
Summer 2025	Tuesday March 18, 2025 9:00 a.m.	Wednesday March 19, 2025 9:00 a.m.	Varies by Session (Refer to Academic Schedule)
Fall 2025	Tuesday June 24, 2025 9:00 a.m.	Wednesday June 25, 2025 9:00 a.m.	Monday August 25, 2025 11:59 p.m.
Intersession and Spring 2026	Thursday June 26, 2025 9:00 a.m.	Friday June 27, 2025 9:00 a.m.	Tuesday January 20, 2026 11:59 p.m.

Registration Policies and Overview

Timing

McGeorge has annual registration, meaning that students will register for the entire academic year (Fall and Spring) during June. Students register via [MyPacific](#) web registration (instructions below). Registration for summer school takes place in March.

Spring Registration for First-Year Students

Incoming/first-term JD students will be pre-registered for their Fall courses by the Office of the Registrar during First Week. First-year students will register for their Spring courses in September following the start of the Fall term. Students will receive an email with detailed instructions.

Course Load

Course Load	Full-Time Day Division	Part-Time Evening Division
Minimum	12 units*	8 units*
Typical	14-16 units**	9-11 units**
Maximum	17 units	11 units
Summer School***	None required	2-5 units

*If during your final semester you wish to take fewer than the minimum number of units required for your division and be charged tuition on a per-unit basis, you must submit a written request in advance to the Dean of Students.

** Students must be in this typical range to graduate on time.

***For Summer School Financial Aid purposes, Full-Time is 4 units and Part-Time is 2 units.

Adding Classes

Students may add classes until the Add/Drop Deadline. No student will receive academic credit for any course unless he/she is officially registered in the course prior to the add/drop deadline. Some courses have special enrollment procedures, such as an application process. A select number of courses require instructor approval to enroll. These special cases are noted in the registration instructions sent to students each Spring. McGeorge has established wait list procedures for adding closed classes (see “Closed Classes and Waitlists”). Students must follow these procedures and should not seek instructor approval for adding a class. Late add requests must be submitted in writing (email) to Dean of Students.

Dropping Classes

Students may drop any upper-division course without approval through the Add/Drop Deadline. It is the student's responsibility to know the tuition and fee refund provisions. After the Add/Drop Deadline, classes may be dropped for good cause and only with the written approval of the Dean of Students or the Associate Dean for Academic Affairs and will result in a “W” on the student's transcript. No class may be dropped after the last day of classes. First-year students may not drop classes except in extraordinary circumstances. When such circumstances exist, the Dean of Students may permit a full-time student to drop to the standard first-year part-time course selection. No other courses may be dropped. Students who stop attending a class and do not complete the formal drop process are subject to receiving an “F” grade and are liable for tuition. Students who do not take a final examination or complete required coursework will receive an “F” grade.

Unit Defined

Consistent with the requirements of ABA Standard 310, a “unit” is an amount of work that reasonably approximates: (a) not less than one hour of classroom or direct faculty instruction and two hours of out-of-class student work per week; or (b) at least an equivalent amount of work as required in subparagraph (a) for other academic activities, including simulation, field placement, clinical, co-curricular, and other academic work leading to the award of units.

Closed Classes and Waitlists

Waitlists are formed after a class is full (aka, “closed”); waitlists determine the priority for enrollment as seats become available. During the initial registration period, students confronted with a closed class should place their names on the waitlist immediately. Our waitlists often clear, so there is a good possibility that you will get into the course. Nonetheless, it is imperative that you have a backup option, in case you do not get in off the waitlist. If you are on the waitlist for a course, check your email daily. The waitlist system is automated and will send seat notifications, even while we are closed for weekends and holidays. Waitlist offers are only valid for 24 hours. If you do not add the course within the 24-hour valid window, the system will remove you from the waitlist. You may add yourself back to the end of the waitlist if you wish to continue trying to add the course.

Classes with Insufficient Registration

Classes with insufficient registration may be cancelled at the discretion of the Associate Dean for Academic Affairs.

Course Time Conflicts

Students may not register for courses if meeting times overlap in whole or in part. Not even a one-minute overlap will be allowed.

Prerequisite and Concurrent Enrollment Requirements

To determine whether a course has a prerequisite or concurrent enrollment requirement, please read its course description, which is available online at <https://catalog.pacific.edu/sacramento/mcgeorge/schooloflaw/#courseinventory>.

Holds

You will not be able to register for classes if you have an outstanding balance unless you have made satisfactory payment arrangements with the Law School. Prior to your registration window, you should check MyPacific to confirm that there are no holds on your account. If there is a hold on your account, you cannot register for classes, and you should contact [Student Business Services/Student Accounts](#) right away.

Registration Issues

If you encounter any problems while trying to register, immediately email the Office of the Registrar at sacregistrar@pacific.edu. The Registrar's Office staff will be available via email during Registration to assist students with troubleshooting registration issues on a first-come-first-served basis.

Bar-Tested Courses

Although not required for everyone, all students are strongly encouraged to take Business Associations, Community Property, Criminal Procedure, Remedies & Principles of Law, and Wills & Trusts as these subjects are tested on the California bar exam. Because of their importance, these courses are regularly offered several times each year in both day and evening time slots. Additionally, PASS I and PASS II, which help students prepare to be successful on the bar exam, are highly encouraged for all students.

Interession

McGeorge offers one-unit classes which start the week prior to the Spring semester. Students utilize Spring tuition units to enroll in these Interession courses.

Assessment & Review Sessions

Faculty believe that regular assessment and feedback about academic progress is key to student success and therefore schedule assessments throughout the semester, particularly in bar-tested courses. Blocks of time have been designated for this purpose for first year students and are labeled on your schedule as "Assessment & Review Sessions." These sessions will be held on an as-needed basis; students should plan their schedules accordingly by reserving these blocks in their individual calendars.

Distance Learning Policy in Non-Extraordinary Times

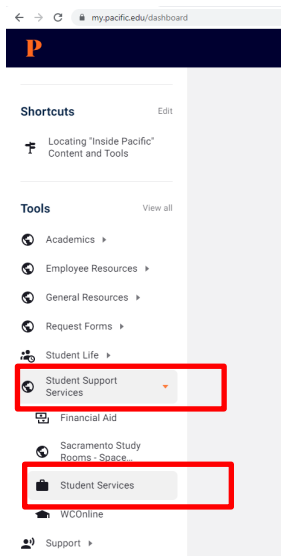
Consistent with ABA Standard 306, McGeorge has a policy that permits students to enroll in online courses up to 15 units out of the 88 units required for graduation. Not more than 10 of these units may be taken during the first one-third of a student's program of legal education.

eProwl Registration Instructions

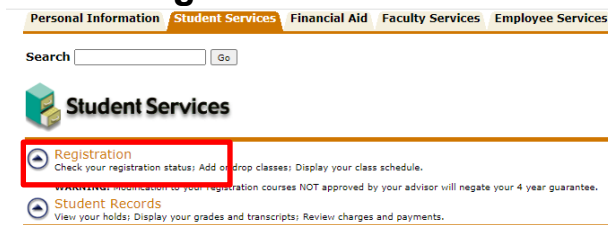
1. Log into your MyPacific Account (my.pacific.edu), we recommend loading your cart the week prior or a few days before the opening of registration.



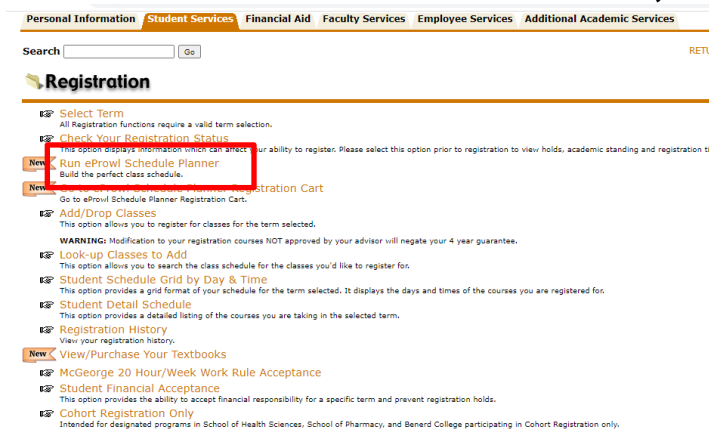
2. On the Dashboard, the left navigation menu: Tools → Student Support Services → Student Services



3. Click “Registration”



4. Click “Run eProwl Schedule Planner,”



5. Your page will redirect to the Schedule Planner. You must select a **“LAW”** term. Then click, “Save and Continue.”

Schedule Planner [Help](#) [Sign out](#)

UNIVERSITY OF THE
PACIFIC

Select Term

Term

- ☐ Prof & Cont Educ 2022-23
- ☐ Dental Spring Quarter 2023
- ☐ Trimester/Pharmacy Summer 2023
- ☐ Summer I 2023
- ☐ Dental Summer Quarter 2023
- ☐ Law Summer 2023 Semester
- ☐ Summer II 2023
- ☐ Prof & Cont Educ 2023-24
- ☐ Summer III 2023
- ☐ Fall 2023
- ☒ Law Fall 2023 Semester
- ☐ Law Spring 2024 Semester

[Save and Continue](#)

6. It should default to Sacramento Campus. Click “Save and Continue.”

Schedule Planner [Help](#) [Sign out](#)

UNIVERSITY OF THE
PACIFIC

Select Campus

- ☒ Select All Campuses
- ☒ Sacramento

[Save and Continue](#)

7. Add courses using the “+Add Course” button.

Schedule Planner [Help](#) [Sign out](#)

UNIVERSITY OF THE
PACIFIC

Course Status: Open & Full [Change](#) Term: Law Fall 2023 Semester [Change](#)

Parts of Term: All Parts of Term Selected [Change](#) Campuses: All Campuses Selected [Change](#)

Instructions: Add desired courses and breaks and click Generate Schedules button!

Courses [+ Add Course](#) Breaks [+ Add Break](#)

Add the courses you wish to take for the upcoming term. Add times during the day you do not wish to take classes.

Schedules [Generate Schedules](#)

8. Search for courses you want to take and press “+Add Course” to add to your list. It will appear on the right under “Courses.” Repeat until you have all classes you want to consider.

Schedule Planner Help Sign out

Add Courses for Law Fall 2023 Semester

By Subject Search by Course Attribute

Subject Law

Course 170 Wills and Trusts

Law 170 - Wills and Trusts

Coverage includes intestate succession, validity and operation of wills; probate and administration of trusts and estates; use of trusts in estate planning; duties of trustee; rights of beneficiaries and enforcement of trusts. Prerequisite: LAW 125

Back + Add Course

Courses

Choose a Course and click Add Course

9. When you are finished click on the Schedule Planner Tab at the top of the page.

Schedule Planner Help Sign out

Add Courses for Law Fall 2023 Semester

By Subject Search by Course Attribute

Subject Select Subject...

Course Select Course...

Law 699AL - Race and the Law

The course will examine the use of the law to perpetuate and eradicate racial injustice in the United States. Beginning with treatment of the American Indian and the inception and rise of slavery during the colonial period, we will then travel through the racial desegregation decision of the United States Supreme Court in Brown v. Board of Education in 1954 to the present issues of racial classification and immigration status. The goals of the course are to achieve an understanding of th... Show More

Back + Add Course

Courses

- LAW 170 Wills and Trusts
- LAW 190 Remedies
- PUB 242 Systemic Change
- LAW 699AL Race and the Law

10. Add Breaks if you need the planner to keep time blocks free for you.

Add New Break

Breaks are times during the day that you do not wish to take classes.

Break Name:

Start Time: :

End Time: :

Days: ☐ Select Weekdays

☐ MON ☐ TUE ☐ WED ☐ THU ☒ FRI ☐ SAT ☐ SUN

Duration: ☐ Ongoing

11. Click “Generate Schedules” button, then click “View” to see your schedule(s) options.

Schedule Planner

UNIVERSITY OF THE PACIFIC

Course Status: Term:

Parts of Term: Campuses:

Instructions: Add desired courses and breaks and click Generate Schedules button!

Courses

☒ Select All

☒ LAW 170
Wills and Trusts
Credits: 3

☒ LAW 190
Remedies
Credits: 3

☒ LAW 699AL
Race and the Law
Credits: 2

☒ PUB 242
Systemic Change
Credits: 3

Breaks

☒ Select All

☒ Part Job Job
F - 8:00am to 11:00am
Law Fall 2023 Semester

Schedules

12. Hover over the magnifying glass to see what the schedule looks like. Then click the view link next to view the full schedule to find the one you prefer.

Schedule Planner

Course Status

Open & Full

Change

Term

Law Fall 2023 Semester

Change

Parts of Term

All Parts of Term Selected

Change

Campuses

All Campuses Selected

Change

Instructions: Add desired courses and breaks and click Generate Schedules button!

Courses

+ Add Course

Select All

LAW 170

Wills and Trusts

Credits: 3

Prerequisites

Options

Options

Options

Options

LAW 190

Remedies

Credits: 3

LAW 699AL

Race and the Law

Credits: 2

PUB 242

Systemic Change

Credits: 3

Breaks

+ Add Break

Select All

Part Job Job

F - 8:00am to 11:00am

Law Fall 2023 Semester

Edit

Schedules

Generate Schedules

Generate 4 Schedules

View

1

Part Job Job, 170-LAW-2, 190-LAW-2, 699AL-LAW-1, 242-PUB-1

View

2

Part Job Job, 170-LAW-1, 190-LAW-2, 699AL-LAW-1, 242-PUB-1

View

3

Part Job Job, 170-LAW-2, 190-LAW-1, 699AL-LAW-1, 242-PUB-1

View

4

Part Job Job, 170-LAW-1, 190-LAW-1, 699AL-LAW-1, 242-PUB-1

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13. View the schedule. When you find the one you want, click “Send to Shopping Cart.”

Potential Schedule for Law Fall 2023 Semester

Back Print **Send to Shopping Cart** Schedule 1 of 4

You are viewing a potential schedule only and you must still register.

CRN #	Subject	Course	Section	Seats Open	Day(s) & Location(s)	Dates	Campus
80126	LAW	170	2	40	W 6:00pm - 10:00pm W 6:15pm - 9:30pm - ADMIN A	11/29/2023 - 11/29/2023 08/16/2023 - 11/15/2023	Sacramento
80203	LAW	190	2	78	W 6:00pm - 10:00pm M 6:15pm - 9:30pm - ADMIN A	12/06/2023 - 12/06/2023 08/14/2023 - 11/20/2023	Sacramento
80202	LAW	699AL	1	301	T 10:15am - 12:15pm - ADMIN B	08/15/2023 - 11/21/2023	Sacramento
80047	PUB	242	1	40	Sa 8:30am - 2:30pm - LIB I F 6:00pm - 7:30pm - ONLINE	10/07/2023 - 10/07/2023 10/06/2023 - 10/06/2023	Sacramento

Week 2 (08/21/2023 - 08/28/2023)

Week: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17

LAW 170
LAW 190
LAW 699AL
PUB 242

Monday Tuesday Wednesday Thursday Friday Saturday

8am
8:15
8:30
8:45
9am
9:15
9:30
9:45
10am
10:15
10:30
10:45

LAW-699AL
Carpenter, Adrian

Part Job Job

PUB-242
Mayer, James P

14. You will get this pop-up, press “Continue” to move the courses to your shopping cart.

Potential Schedule for Law Fall 2023 Semester

Back Print **Send to Shopping Cart** Schedule 1 of 4

You are viewing a potential schedule only and you must still register.

CRN #	Subject	Course	Section	Seats Open	Day(s) & Location(s)	Dates	Campus
80126	LAW	170	2	40	W 6:00pm - 10:00pm W 6:15pm - 9:30pm - ADMIN A	11/29/2023 - 11/29/2023 08/16/2023 - 11/15/2023	Sacramento
80203	LAW	190	2	78	W 6:00pm - 10:00pm M 6:15pm - 9:30pm - ADMIN A	12/06/2023 - 12/06/2023 08/14/2023 - 11/20/2023	Sacramento
80202	LAW	699AL	1	301	T 10:15am - 12:15pm - ADMIN B	08/15/2023 - 11/21/2023	Sacramento
80047	PUB	242	1	40	Sa 8:30am - 2:30pm - LIB I F 6:00pm - 7:30pm - ONLINE	10/07/2023 - 10/07/2023 10/06/2023 - 10/06/2023	Sacramento

Week 2 (08/21/2023 - 08/28/2023)

Week: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17

LAW 170
LAW 190
LAW 699AL
PUB 242

Monday Tuesday Wednesday Thursday Friday Saturday

8am
8:15
8:30
8:45
9am
9:15
9:30
9:45
10am
10:15
10:30
10:45

LAW-699AL
Carpenter, Adrian

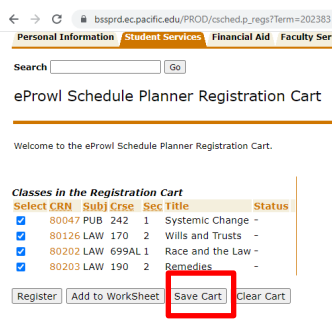
Part Job Job

PUB-242
Mayer, James P

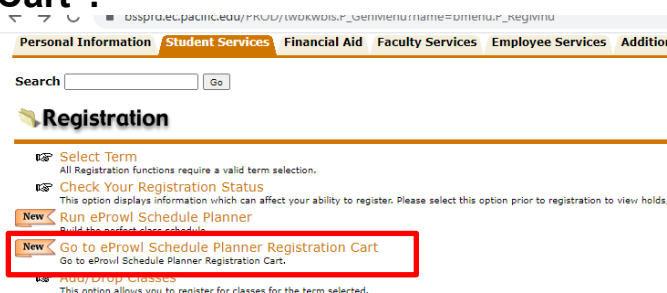
This schedule will now be transferred to the Shopping Cart and the Schedule Planner will close. Do you want to continue?

Cancel **Continue**

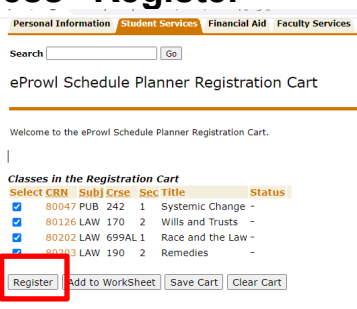
15. Double check all your courses are listed and click “Save Cart.” to save the courses you want to register for. You can register immediately if registration has opened. If not, wait until registration opens and you may return to your cart to register.



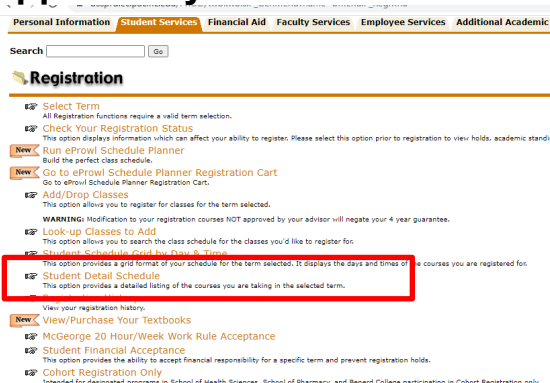
16. If you pre-loaded your cart and need to return later to submit your registration. Use the “Go to eProwl Schedule Planner Registration Cart”.



17. Press “Register”



18. Check your “Student Detail Schedule” to confirm all courses you want appear on your schedule.



Registration Quick Tips

1. You must select the correct term.

It sounds so simple, and yet hundreds of students have called the Registrar's Office to ask this question during registration! You must select the term with "Law" in it, or you will get an error message.

Back to Administrative Tab

Personal Information Student Services Financial Aid Employee Services

Search Go

Select Term

Select a Term: Law Fall 2014 Semester

Submit

versus

Back to Administrative Tab

Personal Information Student Services Financial Aid Employee Services

Search Go

Select Term

Select a Term: Fall 2014

Submit

If you get an error message that says **"No registration appointment has been assigned to you,"** then you probably selected the wrong term. If you see this message, go back and try selecting the "Law" term before contacting the Registrar's Office for help.

2. You are not automatically added to the waitlist when you try to add a full class.

To add yourself to a waitlist, you need to select "Web Wait List" from the dropdown menu and hit "submit" to make it official. Here's what it looks like:

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Reg/Add on Jul 15, 2014	None	80003	LAW	151	1	Law	4.000	Letter	Grades	Business Associations
Web Reg/Add on Jul 15, 2014	None	80013	LAW	545	1	Law	3.000	Letter	Grades	Federal Courts

Total Credit Hours: 7.000
Billing Hours: 7.000
Minimum Hours: 0.000
Maximum Hours: 17.000
Date: Jul 15, 2014 05:15 pm

Registration Add Errors

Stockton Students: For error message information - Click here

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Open - 6 Waitlisted	None	80051	LAW	174	1	Law	4.000	Letter	Grades	Evidence

← You tried to add Evidence, but it was full...

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Reg/Add on Jul 15, 2014	None	80003	LAW	151	1	Law	4.000	Letter	Grades	Business Associations
Web Reg/Add on Jul 15, 2014	None	80013	LAW	545	1	Law	3.000	Letter	Grades	Federal Courts

Total Credit Hours: 7.000
Billing Hours: 7.000
Minimum Hours: 0.000
Maximum Hours: 17.000
Date: Jul 15, 2014 05:15 pm

Registration Add Errors

Stockton Students: For error message information - Click here

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Open - 6 Waitlisted	Web Wait List	80051	LAW	174	1	Law	4.000	Letter	Grades	Evidence
DUPLICATE CRN	None	80003	LAW	151	1	Law				Business Associations
DUPLICATE CRN	Web Wait List	80013	LAW	545	1	Law				Federal Courts

← Select "Web Wait List" from the dropdown menu and hit the "submit" button...

Current Schedule									
Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode Title
Web Reg/Add on Jul 15, 2014	None	80003	LAW	151	1	Law	4.000	Letter Grades	Business Associations
Web Reg/Add** on Jul 15, 2014	None	80013	LAW	545	1	Law	3.000	Letter Grades	Federal Courts
Web Wait List on Jul 15, 2014	None	80051	LAW	174	1	Law	0.000	Letter Grades	Evidence
Total Credit Hours: 7.000									
Billing Hours: 7.000									
Minimum Hours: 0.000									
Maximum Hours: 17.000									
Date: Jul 15, 2014 05:16 pm									

← Now Evidence shows up on your current schedule as “Web Wait List.”
If you don’t see the course listed here, you are not on the waitlist!

3. Registration Appointment Time

On Inside Pacific in the Student Services Menu under the Registration Tab. Use the “Check Your Registration Status” link to confirm your registration appointment time. We also recommend that you register at 9:00 a.m. on the dot!

Personal Information **Student Services** Financial Aid Faculty Services Employee Services Additional Academic Services Admitted Student Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Registration

Select Term
 This option allows you to select a term for registration.

Check Your Registration Status
 This option displays information which can affect your ability to register. Please select this option prior to registration to view holds, academic standing and registration time.

New Run eProwl Schedule Planner
 Build the perfect class schedule.

New Go to eProwl Schedule Planner Registration Cart
 Go to eProwl Schedule Planner Registration Cart.

Add/Drop Classes
 This option allows you to register for classes for the term selected.

If you have been assigned a registration appointment it will look like this:

Personal Information **Student Services** Financial Aid Faculty Services Employee Services Additional Academic Services Admitted Student Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Check Your Registration Status:

Displayed below are various items which may affect your registration. Your Registration Time, Holds, Academic Standing, Student Status, Class, and Curriculum permitted to select. If you feel any of the information below is incorrect please contact the Office of the Registrar.

Stockton Students: Refer to Term Calendar for important registration dates.

Your Registration Appointment:
 Begin Date Begin Time
 Mar 29, 2021 09:00 am

☒ You have no Holds which prevent registration.
☒ Your Academic Standing is Good Standing which permits registration.
☒ Your Student Status permits registration.
 Your Class for registration purposes is Graduate.

If you have NOT been assigned a registration appointment it will look like this:

Personal Information **Student Services** Financial Aid Faculty Services Employee Services Additional Academic Services Admitted Student Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Check Your Registration Status:

Displayed below are various items which may affect your registration. Your Registration Time, Holds, Academic Standing, Student Status, Class, and Curriculum permitted to select. If you feel any of the information below is incorrect please contact the Office of the Registrar.

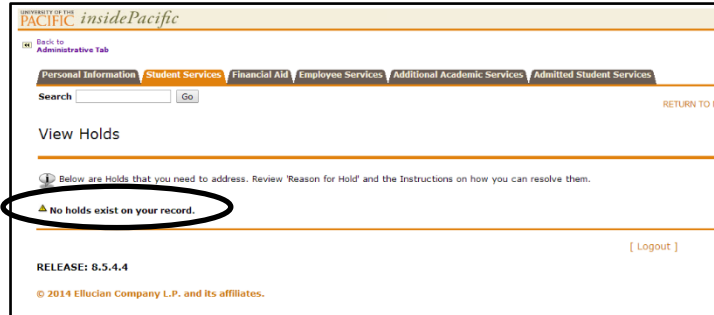
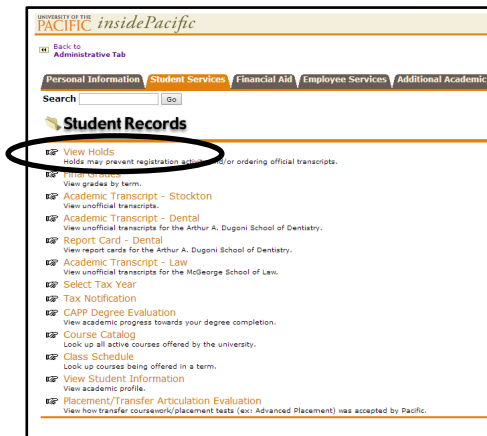
Stockton Students: Refer to Term Calendar for important registration dates.

No Registration Appointment has been assigned to you. Please contact the Office of the Registrar to obtain your Registration Appointment.

☒ You have no Holds which prevent registration.
☒ Your Academic Standing is Good Standing which permits registration.
☒ Your Student Status permits registration.
 Your Class for registration purposes is Graduate.

4. Check for holds before registration begins.

If you have a hold on your account, you will not be able to register for classes. To confirm you do not have a hold, you may view this in the previous step or separately by navigating to the student records screen and clicking on “View Holds.”



5. Registration Issues

If you experience registration issues and cannot register for a course, do not panic. Quickly send an email to: **sacregistrar@pacific.edu** including: your name, student ID number, CRN, and the error message or registration problem. Unfortunately, we cannot answer calls, emails, and walk-in traffic simultaneously, so we will answer the emails in the order they are received to be fair to all students. We are here to help you and will respond to each question or concern as quickly as possible.

Career
Services

The Career Services Office

Why Visit the CSO?

The Career Services Office (CSO) will give you the tools you need to build your individual career plan and to take charge of your professional future. As part of the Student and Career Services team (SACS), we provide a modernized approach to individualized career advising including interactive programs, speakers, digital resources, and collaboration with our extensive network of alumni and employers.

What Do We Do?

Career planning starts during your first year at McGeorge. The CSO serves as your bridge between law school and the legal community with lifetime career assistance. We provide you the tools and resources you will need for lifelong professional development. We are committed to helping you (1) develop your career skills, (2) grow professionally, and (3) discover and expand opportunities for practical legal experience.

Advising

In working with you to create your individual career plan, we will look at your previous experience, where you want to live after graduation, what practice areas interest you, and what motivates you.

Career Connections

The CSO is constantly working to provide you with the right job connection. We do this in multiple ways, including our Virtual Interview Program (VIP), job-postings on 12twenty, job fairs, and networking programs.

Events

Our events and activities are designed to focus on the needs specific to your class year. Together, along with guidance from our team, these programs will provide you with the tools you need to direct your career path.

Alumni Network

One of McGeorge School of Law's greatest assets is our vast alumni network. We have a network of more than 13,000 alumni across the United States, in all areas of practice. Through our connections, you have access to alumni who can be invaluable in helping you navigate law school and your career.

Follow us on:



McGeorgeSACS



@McGeorgeSACS



Leah Adams
Isabella Hannon
Candra Jackson
Crystal Hamacher
Kenneth Jones



McGAtWork.com



PacificMcGeorge



@McGeorgeSACS

Come See Us!

The CSO is located in Northwest Hall, on the first floor. You can reach us by phone at 916.739.7011 or email at lawcareers@pacific.edu **Monday through Friday during regular business hours.** We are available to meet via Zoom, phone, or in-person.

Career Planning

One-on-One Career Advising

Throughout your time at McGeorge, and after graduation, we are available to meet with you to help update and modify your career plan, guide your self-assessment, discuss your specific plans or concerns, review your application materials, practice interviewing skills, or practically anything else we can do to give you the tools to succeed.

Mock Interview Programs and Interview Coaching

Every mock interview is conducted as if it was the real thing and is followed by immediate feedback. Students who participate in mock interviews invariably feel better prepared and perform better when they enter a real job interview.

Review of Your Professional Materials

You may submit your resume and/or cover letter(s) to be reviewed at any time. Your materials can be submitted via email to lawcareers@pacific.edu

Career Planning Pathways

YOUR 1D/1E/2E (1L) YEAR

THROUGHOUT 1D/1E/2E YEAR(s)

- ☐ Maintain a balance between your academics and job search strategies
- ☐ Reflect on your career interests, including practice areas, and geographical preferences
- ☐ Attend programs and events introducing you to different areas of practice and career opportunities
- ☐ Get to know your professors and CSO Staff by attending office hours and on-campus pop-up sessions
- ☐ Maintain a balance between your academics and job search strategies
- ☐ Get to know 2Ls and 3Ls about their work experiences by inviting them to join you for coffee or ice cream
- ☐ Participate in legal volunteer opportunities throughout the community i.e., Immigration Fair, etc.

FALL (AUGUST-NOVEMBER)

- ☐ Polish your online presence (Facebook, Instagram, Twitter, Tik Tok, etc.)
- ☐ Join Registered Student Organizations (RSO) as resume-builders and expand your network
- ☐ Attend your **1L CSO Orientation**
- ☐ [Schedule an appointment](#) with a career advisor to strategize your 1L summer job search
- ☐ Update your profile on 12twenty, including your practice area preferences
- ☐ Prepare your legal resume and cover letter and have it reviewed by the CSO (email us at lawcareers@pacific.edu)
- ☐ Make sure that your voicemail is ready for employer calls
- ☐ Follow up with employers 1-2 weeks after submitting applications (repeat this step in the Spring too!)

WINTER BREAK (DECEMBER-JANUARY)

- ☐ The Public Interest and Public Sector Day career fair application submission period starts
- ☐ Prepare Spring VIP application materials (legal resume, cover letter, and transcripts)
- ☐ If you are eligible, prepare your Personal Statement and apply for the SCBA 1L Summer Diversity Fellowship, BAMSCP, and other Fellowship opportunities
- ☐ Schedule a mock interview with the CSO (schedule your [appointment](#))

SPRING SEMESTER (FEBRUARY-MAY)

- ☐ Research application deadlines for employers of interest
- ☐ Participate in relevant job fairs (watch out for CSO emails and social media postings)
- ☐ Apply for summer positions through the Spring Virtual Interview Program (VIP)
- ☐ [Schedule a mock interview](#) with the CSO
- ☐ Apply for special funding for your summer position through the PLSS Grant Program or the Washington DC Summer Fellowship Program
- ☐ [Schedule](#) your McGeorge Academic Planning Meeting (MAP)
- ☐

SUMMER AS A RISING 2L (JUNE-AUGUST)

- ☐ Network with attorneys in your geographic and practice areas of interest
- ☐ Apply for 2L summer positions through our Early Virtual Interview Program in **July**
- ☐ At the conclusion of your summer job, update your LinkedIn profile and resume

YOUR 2D/3E (2L) YEAR

JUNE (as a rising 2D/3E)

- ☐ Update your resume and application materials to include your expected summer experience and GPA/Class Rank if relevant
- ☐ Network with attorneys in practice areas of interest by attending local bar association networking events (**most events are free or discounted for students**)
- ☐ Consider following-up or reconnecting with your mentor(s)
- ☐ Research Virtual Interview Program (VIP) employers (May through June)
- ☐ [Meet with CSO](#) to review cover letter and resumes for Early VIP or email your application materials for review to lawcareers@pacific.edu
- ☐ Update your LinkedIn profile to include expected summer experience, RSO involvement, or other info

JULY (as a rising 2D/3E)

- ☐ Submit VIP bids and Applications before deadline
- ☐ Network with attorneys in practice areas of interest by attending local bar association networking events (**most events are free or discounted for students**)
- ☐ Schedule your VIP mock interview either through the VIP Mock Interview Program or with CSO team members
- ☐ Plan your VIP interview outfit (schedule an appointment with the Career Closet if needed)
- ☐ *Aspiring District Attorney's or Public Defenders
 - ☐ Check district websites for requirements and deadlines to apply for summer law internships/externships – many hire outside of the VIP process
- ☐ VIP interview scheduling - watch your email for dates and deadlines

AUGUST 2D/3E YEAR

- ☐ If interested, begin to develop a fellowship or Government Honors Program game plan (the application period begins at the end of July of each year)
- ☐ Make an appointment with a CSO career advisor to create a job-search plan
- ☐ Update 12twenty profile if geographic or practice area preferences have changed
- ☐ Update cover letter(s), resume, and other application materials with summer job position and information, and anticipated experience or externships to be held during the school year
- ☐ Update your LinkedIn profile if necessary
- ☐ Prepare for VIP interviews
- ☐ Attend Alumni Networking event(s)

SEPTEMBER 2D/3E YEAR

- ☐ Prepare for VIP call backs and VIP job offers
- ☐ Meet with CSO advisor for 2L career plan / job search
- ☐ Attend judicial clerkship events
- ☐ Attend CSO event: **DO YOU KNOW WHAT I DID LAST SUMMER** to get insight on where upperclassmen worked during the summer

OCTOBER 2D/3E YEAR

- ☐ Attend Spring VIP info session
- ☐ Revise and update resume and application materials
- ☐ Apply for spring and/or summer internships/fellowships through 12twenty (throughout the school year)

NOVEMBER 2D/3E YEAR

- ☐ Attend CSO event: **Dine with Alumni**
- ☐ Attend CSUS Capital Fellows Program
- ☐ Attend a CSO pop up (various locations on campus)

DECEMBER 2D/3E YEAR

- ☐ PIPS day application submission period starts
- ☐ Attend judicial clerkship events
- ☐ Prepare Spring VIP application materials
- ☐ Meet with mentor and/or alumni advisor

JANUARY 2D/3E YEAR

- ☐ Make an appointment with a career advisor to strategize about your 2L summer job search
- ☐ Research application deadlines for employers of interest

FEBRUARY 2D/3E YEAR

- ☐ Meet with a career advisor early in the semester if you are having trouble landing a summer job you are excited about
- ☐ Apply for positions through our Spring Virtual Interview Program (VIP)
- ☐ Apply for fellowships and internship positions, check 12twenty often for available positions
- ☐ Participate in relevant job fairs i.e., Public Interest and Public Sector Day (Public Interest Public Sector Day), and McGeorge's Public Interest and Government Job Fair

MARCH 2D/3E YEAR

- ☐ Apply for special funding for your summer position through PLSS Grant Program or the Washington DC Summer Fellowship Program

APRIL 2D/3E YEAR

- ☐ Network in the geographic and practice area where you want to work
- ☐ Research the relevant clinics or externships for 3L year
- ☐ Meet with a career advisor if you are having trouble landing a summer position

MAY 2D/3E YEAR

- ☐ Update your resume and cover letters and send to the CSO to review, send to lawcareers@pacific.edu
- ☐ Reconnect with your mentor or alumni advisor

YOUR 3D/4E (3L) YEAR

THROUGHOUT 3L YEAR

- ☐ Reflect on your interests and update your practice area preferences on 12twenty
- ☐ Participate in on-campus clinics
- ☐ Continue to network with local attorneys and alumni you have met in the years prior (go through your stash of business cards)
- ☐ Participate in volunteer opportunities such as the Immigration Fair or local Expungement Clinics
- ☐ Attend programs and events to build your network, hone your skills, and gain additional insight into how you want to shape your career
- ☐ Continue to utilize available mentors through your professional network
- ☐ Check your weekly emails for **The Writ and Docket**, and stay subscribed to the CSO mass communication updates

FALL SEMESTER (AUGUST-NOVEMBER)

- ☐ Make an appointment with a career advisor to review your application materials and update your post-graduate job search plan
- ☐ Research and calendar relevant application deadlines (Deadlines might be earlier than you think!)
- ☐ Participate in a mock interview with a career advisor. Schedule your [appointment](#)
- ☐ Look out for CSO programming designed specifically for 3L/4E student
- ☐ Look out for CSO pop-ups throughout the semester (various locations across campus)
- ☐ Participate in relevant job fairs i.e. (Public Interest Public Sector Day, Diversity Mixer, McGeorge's Annual Public Interest and Government Job Fair, etc.)
- ☐ Meet with the designated CSO Advisor if you are interested in judicial fellowship opportunities
- ☐ Submit your moral character application, check requirements with the relevant bar association website (apply early to avoid licensing delays)
- ☐ Register for the MPRE at the [NCBE website](#)

SPRING SEMESTER (JANUARY-MAY)

- ☐ Apply for post-graduate positions through Spring Virtual Interview Program (**usually begins in January**)
- ☐ Participate in relevant job fairs i.e. (Public Interest Public Sector Day, Diversity Mixer, McGeorge's Annual Public Interest and Government Job Fair, etc.)
- ☐ Meet with the designated CSO person, if you are interested in judicial fellowship opportunities
- ☐ Attend CSO events including the **3L/4E Post-Grad Job Search Workshop**
- ☐ If you do not yet have a post-graduate position that you are excited about, [meet with a career advisor](#) to review your game plan
- ☐ Look out for CSO pop-ups throughout the semester (various locations across campus)
- ☐ Register for the appropriate bar exam and meet all deadlines
- ☐ Sign-in to 12twenty to research new positions and apply to entry level positions as they open up, including Graduate Legal Assistant (GLA) positions with State agencies, etc.
- ☐ Watch your email for instructions on how to complete your Graduate Employment Survey

AFTER GRADUATION (JUNE-AUGUST)

- ☐ REMEMBER! YOUR PRIORITY IS TO FOCUS ON STUDYING FOR THE BAR **UNTIL THE END OF JULY**.
- ☐ Continue to utilize the CSO's resources and job search expertise – we provide full-service support to our students and alumni
- ☐ Watch your email for special programs and opportunities for recent graduates, including “Hot Job” postings
- ☐ Update your LinkedIn profile with your graduation date, degree and/or certificates conferred
- ☐ If you plan to work unpaid or as a volunteer for a government agency or non-profit organization, apply to the **Post-Bar Fellowship** for funding opportunities. Contact the CSO for more information.

Job Opportunities

12twenty: Job Postings and More!

12twenty is our career management program. You will be given access after your first meeting with the CSO in September. By registering online with 12twenty, you will have access to job listings for immediate and future employment, now and throughout your career.

Virtual Interview Program

Each fall and spring, we invite legal employers to the McGeorge campus to interview JD students for summer and post-graduate positions. Our VIP program is a unique hybrid of private and public employers of all sizes, and our VIP employers have a wide variety of GPA and class rank requirements, thereby allowing all of our students the opportunity to participate.

Diversity Fellowships

Sacramento County Bar Association (SCBA)

1L Summer Diversity Fellowship: The SCBA sponsors a Diversity Fellowship for paid summer employment with top Sacramento law firms after your 1D or 2E year in law school.

Bay Area Minority Summer Clerkship Program:

Several law firms in the San Francisco bay area participate in this program that places minority students in paid associate positions with some of the area's most prestigious law firms.

Other Diversity Fellowships: Many law firms throughout California and the country offer diversity fellowship programs for law students the summer after their 1L year. Watch your email for more information.

Fellowships

Typically, a fellowship is a term-limited opportunity in a public interest practice. Fellowships can either be summer opportunities during law school (e.g. Peggy Browning Fellowship, Equal Justice Works Summer Corps), or post-graduate opportunities. Fellows are able to use their legal skills to affect positive change for disadvantaged populations while receiving top-rate training and supervision. The CSO works with a number of organizations, and has contacts all across the United States, to provide our students with as many fellowship opportunities as possible.

Job Fairs

Diversity Mixer and Resume Collect: This annual event is an opportunity for students to meet with employers who have expressed a dedication to increasing diversity in the legal profession.

Equal Justice Works Conference and Career Fair:

This year the virtual conference and career fair will take place in September and October.

This is the largest public interest legal career fair in the country, bringing together hundreds of law students, recent graduates, public interest employers, law school faculty and staff, and public interest practitioners from across the US.

Annual Public Interest Job Fair: Attend this on-campus job fair in late January or early February with more than 20 local government and non-profit employers who come to campus to meet you.

Public Interest / Public Sector Day: PI/PS Day

is a job fair with almost 100 government and non-profit employers attending, co-hosted by McGeorge and other Northern California law schools.

Post-Graduate Judicial Clerkships

A judicial clerkship is a full-time position working for a federal or state judge usually right after finishing law school. Clerkships may be with any level of court and offer graduates the opportunity to work closely with a judge, gaining insight into the judicial process and broad exposure to various areas of the law.

PSJD

Register with psjd.org to gain access to the largest database of public interest and public sector jobs and organizations. We have already paid your registration fees!

Pro Bono, Public Service & Volunteer Opportunities

Through the Workers' Rights Summer Volunteer Program, Day of Service, and other programs sponsored by the CSO and other campus groups, you can participate in short-term or long-term volunteer projects and work for legal aid agencies, court-based programs, and social services providers. Even a short-term legal project can increase your marketability and improve your resume. Review the **Pro Bono, Public Service & Volunteer Opportunities** section of this Handbook for more information.

BYU Intercollegiate Job Bank

Visit the BYU Intercollegiate Job Bank to learn about job opportunities outside of the Sacramento area. The username and password changes twice a year - please email lawcareers@pacific.edu for the most current login information.

Professional Development

Self–Assessment

Self-assessment will give you a new way to look at your strengths and talents, and allow you to modify or create your job-search strategy and professional materials accordingly.

Marketing Yourself and Your Online Presence

Social networking and your online presence can be one of the easiest ways to network and market yourself, but it can also expose you to unintended risks and consequences. The CSO will work with you individually, as well as provide you with resources and programs, to ensure that your online persona reflects who you are and where you want to be professionally.

“Day in the Life” Programs

The CSO will partner with student organizations to bring you a series of programs and panels that will give you a glimpse into a “day-in-the-life” of attorneys from many different practice areas and with different backgrounds and life experiences.

Networking

Networking is one of the best ways to make professional contacts, learn about practice areas and career opportunities, promote yourself and your law firm, obtain new clients, establish new relationships, and increase your own self-confidence. Throughout the year, the CSO will provide you with tips to improve your networking skills, and opportunities to practice.

Dine with Alumni

Dine with Alumni is an exclusive reception and dinner for McGeorge students, alumni, and Alumni Board members. The event is organized with an eye towards different legal specializations and geographic locations. This event is open to all class years and is a great opportunity to meet with alumni who practice in various areas.

Professional Clothing Closet

The CSO oversees a Clothing Closet stocked with gently worn professional clothes and accessories that have been donated by alumni and others in the legal community. If you need an entire outfit, or just one or two pieces for an interview, mock trial or other competition, or to start your summer job or externship, please schedule an appointment to check out what’s currently in stock. We also accept donations throughout the year. This is available to all members of the Sacramento Campus.

Professionalism in a Digital Age

Professional Email Address

Your email address may be the first impression that many potential employers or network connections will get of you. Make sure that it reflects an appropriate level of professionalism. You now have a McGeorge email address – use it! If you choose to use a different account, make sure that it does not contain any nicknames, silly spellings, quotes, or quirks.

Check Your Email

Set up a regular routine of checking (and responding to) your email. Consider this preparation for your legal career (where a huge percentage of your communication with clients, co-workers, and opposing counsel will be via email). It is important that you read your email and don't just delete emails that appear uninteresting – you might miss something important!

Professional Email Signature

As a law student, your automatic email signature should reflect this. It should include your full name, that you are a JD candidate at McGeorge, and your contact information. Please avoid the use of quotes, emoticons, or other add-ons.

Respond to Your Email

Always respond to your email in a timely manner. You don't want to miss out on an important opportunity because you failed to RSVP or accept an offer before the deadline!

Professional Email Tone

In our digital age, we have become increasingly informal. Even when you are friendly with the person with whom you are emailing, always remember to maintain professionalism and formality.

Clean Up Social Media

According to a recent survey, an increasing number of employers who researched applicants on social media said they found things that resulted in negative hiring decisions. These things include inappropriate photographs or information, information about drinking or using drugs, bad-mouthing another employer or co-worker, and poor communication skills.

Correct Spelling

You must ensure that you use correct spelling in all of your communication. This includes verifying that your message has not been "autocorrected" into something embarrassing, unprofessional, or inaccurate.

Professional LinkedIn Photo

A polished LinkedIn page can positively impact your job search. This starts with a professional LinkedIn Photo.

CSO Resources

Practice Area Preferences

The CSO has e-mail group lists tailored to your practice and geographic areas of interest. We'll let you know about jobs, events, and networking opportunities in these areas. You can sign up for these in the profile section of 12twenty.

CSO Library Resources

There are many books and other resources available in the CSO library to assist students in identifying career options and employers. We also have books on a variety of other career-related topics such as self-assessment and job-search techniques.

CSO on Social Media

Follow the CSO on social media for current information on job postings, events, legal news, and helpful tips. Subscribe to our blog at McGAtWork.com. Follow us on Twitter and Instagram, add us on Facebook, and connect with each of our team members on LinkedIn. For more information on how to establish your own professional online presence, contact the CSO.

Need Something Else? Just Ask!

If you need other types of support and services in your career search, please let us know. From specialized training for career fairs and conferences to long-distance job search resources to networking events (even with free tickets!) to interview attire, we're here to help!

Admission To Practice

Bar Admission

Each state has its own moral character and other qualifications for admission to the bar.

California requires that you (1) register as a law student, (2) take and pass the Multistate Professional Responsibility Exam (MPRE), (3) complete the Moral Character Application, including obtaining Live Scan Fingerprinting, and (4) take and pass the California Bar Examination. More information about each requirement is included below; however, the definitive source of information about admission to the California State Bar is always the California Bar's website (calbar.ca.gov).

Nevada requires applicants to (1) take and pass the Multistate Professional Responsibility Exam (MPRE), (2) complete the application to take the bar exam, which includes a character and fitness portion requiring supporting documents such as a driving record and fingerprints, and (3) take and pass the Nevada Bar exam. More information about admission to the State Bar of Nevada can be found on the State Bar of Nevada's website: nvbar.org/for-lawyers/admissions. Like California, the definitive source of information about admission to the State Bar of Nevada is always the State Bar itself.

If you are planning to practice in another state, you should contact that state's bar as soon as possible to determine their admission requirements. A comprehensive list of the admission requirements for each state is available on the National Conference of Bar Examiners website at ncbex.org. Look under Publications > "Comprehensive Guide to Bar Admission Requirements."

First-Year Checklist

- ☐ **Register as a law student** with the California State Bar (see below) if you plan to take the CA Bar Exam someday.
- ☐ **Review the admission requirements** for the state(s) where you wish to eventually practice law and familiarize yourself with the subjects tested on that state's bar exam.

How to Register as a Law Student with the California Bar

The California State Bar requires that you register as a law student before you submit anything else (such as the Moral Character Application or application to take the California Bar Exam). There is no deadline or late registration fee, but the fee generally increases annually, so it is best to register early. **Take note of and save your registration number**, as you must use your registration number on all subsequent correspondence with the bar, including your application to take the exam after graduation.

To register as a Law Student with the California Bar: go to calbar.ca.gov, click on "Admissions" > "Admission Requirements" > "Register as a law student or attorney applicant."

About the MPRE

The MPRE is a two-hour multiple-choice exam offered three times each year (usually March, August, and November). The MPRE is required for admission to the bars of almost every jurisdiction. In California, applicants must have a minimum score of 86. Most students take the MPRE during their second or third year, and we highly recommend completing it prior to graduation and bar exam preparation. You do not have to complete the Professional Responsibility course prior to taking the MPRE, but we recommend that you do so if possible. Commercial bar review courses like Barbri, Kaplan, and Themis usually offer free MPRE review materials; see their websites for more information. When the time comes, you will sign up for the MPRE online at ncbex.org/multistate-tests/mpre.

About the Moral Character Application

Prior to admission to the bar, an applicant must complete the Moral Character Application (essentially a very thorough background check). The California State Bar states that it takes a minimum of six months to process and approve Moral Character applications. The State Bar recommends that applicants file between eight and ten months ahead of time, so do not wait; if you do not have a positive Moral Character determination, you cannot be sworn in to practice law, even if you pass the bar exam.

The application involves extensive preparation and time, as the instructions are lengthy, and usually applicants must provide information regarding school, employment, and residence going back to high school. Familiarize yourself with the application process and requirements early by visiting calbar.ca.gov/admissions, and then click on “Moral Character” in the blue menu bar at the top). If you have questions regarding your specific circumstances, please contact the Office of Student Services.

About Live Scan Fingerprinting

A Moral Character Application also requires Live Scan Fingerprinting. Fingerprints are used to determine whether the applicant has a prior criminal record. Your fingerprints must be submitted within 90 days of when you file your Moral Character Application. A list of Live Scan service providers can be found on the CA Attorney General, Department of Justice website at <https://oag.ca.gov/fingerprints/locations>.

Apply to Take the Bar Exam

California bar exam application materials are available at calbar.ca.gov usually starting on October 1 for the February exam and starting on March 1 for the July exam. Some locations do fill up (especially those in southern CA), so file your application early. Note that registering as a law student (see above) is different from applying to take the bar exam. Both steps are required before you may sit for the bar.

McGeorge Bar Preparation & Support

Sign up for a Commercial Bar Review Course.

There are several from which to choose, but it is vital to enroll in a commercial course. This is where you will get the substantive law you need to pass the exam, along with a study schedule, practice exams, and feedback on your work.

Visit the major vendors' websites and tables throughout the semester on campus and know that you do not have to make a decision right away, even if the representatives pressure you to take advantage of special discounts and sales. Take your time and choose the program that feels like the best fit for you.

A good way to "test drive" a commercial course is by using its free MPRE preparation materials. If you would like to discuss which commercial review course might be the best fit for you, contact Professor Harrington at lharrington@pacific.edu.

Nurture and Cultivate Your "PASS" Attitude!

McGeorge encourages all students to start early to nurture and cultivate their positive mindset for success on the bar exam and beyond. It is important for students to develop self-care habits during their study of law that will continue to support their wellness in their future law careers. Create an effective plan to tackle the challenge of preparation for the bar exam, whether it's running, yoga, meditation, cooking, playing music, creating art, or whatever mindfulness activities you choose with help you stay healthy and focused during your bar study preparation and beyond.

Make a Plan for Bar Success

It's never too early to develop a plan to ensure that you can spend the bulk of your post-graduation time focusing on preparing for the bar exam. Start creating your plan of action by saving money and vacation time, arranging for childcare, and talking to family and friends to establish your support system. McGeorge strongly recommends that students do not work during their bar preparation. If you would like to discuss your individual situation and options, contact Professor Harrington at lharrington@pacific.edu. If you would like to discuss financial support like loans and scholarships, contact Joe Pinkas at jpinkas@pacific.edu.

Follow "McGeorge Bar Prep" on Social Media

Facebook and Instagram are the primary platforms used to communicate with you during bar preparation. McGeorge Bar Prep shares information about submitting practice exams for individualized feedback, updates from the State Bar, study tips, events, advice, and more.

Enroll in PASS I & PASS II during your final year.

PASS I is a pass/fail three-unit course that introduces students to the bar exam: how it's graded, what it covers, and what applicants need to do to pass the first time. Students in PASS I write multiple practice essays covering Criminal Law, Criminal Procedure, and Professional Responsibility, as well as performance tests, receiving extensive personalized feedback on their work. Students also use Adaptibar MBE review software to work with the seven subjects tested on the Multistate Bar Exam. PASS I may be taken during either Fall or Spring of your final year of law school.

PASS II is a graded, three-unit, asynchronous course that focuses on the substantive law of Civil Procedure, Contracts, and Property. In this fast-paced course, students use commercial bar review program materials to review the law and complete exam simulations to give them a head start in reviewing these challenging bar subjects. PASS II may be taken during either Fall or Spring of your final year, though we recommend taking it in the semester closest to your graduation date (and bar exam), if possible.

Enroll in BEAT or Participate in the Extra Feedback Program

Bar Exam Advantage Training (BEAT) is a free and effective supplemental, post-graduation support program for McGeorge alums taking the bar exam for the first time. BEAT provides structure and accountability for bar applicants through regular individual conferences and required assignments. Participation in BEAT is by application only, so be sure to check your McGeorge email regularly so you don't miss the application deadline or other opportunities. (BEAT is offered for the winter and summer bar exams.)

If you need more flexible support or are taking the bar exam in another state, you are encouraged to participate in the Extra Feedback Program (EFP) instead, which allows you to submit the same exams on a completely optional basis. The EFP is also free and offered for the winter and summer bar exams, but there is no application necessary. Please check the McGeorge Bar Prep Social Media for the EFP schedule and submission instructions (usually posted in May and December).

California Bar Exam: Description & Grading

To be admitted to the California State Bar, applicants must take and pass the California Bar Examination. The California Bar Exam is a two-day exam consisting of five one-hour essay questions and a 90-minute performance test on the first day, and 200 MBE (multiple choice) questions on the second day. The bar exam is typically administered during the last week of February and July each year.

California Bar Exam Schedule

	Tuesday	Wednesday
Morning 3 hours	3 essay questions	100 multiple choice questions
Lunch Break: 90 minutes		
Afternoon Tues: 3.5 hours Wed: 3 hours	2 essay questions 1 PT question	100 multiple choice questions

Grading

The Committee of Bar Examiners maintains a diverse pool of approximately 150 experienced attorneys from which Graders are selected for each examination. Eight groups of 14 Graders are selected to grade the essay and PT answers, which together are worth 50% of the final score. Graders evaluate answers and assign raw scores (ranging from 40 to 100, in 5-point increments) based on the content of the responses. The Committee then uses a statistical technique called "scaling" to convert your raw score into your scaled score. This process is designed to ensure that the difficulty of passing the bar exam remains consistent from one administration to another. You can learn more at calbar.ca.gov.

Results

Typically, February results are released in May, and July results are released in November. In California, successful applicants do not receive their scores or exam answers. For information about bar results in another state, please check that state bar's website.

Essay Questions

This part of the exam is designed to measure your ability to analyze legal issues presented by fact patterns. Your answer is expected to demonstrate that you can analyze the facts given, tell the difference between material and immaterial facts, and discern the points of law and fact upon which the question turns. Your answers must show knowledge and understanding of the pertinent principles and theories of law, their qualifications and limitations, and their relationships to each other. Your answer should evidence your ability to apply the law to given facts and to reason in a logical, lawyerlike manner from premises adopted to a sound conclusion. Writing timed practice essays following the IRAC structure is vital to bar exam success, so enroll in the PASS courses to get a head start.

Essay questions may involve issues from one or more of the following subjects:

1. Business Associations
2. Civil Procedure (California & Federal)
3. Community Property (California)
4. Constitutional Law
5. Contracts
6. Criminal Law and Procedure
7. Evidence (California & Federal)
8. Professional Responsibility (California & ABA)
9. Real Property
10. Remedies & Principles of Law
11. Torts
12. Trusts
13. Wills and Succession

Performance Test (PT) Questions

PTs are designed to test your ability to understand and apply a select number of given legal authorities in the context of a factual problem, all within 90 minutes. Each question consists of a fact “File” and law “Library” with instructions dictating what task(s) you must perform. PTs are graded based on analytical content, responsiveness to instructions, thoroughness, organization, time management, and professional presentation. The PT is worth two essays in terms of points in your final bar score, so be sure to enroll in PASS I to practice successful PT writing strategies.

Multistate Bar Examination (MBE)

The MBE on the second day of the bar exam consists of 200 multiple choice questions developed and graded by the National Conference of Bar Examiners, not the California State Bar. The MBE is part of every bar exam in the United States with a few exceptions. The MBE is worth 50% of your final California bar score. Enroll in the PASS courses to get early exposure to MBE questions and practice effective attack strategies.

MBE questions test seven subjects (federal law only):

1. Civil Procedure
2. Constitutional Law
3. Contracts
4. Criminal Law and Procedure
5. Evidence
6. Real Property
7. Torts

California's Practical Training of Law Students Program (Certified Law Students)

The State Bar of California's Practical Training of Law Students (PTLS) program certifies law students to provide legal services under the supervision of an attorney. Students interested in the PTLS program should read the Rules Governing the Practical Training of Law Students and all instructions for certification, which are available on the State Bar of California website.

Requirements

To be eligible, a student must have successfully completed one year of law school and be enrolled in the second, third, or fourth year of school in good standing or have graduated from law school. The student must be registered with the State Bar of California's Office of Admissions and have either completed or be currently enrolled and attending courses in Evidence and Civil Procedure.

How to Apply for PTLS Certification

The application can be found at calbar.ca.gov by following this path:

- Click on "Admissions"
- Click on "Special Admissions"
- The last link on the left is the "Practical Training of Law Students" link

Your application for certification must include four items, which you must submit at the same time:

1. Student Application
2. Declaration by a supervising attorney
3. Declaration by the Dean of the law school (send this form to the Office of Student Services for routing)
4. \$55 non-refundable application fee, made payable to the State Bar of California

All items must be submitted together. Any documents received separately will be returned.

Instructions for Completing the Dean's Declaration

Bring or email your "Declaration by Dean of Law School" to the Office of Student Services sacstudentaffairs@pacific.edu. **Do not bring this form to Dean Schwartz!** Before dropping off your form, fill in your name and graduation date. The Office of the Student Services will have the signed form ready within 2 business days of receipt from the student, pending Dean availability. (Please note that the Dean cannot sign this form until you are registered in Evidence.)

After you Submit your Application for PTLS Certification

You will receive a reply by email or fax (sent in care of your supervising attorney) within one month of the date the State Bar receives a complete and accurate application. If the application is not completed accurately, it will be returned to you. Please retain a copy of your application and rules governing the PTLS program.

If you have questions about the PTLS program, please contact The State Bar of California at PTLS@calbar.ca.gov or 415.538.2117. For information about becoming a certified law student in another state, please check that state's website.

Student Life

Pro Bono & Community Service

McGeorge provides robust opportunities for students to engage in the community, including the Oak Park neighborhood surrounding the campus and in the broader Sacramento region. Students come to McGeorge to make a difference, and these activities allow you to achieve personal and professional fulfillment by helping others. Through these activities you will gain professional experience, enhance your resume, and build relationships with other professionals. Opportunities fall into two related groupings: pro bono and community service. The Student and Career Services Office recognizes McGeorge students with a Public Service Commendation at different levels depending on the number of hours provided.

Pro Bono

Pro bono comes from *pro bono publico*, which means “for the public good.” JD students use their growing legal skills under the supervision of a practicing attorney to help provide free legal services on campus at one-day clinics sponsored by McGeorge, and on behalf of a variety of government, nonprofit, educational, and civil programs. Students do not receive compensation or academic credit for doing pro bono work. These programs are often coordinated by the McGeorge Legal Clinics, the Career Services Office (CSO), or by faculty and student organizations, and many involve invaluable cross-cultural experience.

Annual Immigration Fair

Law students team up with local immigration attorneys and McGeorge law professors to offer assistance at this one-day clinic on our campus. In past fairs, students have provided assistance in preparing applications for citizenship, DACA asylum, and temporary protected status. Most of the direct service opportunities are for students enrolled in the Immigration Law Clinic and the Immigration Law and Policy course, but limited opportunities are available for other students (including non-JD students) who attend a training session.

Elder Abuse Prevention Events for Seniors

Law students from the Elder & Health Law Clinic and the Elder & Social Policy course provide seniors with legal check-ups and education about financial safety and protection at a one-day clinic on campus. There are some opportunities for other students who attend a training session to participate in the event. The Elder & Health Law Clinic students also sponsor a World Elder Abuse Awareness Day event, in cooperation with actors from Capital State Company, entitled “No.’ is a complete sentence” on elder abuse prevention.

Pro Se Help Day

Law students, law professors, and volunteer attorneys from the Federal Bar Association and the Sacramento County Bar Association, together with UC Davis students and professors, help litigants who are representing themselves in cases pending in the U.S. District Court for the Eastern District of California. Without forming an attorney-client relationship, law students and volunteer lawyers provide procedural guidance, read orders from the court, and help litigants understand the next steps they need to take in their litigation. Pro Se Help days are scheduled four times a year. Students interested in participating should contact Professor Moylan, mmoylan@pacific.edu.

Workers’ Rights Employment Summer Volunteer Program

This pro bono employment program operates one night a week on the McGeorge campus for ten weeks during the summer. JD students practice interviewing and other professional skills, interact with clients, and learn substantive California employment law. The program is run by the Executive Director of the Center for Workers’ Rights.

More Pro Bono

The Career Services Office regularly posts other pro bono volunteer opportunities for students from a single-day to semester-long from a variety of agencies and organizations.

Community Service

Volunteer opportunities include community-based activities that support the Oak Park neighborhood or the broader community but do not involve the use of legal skills.

Registered Student Organizations

Many of our RSOs engage in a variety of volunteer activities. Keep an eye on The Docket and The WRIT for events and attend club general meetings to get involved.

McGeorge Night of Service

CSO coordinates an Annual Night of Service with current students, recent graduates, and other local alumni at a non-profit located in Oak Park.

Public Service Career Resources

There are a number of resources available to students who wish to pursue careers in public service:

Public Legal Services Society (PLSS) Summer Stipends

JD students who work in public service or public interest positions for up to 40 hours a week and for up to 13 weeks during the summer may be selected by a PLSS committee to receive a stipend of up to \$3,500. The stipends are funded by the PLSS Annual Auction (held in the Spring) and by public interest endowments.

McGeorge Public Interest Job Fair

This event is held each Spring at the student center on campus. More than 20 government and public interest employers will be on campus to meet individually with students about internships, externships, and post-graduate employment.

Public Interest/Public Sector Job Fair

The Northern California Public Interest/Public Sector Legal Job Fair provides JD students a unique opportunity to meet and interview with more than 100 public interest and public sector legal organizations. This is an annual event that is sponsored by the Consortium of Northern California Law School Career Services Offices (including McGeorge) and OneJustice.

Public Service Jobs Directory

The CSO pays for a subscription for each student to **psjd.org**, which allows you to access information on volunteer opportunities, post-graduate fellowships, and other information about public service opportunities and loan forgiveness.

Peggy Browning Fund Workers' Rights Conference

Each year, one McGeorge JD student is selected by the CSO to receive a full scholarship to attend this annual conference in Maryland, whose mission is to educate and inspire the next generation of legal advocates for workplace justice.

Equal Justice Works Career Fair

This event is held in Washington, D.C. in October and is the largest public interest career fair for JD students in the US, with more than 150 employers from across the country. Students apply for pre-scheduled interviews and attend table talks as well as multiple workshops. The event consistently draws McGeorge students each year and the CSO will award travel grants to some JD students who attend this career fair and conference. For more information, please visit their website:

<https://www.equaljusticeworks.org/conference-and-career-fair/about/>.

McGeorge Post-Graduate Fellowship Program

A limited number of recent JD graduates are awarded Post-Graduate Fellowships (including a small stipend) by the CSO for volunteer work at a nonprofit organization, government agency, or a small private or lobbying firm. Students are selected based on an application, resume, one-page statement of interest including explanation of the connection between the placement and long-term career goals, and host verification form. A number of these fellowships lead to permanent employment upon bar passage.

JD Admissions Student Ambassador Program

Student Ambassadors are the face of McGeorge School of Law and potentially the official tour guides for the Pacific Sacramento Campus.

Why Be a Student Ambassador?

- Be the face of the law school for prospective applicants, families and admitted students.
- Show that you are #McGeorgeProud. Share with others why you are proud to say #ichosemcgeorge and help them #experiencemcgeorge firsthand.
- Show potential employers that you are well-rounded and committed to your law school in the same way you'll be committed to them.
- An opportunity to network with McGeorge alumni at on-campus events.
- Student Ambassadors will receive a unique McGeorge piece of apparel to be worn during tours and other promotional materials.
- Utilize federal work study to be compensated for one-hour tours.

Responsibilities:

- **Fall:** Guide at least two tours.
- **Spring:** Guide at least two tours, one Open House or Admitted Student Day. Please note: we may inquire about additional items each semester but these would be mutually agreed upon and not required.

How to Apply

The Student Ambassador Application Process is ongoing and will require a resume, a statement of interest in participating as an ambassador, and any other relevant information requested.

Questions:

Please contact the JD Admissions Office with any questions at 916.739.7105 or mcgeorge@pacific.edu.

SBA Peer Mentor Program

The upper-division students on campus want to help you. To help facilitate that process, the McGeorge SBA has created a mentorship program, pairing incoming students with an upper-division student that focuses on helping incoming students integrate with the McGeorge Community. The senior students who volunteer for the program have been involved with various student clubs, student organizations on campus, and student driven McGeorge events.

How do I sign up?

To request a mentor, please contact SBA at sbamcgeorgelaw@gmail.com. During the fall semester, SBA will provide more information regarding the mentor-mentee process.

McGeorge Commendation for Public Service

McGeorge law students are encouraged to register for the Public Service Commendation award by pursuing experiences that emulate pro bono legal experiences during their legal career and recognizes students who practice leadership through giving their time to others through

- Pro bono legal services
- Unpaid community service
- Excess hours from paid or unpaid internships, externships, or McGeorge clinics **do not qualify**

Examples of activities that count towards the Commendation include:

- Service events sponsored or promoted by the law school, such as the Citizenship Fair, Reading Partners or Pro Se Help Day at the US District Court.
- Student group events to provide service or raise funds to support service, such as the Public Legal Services Society (PLSS) fundraising efforts. Providing personal service to the efforts is required. Donating money is not sufficient.
- Other non-legal community service like neighborhood cleanup events, service nights,

volunteering at libraries or animal shelters, and volunteer mentoring outside of the McGeorge Community, and volunteering at the CID.

At graduation, Public Service Commendation students will receive a certificate and medal for their achievement, along with special notation in the commencement program. Students may earn the Public Service Commendation at the following levels, based on total hours devoted to service during law school:

- Bronze (50 hours)
- Silver (100 hours)
- Gold (150 hours)

Ready to be recognized? **Register no later than January of your final year at McGeorge and log your public service hours by April 30 of your final year.** You must be registered to receive the award. Any hours submitted after April 30 will not be counted. Here is the link to register: <https://mcgeorge.wufoo.com/forms/z189i7ue1ppb4qb/>

Questions

Contact Leah Adams, Assistant Dean of Students and Career Services, at ladams@pacific.edu.

Diversity, Equity, Inclusion and Belonging

McGeorge believes diversity, equity, inclusion and belonging are essential to the fulfillment of our institutional mission. We value inclusiveness in learning, curricular, and co-curricular programming, campus climate, recruitment, admissions, hiring, and retention. McGeorge fosters a vibrant, supportive and welcoming community on the University of the Pacific Sacramento Campus that celebrates the many expressions of diversity in our students, staff, faculty, and administration.

Non-Discrimination Policy

McGeorge, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 (45 CFR 86), and Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, does not discriminate in the administration of any of its educational programs, admissions, scholarships, loans, or other activities or programs on the basis of race, color, religion, national origin, sex, gender (including identity and expression), sexual orientation, age, or disability.

Statement of Diversity and Inclusion

McGeorge strives to enhance the personal and professional experiences of our community by promoting: (1) Respect and Awareness of individuals and diverse communities and groups; (2) Education inclusive of a variety of different perspectives, experiences, intellectual interests, and worldviews; (3) A Commitment to increasing diversity in the legal profession; (4) The Value of Collective Action to challenge prejudice, stereotyping, and harassment.

McGeorge's commitment to diversity is an essential part of providing a high-quality education that prepares graduates for the administration of justice in a multicultural world and for professional participation in a legal community that represents the interests of a diverse society. (Statement adopted by the Faculty/Staff/Student Minority Affairs Committee, '08-09)

In August 2020, the faculty unanimously passed a resolution declaring "unequivocally" that "Black Lives Matter" and the law school will actively work "to become and remain an antiracist institution". The resolution can be read in its entirety here: <https://law.pacific.edu/law/anti-racist-resolution>.

Undocumented/DACA Admissions Policy

Pacific welcomes applications for its JD program from qualified applicants who are undocumented, including those who have DACA immigration status or who are DACA-eligible. For DACA related information, please visit:

<https://law.pacific.edu/law/undocumented-DACA%20Admissions%20Policy>.

Pipeline Programming

As a law school we participate in Discover Law Programming (discoverlaw.org), Council on Legal Education, Inc. (CLEO) (cleoinc.org), California LAW pathways (calawpathways.org), and other pipeline programs. For more information please contact Senior Assistant Dean Valerie James at vjames@pacific.edu.

Diversity Initiatives

Associate Dean and Professor Larry Levine and Dean James oversee the leadership of the law school's diversity initiatives. In that capacity Dean Levine and Dean James are available for diverse students who are looking for resources, wanting to get involved, or who have concerns. Dean Levine can be reached at llevine@pacific.edu and Dean James can be reached at vjames@pacific.edu.

Center for Inclusion & Diversity

The Sacramento Campus Center for Inclusion and Diversity (CID) is located upstairs in the Student Center. The CID, directed by Dean James, is open to all students on the Sacramento Campus and is staffed by peer, staff, and faculty volunteers. Students are encouraged to explore the center for kinship and support. Programming from the CID seeks to build community, foster understanding on issues of diversity, and promote an atmosphere of inclusion for all members of the Sacramento campus. This is a brave and safe space for students. Some students opt to study here, as well as host meetings and/or events. Please contact Dean James at

vjames@pacific.edu with any questions or concerns.

Bias Response Teams

To ensure all University of the Pacific schools, including McGeorge, most effectively comply with the commitment to Diversity and Inclusion, the university operates a Bias Response. Any member of the community who experienced an incident of bias, discrimination, or harassment may make a report through this form:

https://cm.maxient.com/reportingform.php?UnivofthePacific&layout_id=40.

If you feel comfortable doing so, you can also reach out to Dean Jeff Proske at jproske@pacific.edu, Dean James at vjames@pacific.edu, or Dean Adams at ladams@pacific.edu.

Pronoun and Name Changes

A student may change their pronouns and/or chosen name on MyPacific in the Student Services Menu/Student Record/My Profile. Legal change of name requires submission of official documentation and Change of Personal Data Form available through the Registrar's Office online forms found here

law.pacific.edu/law/registrar.

Diversity Week

Diversity Week is an annual Diversity Initiatives program that takes place on campus each year during the first week in April and includes a broad array of programs, activities and events aimed at both raising awareness and cultivating community. This event includes participation by McGeorge School of Law, School of Health Sciences, and Benerd School of Education located on the Sacramento Campus. Contact Dean James, if you'd like to get involved with serving on the committee planning Diversity Week 2025 and look for information in The Docket highlighting engaging events to attend.

Diversity Affairs Committee

McGeorge's Diversity Affairs Faculty Committee addresses issues relating to diversity such as scholarships for minority students, outreach to diverse applicants, and campus climate. Several student representatives sit on this committee and provide input as well as inspiration (and often hard work!). In the past, this Committee has spearheaded fundraising for scholarships for minority students, planned Diversity Week mixers

for current students to mingle with faculty and practicing attorneys, and offered an implicit bias training for faculty and staff.

University Committee for Diversity, Equity, and Inclusion

The University Committee for Diversity, Equity, and Inclusion (UCDEI) is a collaborative partner in creating and sustaining a culture that consistently reflects DEI as a core value that informs how we work, interact and support one another and those we serve. Our work is ongoing and requires commitment, education, humility, innovation and accountability. We are dedicated to helping Pacificans on our three campuses build and strengthen the capacity to incorporate DEI principles into their roles at the university. We are mindful of the incredibly rich diversity of identities represented at Pacific and strive to achieve the powerful and attainable goal expressed by our university president: to become the leading anti-racist institution in the nation.

Student Organizations

McGeorge has roughly 40 registered student organizations, which you can learn about in the last section of this Handbook or at this link:

<https://law.pacific.edu/law/student-organizations>. Several of our student organizations have a diversity and inclusion focus including, but not limited to:

- Asian/Pacific American Law Students Association
- Black Law Students Association
- First Generation Law Student Assoc.
- Lambda Law Students Association
- Latinx Law Students Association
- Middle Eastern & South Asian Law Students Association
- Unity Caucus
- Womxn of Color Collective

Pacific's Diversity Listserv

The **pacifcdiversity@lists.pacific.edu** listserv provides a central location for members of the Pacific community to share event announcements, speakers, professional development opportunities, etc., relating to diversity and inclusion. To subscribe to this list, follow these instructions:

1. Send a message to **sympa@lists.pacific.edu** from the address you want to subscribe to the list.
2. In the subject line of your message, type in: "subscribe pacifcdiversity First name Last Name" (indicate your own first name and last name).
3. Leave the message body blank.

Outstanding Student Leadership in Diversity Award

This award is described in more detail in the award section and honors a student who has shown outstanding leadership and commitment to diversity.

Policy Prohibiting Sexual Misconduct, Harassment, Discrimination, & Retaliation

McGeorge is committed to the personal safety of its students and other members of its campus community and to maintaining a safe and respectful environment, free from sexual misconduct or gender-based discrimination. McGeorge provides education and prevention programs, including awareness campaigns, prevention strategies, bystander intervention, and risk reduction. McGeorge also provides outreach programs to make students, faculty, and staff aware of all aspects of this Policy, including the practical implications of an affirmative consent standard, resources available for victims, and right and responsibilities of Students, Faculty, and Staff.

A detailed explanation of the support and services available to assault victims may be found at <https://www.pacific.edu/student-life/student-conduct/title-ix-sexual-misconduct-procedures>.

How to Report

To report student, staff, or faculty sexual misconduct, a victim or witness may contact Leah Adams, Dean of Student and Career Services, at **ladams@pacific.edu**, in addition to any campus Security Authority, such as Public Safety.

The University Title IX Office may be contacted at **titleix@pacific.edu**.

Additionally, any member of the McGeorge community may make a report online using this form:
cm.maxient.com/reportingform.php?UnivofthePacific&layout_id=15

A confidential report may be made by calling the Counseling and Psychological Services (CAPS) office, using 209-946-2315.

All other members of the campus community must forward any report of sexual misconduct to the Title IX Office.

Retaliation

Retaliation, in any form, for reporting sexual misconduct, harassment, or discrimination is strictly prohibited.

Wellness and Campus Resources

McGeorge strives to be a campus where students can balance work and leisure, but there is no avoiding the fact that law students will work hard during law school. Developing healthy habits to manage day-to-day stress and maintaining a healthy and well-rounded lifestyle is key to a balanced and happy work life. Law school is the perfect time to practice fostering healthy habits, so we offer an array of programs and resources to address students' intellectual, physical, spiritual, social, and emotional needs. We want to create an environment that gives students the tools, resources, and support they need to lead a healthy lifestyle.

Student Health Insurance

To ensure your academic success, Pacific mandates that you maintain comprehensive health insurance if you are enrolled in 6 or more units per semester. Each academic year you are required to complete an insurance waiver if you have your own insurance that meets university requirements. If a waiver is not completed by the posted deadline date, you will be enrolled in the annual student plan at a cost of \$1,715 per semester. Students will have no option to terminate or waive out in the Spring semester unless they graduate or enter the armed forces. For more information and instructions, please visit www.pacific.edu/insuranceoffice or contact us at insuranceoffice@pacific.edu or 209.946.2027.

Counseling and Psychological Services (CAPS)

Students experience a variety of emotional challenges and experiences while in school that can get in the way of academic success. Counseling and Psychological Services (CAPS) provides a broad range of therapeutic services including one-time solution sessions, informal "Let's Talk" consultations, group therapy, couples sessions, brief individual therapy, and online assisted therapy for students experiencing emotional distress, anxiety, depression, and/or more serious mental health concerns. CAPS therapists are experienced working with graduate students and provide a confidential, nonjudgmental environment in which to work on your issues. CAPS does not bill your health insurance and all services are funded in part by the Wellness Fee. To request an appointment or to learn more about our services please see <https://www.pacific.edu/student-life/safety-wellness/counseling-and-psychological-services/appointment> or call 209.946.2315 x2.

Student Health Services

Student Health Services is an on-campus health clinic available to all students at the McGeorge School of Law at a cost of \$200 per semester (fall/spring) if you are enrolled in 9+ units and \$100 per semester (fall/spring) if enrolled in less than 8.5 units. Students enrolled in 1 or more units for summer have a reduced fee. Regardless of whether students have the Student Health Insurance, they will have this Wellness Fee charge. Services include treatment for acute injuries or illness, physicals, immunizations, women's care, medication management and referrals.

Location:

Halbert Hall - 3257 5th Avenue Sacramento, CA

Hours:

Please visit <https://www.pacific.edu/student-life/safety-wellness/student-health-services> for current hours.

24/7 Advice Nurse:

209.946.2315 option 4

Telemedicine

University of the Pacific contracts with Anthem Blue Cross and LiveHealth to provide 24/7 telehealth services, including doctors, psychiatrists, and therapists. This is one of the most convenient ways to get healthcare, especially for busy law students.

For students with the Student Health Insurance Plan (SHIP) the telehealth option is free. For those with another plan, the fee is \$49 per visit. More information can be found here: <https://www.pacific.edu/student-life/safety-wellness/student-health-services%20%20>

Additional Mental Health or Substance Abuse Resources

In addition to CAPS and the mental health benefits covered under the Student Health Insurance Plan, please note the following resources:

- **California Lawyer Assistance Program** – helps lawyers and law students who are grappling with stress, anxiety, depression, substance use or concerns about their career. Free professional mental health assessment available to those who have registered with the California State Bar
- **ABA Commission on Lawyer Assistance Programs** – committed to promoting both the physical and mental wellness of legal professionals and disseminating information about resources available to help lawyers and law students in need.
- **The Other Bar** – a network of recovering law students, lawyers, and judges throughout the state, dedicated to confidentially assisting others within the profession who are suffering from alcohol and substance abuse problems.
- **Lawyers with Depression** – the first website and blog of its kind in the country, created to help law students, lawyers and judges cope with and heal from depression.

Religious and Spiritual Life

University of the Pacific fosters a supportive and welcoming community for all students, no matter what your religious tradition or whether or not you consider yourself religious or spiritual. To help facilitate religious and spiritual life in all its many forms, Pacific has an Office of Religious and Spiritual Life on the main campus in Stockton. The McGeorge students are encouraged to contact them for advice, guidance, and/or spiritual care and support (religiouslife@pacific.edu). McGeorge has several active faith-based student organizations on the Sacramento Campus.

The Sacramento Campus Multifaith Mediation and Prayer Room can be found in room 204 of the Library.

Sacramento Campus and Law Library

The library serves all students and faculty members on the Sacramento Campus. A school ID is needed to gain entry. A variety of study spaces are available, including study rooms that can be booked online up to two weeks in advance. The law library team offers law students resources to assist with both courses and research, including West Academic, CALI, Lexis Digital Study Aids, Westlaw, Bloomberg Law, Lexis, HeinOnline, EBSCO and a variety of other databases. Student support for TWEN, Canvas and ExamSoft is available. Students can borrow material from other libraries via interlibrary loan. Reference librarians are available throughout the day and by appointment for assistance with research questions. If you have any library related questions or concerns, please speak to a library staff member at the circulation desk. For legal reference questions, please speak to a legal reference librarian.

Library Hours:

Monday – Thursday 7:30 a.m. – 12 midnight

Friday 7:30 a.m. – 10:00 p.m.

Saturday 8:00 a.m. – 10:00 p.m.

Sunday 8:00 a.m. – 12 midnight

Exceptions to regular hours are noted on the library's webpage law.pacific.edu/sacramento-library. Hours are subject to change.

Library Stress Relief

The library has hula hoops, horseshoes, frisbees, board and card games, and hacky sacks available for check out at the Circulation Desk. Additionally, the library has chairs, whiteboards, and book stands students may borrow. Enjoy!

Wellness Week

Hosted annually by the SBA Wellness Committee and the Office of Student Services, Wellness Week provides a forum to inspire the McGeorge Community to think about the different dimensions of wellness and take small steps towards healthy choices. Contact the SBA Vice Presidents to get involved in the Wellness Committee.

Mothering Room

The Sacramento Campus has a Mothering (Nursing) Room in the Admin Building, Room 108, which offers mothers a quiet, private area for breastfeeding or pumping while on campus. The room also includes a Medela's Symphony hospital-grade pump (mothers will need to bring their own kit to operate the pump). The Mothering Room was made possible thanks to the donations and leadership of our wonderful alumni, including Rebecca A. Dietzen '04, who was the driving force behind the project. The Mothering Room is available whenever the Admin Building is open, or by request to Public Safety.

California Victims Resource Center

Since 1984, McGeorge has housed the state-funded California Victims Resource Center (CVRC). Through the CVRC's toll-free number, (1.800.VICTIMS) and website chat (1800victims.org), crime victims across California can obtain information directly from McGeorge law students and staff about victim compensation, restitution, a victim's role and rights in the criminal justice system, and referrals to local assistance providers. In 2016, CVRC established the California Victims Legal Resource Center (VLRC). Through the VLRC, staff members provide legal training and technical assistance to service providers across the state and offer direct representation to crime victims regarding victims' rights issues. The CVRC and VLRC offer employment and externship opportunities to McGeorge law students. Please contact CVRC at 916-739-7056 or via email vlrc@pacific.edu if interested.

Community Garden

Behind the Recreation Center sits the Community Garden. This space offers the Pacific Community an opportunity to slow down and connect with the natural environment as well as each other. Students, staff and faculty can tend plots of vegetables, fruits, herbs, and flowers or attend garden events. Food growing is a part of the

history and culture of the California Central Valley and our campus garden provides a connection to the land, to our community heritage, and to the food systems that sustain us.

Recreation Center

Campus has a Recreation Center for use by students, faculty, staff, and their accompanied guests. A school ID card is needed to gain entry and a release form is required prior to use of the facility. Along with a swimming pool and ping pong table outside, there are weight machines, free weights, treadmills, and bicycle machines. Towels are provided and there are showers.

Dining Services Bon Appetit Café

The Gary V. Schaber Memorial Student Center provides a setting for breakfast, lunch, snacks, special events, speakers, student meetings, social gatherings or simply hanging out. Here you'll find Café Bon Appétit, which features food services with a sustainable focus. Bon Appetit chefs cook from scratch using fresh, authentic ingredients, making food that is alive with flavor and nutrition. Their culinary team is led by Chef Andrew Tescher, who can be reached regarding dietary needs and menu questions at andrew.tescher@cafebonappetit.com.

Wondering what is on the menu today?

Visit pacific.cafebonappetit.com/catering/ for this week's menu. At the top of the page, click on the arrow icon at the left and then click on UOP-Sacramento Campus.

Bon Appetit offers DCB (declining balance) dollars loaded onto your student ID for resident students and makes it easy and cost-efficient to purchase food from the Student Center. In addition to the 5-10% you get back when you load your card, you also get an additional 8.5% value with tax free dining. While on the Bon Appetit webpage, scroll down to the DCB section **or call** 916.739.7175. For students that do not live on campus, you may load money on your PacificCard and receive 3% off your purchase.

Veteran Resource Center

Pacific's **Military and Veteran Student Center** is dedicated to ensuring that veteran, military, and eligible family member students are fully integrated into campus life and are able to take full advantage of the broad range of intellectual and cultural activities offered at Pacific. Our primary missions are your smooth transition on to our campus, your academic success, and ultimately employment after graduation.

Veteran Resource Center: 209.932.3237

The V.A. Certifying Official for the University of the Pacific is housed with the Office of the Registrar registrar@pacific.edu.

Zoom Accounts

In an effort to support the Pacific Community, Zoom accounts are available to all Faculty, Staff and Students. Zoom is a cloud-based video communications app that allows users to set up virtual video and audio conferencing, live chats, screen-sharing, and other collaborative capabilities. Users will be able to host up to 300 participants in meetings capable of lasting up to 24 hours.

Zoom Login: Pacific Technology has enabled an SSO (single sign on) feature to access Zoom using your PacificNet ID and Password here: pacific.zoom.us. You do not need to contact

anyone to set up your account – simply follow the link above to activate. For additional assistance or questions please contact Sacramento Helpdesk at sachelpdesk@pacific.edu or 916.739.7325.

Financial Wellness

Financial wellness encompasses how you handle your finances, how you feel about your finances, and all the ways your finances impact every aspect of your life. To help you get on – and stay on – the path to financial wellness, we've partnered with nonprofit AccessLex Institute® to bring you MAX by AccessLex® at no cost. Used by over 80% of the ABA-accredited law schools in the country, MAX is the personal finance program designed exclusively for law students!

MAX combines online personal finance lessons, in-person and virtual events, and one-on-one financial counseling with Accredited Financial Counselors® to get you the financial knowledge and skills you need for life as a student and beyond. Additionally, activities you complete gain you entries into MAX scholarship drawings throughout the year – so the more you do, the higher your chances of winning!

Register for your free account now at accesslex.org/maxonline.

Leadership & Engagement Opportunities

Not all learning takes place in the classroom! Valuable opportunities to build connections in the legal community abound – everywhere you look, there is another event or activity you could attend or another leadership opportunity you could pursue. Although your time is limited, getting involved is important and tremendously improves the law school experience.

Some of the key leadership opportunities you might consider pursuing include:

- Student Government (The Student Bar Association, or SBA for short)
- SBA Student Committees
- McGeorge Faculty Committees with Student Representation
- American Bar Association Law Student Division Representative
- Registered Student Organizations

Student Bar Association

All McGeorge students hold membership in its Student Bar Association. The SBA serves as a forum for student interests and concerns, and it sponsors school-wide events throughout the year including the Barrister's Ball. The SBA also organizes and oversees several student committees, and provides funding for the Registered Student Organizations.

The SBA is administered by a student-elected Board of Governors comprised of the SBA President, JD Full-Time and Part-Time Division Vice-Presidents, Secretary, Treasurer, a Representative for each JD class year (1D, 2D, etc.), and a Masters Representative.

In consultation with the Associate Dean for Academic Affairs, the SBA President appoints student representatives to several of McGeorge's standing committees to insure student input to faculty and administrative policy decisions. The SBA President is also invited to attend and participate in faculty meetings.

Each Spring, SBA elections are held for the following year. First-year classes elect their representatives shortly after the Fall semester begins.

Contact your Board of Governors!

Email:
sbamcgeorgelaw@gmail.com
Instagram: sbamcgeorge

SBA 2024-2025 Board of Governors

President	S.J. Hammon
Vice President (PT)	Matt Nakaji
Vice President (FT)	Sarah Bridges
Treasurer	Kennedy Skinner
Secretary	Vanessa Perez
Masters Representative	TBD
4E Representative	TBD
3D Representative	TBD
3E Representative	Cortney Kesterson
2E Representative	Solina Sanchez
2D Representative	Courtney Yamagiwa
1E Representative	TBD
1D Representative- A	TBD
1D Representative- B	TBD
Diversity Chair	Emy Quevedo
Community Outreach Chair	Beene Naulapwa

SBA Student Committees

The SBA organizes and oversees various student committees to focus on student issues and events, such as stress relief activities, networking opportunities, social events, facilitating communication with the student body, and addressing student concerns. Students apply for and are appointed to serve on these committees by the SBA Vice Presidents.

As an SBA committee member, you will play a key role in educating, energizing, and inspiring action among our student body. You will participate in planning and implementing events, programming, and campaigns that will invigorate our campus community. Serving on a committee is also a great way to sharpen your leadership skills, make new friends, and leave your mark at McGeorge.

Alumni Committee

The Alumni Committee seeks to create strong mentor relationships between students and the alumni by creating opportunities for students to network with the alumni face-to-face. The committee will provide events that cover diverse interests so that students have an opportunity to learn about their perspective fields of interest directly from the people who have experience in those fields.

Wellness Committee

The Wellness Committee helps students achieve optimal wellbeing to enhance their quality of life and succeed in law school. This Committee raises awareness about campus health services and counseling and student health insurance and works with the Office of Student Services to implement wellness initiatives and advocate for student wellness needs. This Committee also coordinates wellness and stress relief events including Wellness Week.

Events and Coordination Committee (ECC)

The purpose of the ECC is to create and coordinate social activities for students. This committee plans our annual and semi-annual events such as Finals Breakfast, the grand Welcome Back event, as well as the End of the Year Barbeque. Members can also create new ideas and events for student life on and off campus,

Sustainability Committee

The Sustainability Committee's purpose is to promote environmental awareness and advocate for sustainable practices across our campus and within our community. In addition, this committee helps manage and coordinate the student run garden.

Barrister's Ball

The Barrister's Ball is an annual, formal dinner and dance event that the SBA hosts for students and their guests in the spring. The Barrister's Ball

Committee is responsible for planning and coordinating all the details related to the event.

Sports and Activities Committee

The Sports and Activities Committee's purpose is to promote health, camaraderie, competition, and community by hosting athletic events that are open to all students at the University of the Pacific's Sacramento campus.

SBA Elections Committee

The SBA Elections Committee is responsible for conducting elections for first-year class representatives in the fall and the campus-wide elections for the entire SBA Board in the spring. Committee members work together to regulate campaign procedures and inform candidates about the election process. Members must keep records of Elections Committee activities, including election results and ballots.

Masters Committee

The Masters Committee will foster a sense of community between all McGeorge students and encourages Masters students to attend and participate in SBA events, addressing matters pertinent to the inclusion of Masters students in campus activities, programs, and resources, and communicating with Masters students on behalf of the SBA.

Publicity Committee

The Publicity Committee is responsible for advertising and promoting SBA's activities, events, and achievements. The committee develops plans to effectively communicate the organization's message to its target audience through the creation of flyers, social media posts, announcements, email blasts, and other communication methods. The committee is responsible, when possible, to develop and maintain an active and engaging social media profiles to connect the SBA with the student body and to amplify its message

Faculty Committees with Student Representation

Each year the SBA President, in consultation with the Office of Student Services and Associate Dean for Academic Affairs, appoints student representatives to several of McGeorge's standing committees to insure student input to faculty and administrative policy decisions. Look out for an email with more details about how to apply for one of these positions over the summer.

Code of Student Responsibility

This committee handles any disciplinary matters that occur under the Code of Student Responsibility, and reviews and suggests revisions to the Code of Student Responsibility Rules, as needed. Three students serve on this committee, and five additional students are identified for the disciplinary hearing pool and called upon to serve if needed.

Curriculum

This committee is responsible for approving all new courses, and for promoting improvements in the overall JD curriculum. Two students serve on this committee, generally one Full-Time and one Part-Time law student.

Diversity Affairs

This committee discuss issues relating to diversity with the Associate Dean for Diversity Initiatives and the Senior Assistant Dean for Admissions and Diversity, including scholarships for minority students, outreach to diverse applicants, and campus climate. Several students serve on this committee, generally including a representative from the Black Law Student Association (BLSA), Latinx Law Student Association (LLSA), Asian/Pacific American Law Student Association

(APALSA), Lambda Law Students Association (Lambda), Middle Eastern and South Asian Law Society (MESSA), and Women's Caucus (MWC), respectively. The Diversity Affairs Committee also works with the Center for Inclusion and Diversity on the Sacramento Campus, helping with its implementation, usage, training and programming.

Grading and Advancement

This committee studies, develops, adopts, and applies rules, regulations, and procedures pertaining to examinations, grading, advancement, graduation, and related matters. Major policy considerations are presented by the committee to the entire faculty for debate and vote before official adoption.

G&A consists of five faculty members, and two student members (one Full-Time student and one Part-Time student). The student members participate in policy considerations but are not present when petitions from individual students are being considered.

Honors & Awards

This committee identifies winners of various honors and awards for graduating students. The SBA President serves on this committee.

ABA Law Student Division

2024-2025 ABA Law Student Division Representative: Sarah Bridges

The American Bar Association (ABA) is a national organization providing law school accreditation, continuing legal education, information about the law, programs to assist lawyers and judges, and initiatives to improve the legal system for the public. All students attending ABA-approved law schools are eligible to join.

One student is appointed by the SBA President to serve as McGeorge's ABA Law Student Division Representative (ABA Representative). The ABA

Representative advocates on behalf of ABA Law Student Division members from their school, serves as the school's point person on the ABA and communicates the benefits and value of ABA membership at their school.

The ABA Representative serves as one of their school's two voting delegates to the ABA Law Student Division Assembly (the policy-making body of the Division).

Registered Student Organizations

Practicing your legal skills does not always happen in class or during an externship. **Registered Student Organizations** (or as we call them, "RSOs") play an integral role in the campus environment and educational process for students at McGeorge. The many events and activities hosted annually directly enhance academic and career preparation, cultural awareness, public service, leadership skills and networking opportunities.

So get involved – with your peers, with the McGeorge community, and with the Sacramento community. You will meet people with similar interests, organize meaningful activities, and have plenty of opportunities to network your way into a stellar internship or career and long-lasting friendships.

As of July 1, 2024, the following groups have registered for the 2024-2025 academic year:

American Constitution Society (ACS)

Contact: John McCarty

The American Constitution Society for Law and Policy (ACS) is the nation's foremost progressive legal organization. Our mission is to support and advocate for laws and legal systems that redress the founding failures of our Constitution, strengthen our democratic legitimacy, uphold the rule of law, and realize the promise of equality for all, including people of color, women, LGBTQ+ people, people with disabilities, and other historically excluded communities.

Asian Pacific American Law Student Association (APALSA)

Contact: Katherine Duong and Gabbie Sison

Asian Pacific American Law Students Association ("APALSA") exists to promote a greater understanding of Asian Pacific American culture and to serve as a professional network and support for Asian Pacific American students and the McGeorge Law School community.

Black Law Students Association

Contact- Jewel Unga

The purpose of the BLSA shall be to further the academic and social welfare of African American students enrolled at the McGeorge School of Law, University of the Pacific; to increase the enrollment and retention of African American students at McGeorge School of Law; to promote professionalism and academic excellence among our members; and to improve community involvement among our members.

Business Law Association (BLA)

Contact: Guneet Gill

The purpose of the Business Law Association (BLA) is to provide our members opportunities to interact and build valuable relationships with each other and with professionals within the business community.

Capital Lawyering Association for Students (CLAS)

Contact: Taylor Gonsalves

The Capital Lawyering Association for Students collaborates with the Capital Center for Law & Policy. Our mission is to connect students to the Capital Lawyering Concentration and McGeorge's alumni connections in the Capital arena, providing Capital Lawyering students with an unsurpassed opportunity to become involved in policy, advocacy, and government at the state, local, and regional levels.

Christian Law Student Society (CLSS)

Contact: James Largent

CLSS exists to promote fellowship, community, and encouragement among Christian and non-Christian students, faculty, and staff on the University of the Pacific, McGeorge School of Law Campus. Our goal is to show Christ's love to the McGeorge community in its entirety and to honor and glorify His kingdom.

Craft Beer Law Society

Contact: S.J. Hammon

Love a good craft brew? Interested in the legislative factors that control craft beer law industry? Craft Beer Law Society is for you! CBLs is a unique club that caters to the craft beer community here at McGeorge. We often host social hours at local breweries and coordinate events that are specific to the laws and regulations that govern craft brewers. Dues are \$15 a year and we have a lot cool merchandise! Look for future events in the docket, or email the president at s_hammom@u.pacific.edu

Criminal Law Society (CLS)

Contact: Natalie Solveson

Criminal Law Society is a network, connecting students with an interest in criminal law with locals in the field. We host events and panels to encourage students to see all points of view in the criminal justice system.

Environmental Law Society (ELS)

Contact: Selenne Martinez

Are you interested in learning more about pressing environmental issues, connecting with fascinating alumni working in the field, or beautiful hikes in California? ELS is a well-rounded organization that aims to provide a holistic approach to connect students to the environment. Dues are \$10 per year. If you are interested in joining, please contact the President at s_martinez32@u.pacific.edu

Federalist Society- McGeorge Chapter

Contact: Kaleigh Adams and S.J. Hammon

The purpose of The Federalist Society (FedSoc) is to provide a forum for legal experts of opposing views to interact with members of the legal profession, the judiciary, law students, academics, and the architects of public policy. Additionally, FedSoc provides a national network of Student Divisions, Lawyers Divisions, and Faculty Divisions for members to network for employment, understanding of the law, and expansion of individual freedom.

First Generation Association

Contact: Lydia Maldonado

We are the First Generation Association at McGeorge School of Law. We are here to provide resources for first-gen students and build a community where we can all talk about our experiences getting to law school. FGA believes in the power of our community and wants to invite everyone, no matter how you identify as first-generation, to join our RSO and make a difference for the next generation of students who come after us!

Historical & Research Society at McGeorge

Contact: Josuel Vasquez-Guzman

The Historical & Research Society's purpose is to preserve and promote McGeorge's vibrant history and educate the public about the history and future of the law in our society.

If/When/How: Lawyering for Reproductive Justice

Contact: Betsy Bush

If/When/How trains, networks and mobilizes law students and legal professionals to work within and beyond the legal system to champion reproductive justice. In collaboration with communities, organizations, and movements, we transform the law and policy landscape through advocacy, support, and organizing so that all people – especially those most likely to face reproductive injustice – have the power to determine if, when, and how to define, create, and sustain families.

Intellectual Property Student Association

Contact: Sydney Schreiner

Interested in a career focused on intellectual property? Intellectual Property Law is one of the most dynamic fields in the legal profession for lawyers with and without undergraduate degrees in science. IPSA at McGeorge connects students to the world of IP Law by providing opportunities to mingle with practicing attorneys and other professionals in the field, including field trips each semester to companies such as Netflix and Intel.

International Law Society

Contact: Cassandra Allen

Interested in being a global legal ambassador? The McGeorge International Law Society gathers motivated, critical thinkers who are passionate about developing an intersectional approach for international law and scholarship. McGeorge International Law Society strives to create a forum for learning, thoughtful discussion, and career preparation for all JD, LLM, JSD students interested in international law.

J. Reuben Clark Law Society Student Chapter

Contact: Sarah Bridges

The J. Reuben Clark Law Society is a group of attorneys, law school graduates, and law students who support spiritual conviction, public service, and professional excellence in the preparation for, and the practice of, the law. Members of the Law Society also subscribe to a central axiom that the rule of law serves to promote fairness and virtue in society. We invite law students of all faiths who support our mission statement to become members.

Jewish Law Student Association

Contact: Elizabeth Bush

JSLA is a cultural, social, educational, and religious organization that reflects the varied interests of the Jewish student community at McGeorge School of Law. We are committed to creating opportunities to learn more about Judaism and Jewish culture and to meet others. All students are welcome, regardless of their religious affiliations.

Lambda Law Students Association

Contact: Meredith Muller

Founded in 1983, the Lambda Law Students Association is composed of LGBTQIA+ and allied students, faculty and staff at McGeorge. We are dedicated to building awareness about LGBTQIA+ legal issues, eliminating stereotypes about LGBTQIA+ individuals, and fostering a supportive LGBTQIA+ and ally community throughout the law school. All are welcome, regardless of sexual orientation or gender identity.

Latinx Law Student Association (LLSA)

Contacts: Christian Boche and Cuitlahuac Medina

¡Hola! LLSA's mission is to serve as an on-campus social, cultural, and professional forum for students. LLSA promotes the academic success and professional advancement of its members. LLSA also brings awareness to issues affecting the Latinx community through networking mixers and diversity panels. Look for our events advertised in The Docket and The Writ and contact the LLSA Co-Presidents if you have any questions!

Middle Eastern South Asian Association

Contact: Guneet Gill

The Middle Eastern and South Asian Association (MESAA) is a supporting community that uplifts and supports the amplification of Middle Eastern and South Asian voices, while celebrating the diversity and individualism of the student body at the University of the Pacific, McGeorge School of Law. MESAA strives to support the mission of creating space to explore the beauty in diversity throughout the Greater Sacramento area and beyond.

Military Law Society (MLS)

Contact: Juan Contreras

As a member of MLS, you will have the opportunity to connect with JAG officers to gain insight into the legal aspects of military service. Our organization also focuses on community engagement through volunteer work with veteran organizations. Additionally, we offer support to veterans and alumni by providing resources and networking opportunities. MLS is committed to fostering a diverse and inclusive environment, where all are welcome.

Moot Court Society

Contact: Ryan Rodriguez

Are you ready to leave your legacy at McGeorge as a competitor in one of the country's top-ranked oral advocacy programs? The Moot Court program offers students the opportunity to compete in prestigious appellate advocacy competitions regionally and nationally. The program focuses on legal writing and oral advocacy skills. Students going into their third year are eligible to apply, but we strongly encourage all first-year students to compete in our annual 1L Moot Court Competition.

Muslim Student Association (MSA)

Contact: Malak Haider

Salam Alaykum -- Peace be Upon You!
If you are Muslim or are looking for ways to support your Muslim classmates & colleagues, welcome to the Muslim Student Association (MSA)! McGeorge's MSA provides a space that supports and provides a community for Muslim students on the University of the Pacific's Sacramento Campus. We welcome all individuals, and hope to see you soon!
Follow our instagram @msa.mcgeorge, fill out the Membership Google Form in the bio, & look out for our events in the Docket!

Native American Law Student Association

Contact: Matthew Santamaria

We aim to promote unity and cooperation among Native American and Indigenous law students, provide a basis to work for the advancement of Native American and Indigenous Peoples, and promote learning and knowledge by encouraging students to develop legal scholarship in Native American legal issues.

People's Parity Project

Contact: Neda Pourhassan

This is a movement of attorneys and law students organizing for a democratized legal system that values people over profits, builds the power of working people, and opposes subordination of any form. Together, we are dismantling a profession that upholds corporate power and building a legal system that is a force for justice and equity. Our work focuses on building power for working people in the civil legal system through organizing, policy innovation, political education, and solidarity.

ProSe

Contact: Maya Alexandria

There is more than one way to practice the skills learned in the classroom, and our way is in front of an audience! ProSe is a safe haven for creative expression through open mics, publications, and other creative endeavors. Hone your public speaking and narrative building skills while showcasing your own brand of creativity. Come join our creative community today!

Public Legal Services Society (PLSS)

Contact: Cortney Kesterson

The Pacific McGeorge Public Legal Services Society (PLSS) is a student organization dedicated to enhancing the ability of law graduates to choose public interest or public service careers. With the assistance of PLSS grants, Pacific McGeorge students are able to engage in meaningful public assistance and public policy-related legal work in a wide variety of organizations, both domestically and abroad.

Public Policy and Administration Society (PPAS)

Contact: Breanna Lugaro

The Public Policy and Administration Society seeks to foster the success of our McGeorge community by raising awareness of contemporary policy issues through professional opportunities, issue advocacy, and educational and networking events.

Rugby Football Club

Contact: Joseph Devlin

The McGeorge Rugby Club is committed to providing a full and rewarding rugby experience for McGeorge students regardless of experience. We provide an involved alumni base, strong peer support system and fun relief from the rigors of law school to go along with an easy time commitment. - Everyone welcome. Experienced players or new to the game. We play "touch" (not tackle) rugby for practices and full contact for matches.

Running Club at McGeorge

Contact: Courtney Yamagiwa

Are you looking for a healthy form of stress relief? Have you always wanted to run a 5k race, but didn't know where to start? Do you want to meet more people? Join the Running Club at McGeorge! From couch potato to track star, all are welcome. Relieve stress with your peers and build healthy habits while running on some of Sacramento's most scenic trails. No prior running experience is needed!

Soccer Group at McGeorge

Contact: Leticia Reytez

The purpose of this organization shall be to foster a sense of community through a shared love for soccer, expand our membership, organize events to increase engagement and networking and procure better equipment for our games. We also aim to encourage more students to partake in this sport, promoting both physical and mental health fitness and camaraderie.

Space Law Society (SLS)

Contact: Joe Anderson

The purpose of the Space Law Society shall be to promote awareness, understanding, and discussion of space law and related issues within the student body, faculty, and broader community of McGeorge School of Law.

Students for Life at McGeorge

Contact: Peyton Kwalwasser

Passionate about women's issues? Students for Life at McGeorge is committed to building a culture of life on campus that supports pre-born children, women, and families. We host speakers and events so the McGeorge community can engage with these important issues. Come join the conversation! Check out our Instagram to keep up with us @sflmcgeorge!

Tigers Golf Club at McGeorge

Contact: Tae Kim

Tigers Golf Club will bring together students from diverse backgrounds and skill levels under a shared commitment to the game of golf, fostering camaraderie, friendship, and a sense of belonging within the club community. Dues are \$10 per year for current McGeorge students, and \$20 for others. Look for our range sessions advertised in The Docket or contact Tae Kim, Tigers Club Club President at t_kong1@u.pacific.edu to become a member.

Trial Advocacy Association

Contact: Lydia Maldonado and Matthew Brooks

By joining the student-run Trial Advocacy Association ("TAA"), you can be a part of the trial advocacy community not just on campus but have a network linking you to current practicing trial attorneys. Among other activities, this organization holds meetings focusing on advocacy issues, invites outside speakers to serve on panels, and helps run our 1L Ben Franz Mock Trial Competition. You can still be a member of TAA without being a member of the mock trial team!

Unity Caucus (UC)

Contact: Valentina Martinez Rodriguez

On behalf of a consortium of RSOs, UC represents inclusivity and collaboration between RSOs on campus and individual student members to converge and stand united on issues affecting underrepresented students. Unity Caucus provides an additional avenue for their peers to confidentially meet with a single government, designed and prepared, to advocate on their behalf regarding diversity issues that have a positive or negative impact on the McGeorge community.

Water Law Society (WLS)

Contact: Bailey Morrell

McGeorge Water Law Society is a student-run organization that seeks to engage students interested in Water Resources Law and connect them to the local and global Water Law community through events like career panels, Earth Week, and off-site networking opportunities. Email mcgeorgewaterlawsociety@gmail.com to be added to our email list.

Wine Law Society

Contact: Nathan Dryer

The Wine Law Society aims to explore the many facets of law relevant to the wine industry. We focus on winery tours and, of course, tastings. We will, often alongside the Craft Beer Law Society, perform tours to gain exposure to Northern California's wine business. Even if you do not drink, our tours cover impressive industrial operations in beautiful settings. Our tours, with annual dues of \$15, make an excellent study break and opportunity to meet your fellow students. See you out there!

Women's Caucus

Contact: Neda Pourhassan

The purposes of the McGeorge Women's Caucus are to promote the interests of women engaged in the study of law and to encourage the entry of women into the profession. The Caucus shall function as a collective such that all members have an equal opportunity to participate, assume responsibility, and develop their leadership potential. Women's Caucus is an organization that promotes the conversation and interests of women in the law and beyond.

Womxn of Color Collective (WOCC)

Contact: Daisy Tinoco and Mahima Karia

WOCC prides itself in being a safe space for women and non-binary people of color. We dedicate ourselves to creating a judgement-free space and platform for our members to share their experiences and participate in activism related to race, class, and gender-based issues. The organization is open to all students and provides workshops and events that empower women and non-binary people of color.